

Tree Committee Members:

Susann Ortega-Chair
Kellie Carlin- Vice Chair
Edie Kausch
Kacey Stotesbery
Carol Troy
Susan Allen-Alternate

AGENDA
ST. HELENA TREE COMMITTEE
ST. HELENA CITY HALL, CONFERENCE ROOM
1480 MAIN STREET, ST. HELENA
Regular Meeting – Thursday, March 12, 2015
3:30 pm – 5:00 pm

1. **ROLL CALL**

2. **PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

3. **REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

4. **CONSENT CALENDAR:** Members of the Tree Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.

A. Tree Committee Regular Meeting Minutes of November 13, 2014.

B. Tree Committee Regular Meeting Minutes of February 12, 2015.

C. Tree Committee Special Meeting Minutes of February 26, 2015.

Estimated time: 5 minutes.

5. **PERMITS TO BE DISCUSSED:**

A. None.

6. **SCHEDULED MATTERS:**

A. City Arborist to update committee on park trees and Tunnel of Elms.

Estimated time: 15 minutes.

- B. City Arborist to provide updated list, location and status of tree replacement negotiations of past tree permits' mitigations, plantings and removals for City owned and City right-of-way/private property owned.

Estimated time: 15 minutes.

- C. Tree Committee to establish short and long term goals.

Estimated time: 40 minutes.

- 7. **ADJOURNMENT:** Adjourn to a regularly scheduled meeting of the Tree Committee on April 9, 2015.

This agenda was posted at City Hall, 1480 Main Street, St. Helena, California on March 9, 2015. - Kathy Robinson, Operations Manager

Tree Committee Members:
Susann Ortega-Chair
Kellie Carlin- Vice Chair
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Kacey Stotesbery
Carol Troy
Susan Allen-Alternate

MINUTES
ST. HELENA TREE COMMITTEE
ST. HELENA CITY HALL, CONFERENCE ROOM
1480 MAIN STREET, ST. HELENA
Regular Meeting - Thursday, November 13, 2014
3:30 – 5:00 pm

1. ROLL CALL

Present: Susann Ortega, Kacey Stotesbery, Kellie Carlin, Edie Kausch and Carol Troy.
Absent: Susan Allen.
Staff: City Arborist Jim Haller and City Manager Jennifer Phillips.

2. APPROVAL OF MINUTES

A. October 9, 2014

Committee Action: Upon motion of Committee Member Carlin seconded by Committee Member Stotesbery and unanimously carried.

- 3. PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

Committee Action: No public comment. No committee action.

- 4. REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

Committee Action: City Arborist provided map for Wappo Park solar project and update on Arbor Day activities. Committee Chair asked for Arborist for an update on Tunnel of Elms and Magnolia Oaks, mitigated trees that property owners are to replant. City Manager provided information about Conflict of Interest.

5. PERMITS TO BE DISCUSSED:

- A. 2557 Pinot Way – applicant requests to remove two liquid Amber trees and one Camphor tree as the trees are raising the sidewalk and threaten the water supply line.

Committee Action: Committee Members Kausch motioned to approve removal of three trees with application to come back at a later meeting when City Arborist has determined mitigated replacements, seconded by Committee Member Carlin, and carried 5-0.

- B. 1752 Scott Street – applicant requests to remove and stump ground one 14.5” Chinese Pistache with a replacement tree to be planted once construction is complete.

Committee Action: Committee Members Carlin and Ortega recused from proceedings. Upon motion of Committee Member Stotesbery to defer action until next meeting to allow staff review of the application for alternative solutions of options to save the tree, seconded by Committee Member Kausch, and carried 3-0, 2 recused.

6. SCHEDULED MATTERS:

- A. Reviewing parcel map & use permit at 741 McCorkle.

Committee Action: Committee Member Kausch suggested that committee recommendation should not be made until the committee members visited the project and view the property.

- B. Reviewing the Proposed Tree Ordinance Revision PowerPoint Presentation and quick facts brochure that the Tree Committee has prepared for presentation to City Council at a future council meeting.

Committee Action: Discussion occurred, finalize the presentation at December 11, 2014.

- C. Reviewing St. Helena Flood project annual maintenance plan.

Committee Action: Did not review.

- D. Reviewing proposed removal of trees and landscape plan for 1915 Main St. (Grandview property).

Committee Action: Did not review.

7. TENTATIVE AGENDA ITEMS FOR NEXT MEETING:

- A. Committee to decide which items to place on agenda for next meeting.

Committee Agenda requests: 1752 Scott Street, 741 McCorkle, 1915 Main Street (Las Alcobas, formerly Grandview), Flood Project Maintenance Plan, Wappo Park Solar Panel Project.

8. **ADJOURNMENT:** A motion was moved to adjourn to a regularly scheduled meeting of the Tree Committee on December 11, 2014 at 3:30 P.M. in the main conference room of City Hall located at 1480 Main Street, St. Helena, CA.

Kathy Robinson – Operations Manager

Tree Committee Members:
Susann Ortega-Chair
Kellie Carlin- Vice Chair
Edie Kausch
Kacey Stotesbery
Carol Troy
Susan Allen-Alternate

MINUTES
ST. HELENA TREE COMMITTEE
ST. HELENA CITY HALL, CONFERENCE ROOM
1480 MAIN STREET, ST. HELENA
Regular Meeting - Thursday, February 12, 2015
3:30 – 5:00 pm

1. ROLL CALL

Present: Susann Ortega, Kellie Carlin, Edie Kausch, Susan Allen and Carol Troy.
Absent: Kacey Stotesbery.
Staff: Public Works Director Steve Palmer, City Arborist Jim Haller and Operations Manager Kathy Robinson.

- 2. PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

Committee Action: None.

- 3. REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

Committee Action: City Arborist provided update Wappo Park Solar Panel tree relocation.

4. CONSENT CALENDAR:

- A. Tree Committee Regular Meeting Minutes of November 13, 2014. Item pulled for corrections.

Committee Action: Item 1 A was pulled for correction and to be brought back to next regular meeting. Committee Member Kausch motioned to approve Item B & C, seconded by Committee Member Carlin, approved (4-0, 1 late arrival for one member).

5. PERMITS TO BE DISCUSSED:

- A. 2081 Spring Street – applicant requests to remove six (6) Ornamental Pears and replace with Crepe Myrtles.

Committee Action: Committee Member Kausch motioned to deny because the trees are healthy trees that need maintenance and they need water and they need the stakes pulled

and are in agreement with the City's long term goal of providing large shade trees, seconded by Committee Chair Ortega, unanimously carried 5-0.

6. SCHEDULED MATTERS:

- A. Reviewing removal of trees and construction activities regarding protected trees at 1915 Main Street (Las Alcobas, formerly known as Grandview).

Committee Action: Discussion occurred, no committee action.

- B. Reviewing proposed tree relocation plan for Wappo Park Solar Panel Project.

Committee Action: Discussion occurred. Item to be brought back to committee to discuss replacement trees. No committee action.

- C. Beringer owner/rep open discussion regarding removal of two tunnel of Elm Streets.

Committee Action: Discussion occurred. Item to be brought back in to committee for another open discussion at the March Tree Committee meeting. No committee action.

7. TENTATIVE AGENDA ITEMS FOR NEXT MEETING:

- A. Committee to decide which items to place on agenda for next meeting.

Committee Agenda requests: Tree permits' mitigated replacement tree list and location, 1752 Scott Street, and 1915 Main Street (Las Alcobas, formerly Grandview),

8. **ADJOURNMENT:** committee was adjourned to a regularly scheduled meeting of the Tree Committee on March 12, 2015 at 3:30 P.M. in the main conference room of City Hall located at 1480 Main Street, St. Helena, CA.

Kathy Robinson – Operations Manager

Tree Committee Members:

Susann Ortega-Chair
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Carol Troy
Susan Allen-Alternate

**MINUTES
ST. HELENA TREE COMMITTEE
ST. HELENA CITY HALL, CONFERENCE ROOM
1480 MAIN STREET, ST. HELENA
Special Meeting – Thursday, February 26, 2015
3:30 pm – 4:30 pm**

1. ROLL CALL

Present: Susann Ortega, Kellie Carlin, Edie Kausch, Carol Troy.
Absent: Kacey Stotesbery, Susan Allen.
Staff: Public Works Director Steve Palmer, City Arborist Jim Haller, Operations Manager Kathy Robinson.

- 2. PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

Committee Action: None. Committee received comments from public.

- 3. REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

Committee Action: None. No comments received.

- 4. CONSENT CALENDAR:** Members of the Tree Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.

Committee Action: None.

5. PERMITS TO BE DISCUSSED:

Committee Action: None.

6. **SCHEDULED MATTERS:**

- A. Discussion of tree replacement mitigation for the removal of a 36.1 inch diameter Oak Tree at 1915 Main St. (Las Alcobas, formerly known as Grandview) for recommendation to City Council.

Committee Action: Tree Committee members motioned and unanimously agreed, 4 to 0, for the following recommended tree replacement mitigation measure:

- Considering the value of the lost mature Oak Tree on the property the Tree Committee accepts the Applicants proposal to plant three (3) additional 36” box oak trees (two at SW corner and one at NE corner of property), and upsize five (5) additional oak trees (from 24” to 36” box size). In addition, the Developer shall work with the Quail Meadow HOA to provide sufficient tree screening on the Quail Meadow property to protect the privacy and buffer the view of the hotel from the Quail Meadow residents.

- B. Discussion of maintenance and protection measures for preservation of remaining trees.

Committee Action: None. No discussion occurred.

7. **ADJOURNMENT:** Adjourn to a regularly scheduled meeting of the Tree Committee on March 12, 2015.

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