



**ACTIVE TRANSPORTATION COMMITTEE
AGENDA - SPECIAL MEETING
ST. HELENA CITY HALL – 1480 MAIN STREET
March 18, 2014 – 5:00 P.M.**

- 1) **ROLL CALL:** Patricia Clarey, Christopher Cole, Norma Ferriz, Ric Henry, John Newlin, Aaron Pott, Jake Scheideman
- 2) **APPROVAL OF MINUTES:** None
- 3) **PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.
- 4) **SCHEDULED MATTERS:**
 - A) Welcome and introductions – Councilmember Pitts (5 minutes)
 - B) Discussion of City of St. Helena Protocol for Committees, Commission and Boards – Councilmember Pitts (10 minutes)
 - C) Action: Select chair – Councilmember Pitts (5 minutes)
 - D) Action: Select vice chair – Chair (5 minutes)
 - E) Action: Select secretary – Chair (5 minutes)
 - F) Action: Assign two-year terms to three regular committee members and one alternate member – Chair (5 minutes)
 - G) Action: Assign one-year terms to two regular committee members and one alternate member – Chair (5 minutes)
 - H) Action: Select meeting date and time – Chair (5 minutes)
 - I) Discussion of Committee’s role and purpose and work plan for the year – Chair (15 minutes)
- 5) **REPORTS AND ANNOUNCEMENTS BY MEMBERS AND STAFF:** Reports by staff and/or Committee members on items of general interest. Brief questions for clarification may be posed and answered, and Committee members may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Committee.
- 6) **DISCUSSION OF ITEMS TO BE PLACED ON THE NEXT MEETING AGENDA**
- 7) **ADJOURNMENT**

This agenda was posted at City Hall, 1480 Main Street on March 17, 2014.

Delia Guijosa, City Clerk

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