

**Tree Committee Members:**

Susann Ortega-Chair  
Kellie Carlin- Vice Chair  
Edie Kausch  
Kacey Stotesbery  
Carol Troy  
Susan Allen-Alternate

**MINUTES**  
**ST. HELENA TREE COMMITTEE**  
ST. HELENA CITY HALL, CONFERENCE ROOM  
1480 MAIN STREET, ST. HELENA  
**Regular Meeting - Thursday, March 13, 2014**  
**3:30 pm**

**1. ROLL CALL**

Present: Susann Ortega, Edie Kausch, Kacey Stotesbery, Kellie Carlin, Carol Troy, and Susan Allen.

Absent: none.

Staff: City Arborist Jim Haller, and Senior Management Analyst Kathy Robinson

**2. APPROVAL OF MINUTES**

A. February 13, 2013;

**Committee Action: Upon motion of Committee Chair Ortega to approve seconded by Committee Member Kausch, and unanimously carried.**

- 3. PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

**Committee Action: Public comment received.**

- 4. REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

**Committee Action: Committee received report from City Arborist.**

**5. PERMITS TO BE DISCUSSED:**

A. 1416 Allyn.

**Committee Action: Upon motion of Committee Member Troy to approve with conditions seconded by Committee Member Stotesbery, and unanimously carried.**

**6. SCHEDULED MATTERS:**

A. Remove Sour Gum tree from Main Street list.

**Committee Action: Upon motion of Committee Member Troy to approve seconded by Committee Member Stotesbery, and unanimously carried.**

B. Discussion of finalizing Main Street tree plan.

**Committee Action: Upon motion of Committee Member Stotesbery to approve seconded by Committee Member Troy, and unanimously carried.**

- C. Discuss outreach ideas for educating public on Tree Plan.

**Committee Action: Discussion occurred.**

- D. Discuss Oak Avenue and Adams Street small park idea.

**Committee Action: Discussion occurred.**

- E. Discuss Tree Ordinance.

**Committee Action: Discussion occurred.**

- F. Discuss Tree Report to City Council.

**Committee Action: Discussion occurred.**

**7. TENTATIVE AGENDA ITEMS FOR NEXT MEETING:**

- A. Committee to decide which items to place on agenda for next meeting.

**Committee Action: Discussion occurred.**

- 8. **ADJOURNMENT:** A motion will be in order to adjourn to a regularly scheduled meeting of the Tree Committee on April 13, 2014 at 3:30 P.M. in the main conference room of City Hall located at 1480 Main Street, St. Helena, CA.

Kathy Robinson  
Tree Committee Secretary