



Mayor: Alan Galbraith
Vice Mayor: Peter White
City Council: Sharon Crull
Paul Dohring
Greg Pitts

St. Helena City Council
Regular Meeting
May 10, 2016

6:00 PM Regular Meeting
Vintage Hall Board Room – Second Floor
465 Main Street, St. Helena

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the “Oral Communication” portion of the agenda may do so, but please observe the time limit of three minutes.

- 1. CALL TO ORDER and PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. PUBLIC FORUM:** Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person’s comments shall be limited to 3 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Councilmembers for clarifications may be posed and answered, and Councilmembers may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda.
- 4. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and AB 1234 REPORTS:** Reports by staff and/or Councilmembers on items of general interest. Brief questions for clarification may be posed and answered, and Councilmembers may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.

PRESENTATIONS AND PUBLIC RECOGNITIONS

- 5. Presentation – St. Helena Chamber of Commerce 2015-2016 Annual Marketing Report presented by Chamber**
- 6. Proclamation – Mental Health Month 2016 presented to Napa County Health & Human Services Agency, Mental Health Manager Doug Hawker and Upvalley Family Centers Community Representative Indira Lopez**
- 7. Proclamation – National Public Works Week May 15-21, 2016, presented to the Public Works Department Maintenance Manager Carlos Uribe**

8. Proclamation – Municipal City Clerks Week May 1-7, 2016 presented to City Clerk Cindy Black

STAFF BRIEFING

9. Water Revenue Update presented by Finance Director April Mitts

CONSENT ITEMS: Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

10. Consideration and proposed approval of Regular and Special Meeting Minutes of:

- a. Regular Meeting Minutes of January 12, 2016
- b. Regular Meeting Minutes of January 26, 2016
- c. Special Meeting Minutes of January 27, 2016
- d. Regular Meeting Minutes of February 9, 2016
- e. Special Meeting Minutes of February 11, 2016
- f. Regular Meeting Minutes of February 23, 2016
- g. Regular Meeting Minutes of March 8, 2016
- h. Regular Meeting Minutes of March 22, 2016
- i. Special Meeting Minutes of March 23, 2016
- j. Regular Meeting Minutes of April 12, 2016
- k. Regular Meeting Minutes of April 26, 2016
- l. Special Meeting Minutes of May 4, 2016

CEQA Status: Not a CEQA Project
Prepared By: Cindy Black, City Clerk
Recommendation: Adopt

11. Consideration and proposed approval of a Resolution Approving an Employment Agreement with Cindy Black to serve as an Executive At-Will City Clerk

CEQA Status: Not a CEQA project
Prepared By: Jennifer Phillips, City Manager
Recommendation: Adopt

12. Consideration and proposed approval of a resolution approving the first amendment to the professional services agreement in the amount of \$3,500 with Green Valley Consulting Engineering for the design of Holmes Tank Upgrade, Capital Improvement Project W-86

CEQA Status: Categorically Exempt, Article 19 Section 15302 Replacement or Reconstruction, and Article 19 Section 15303 New Construction or Conversion of Small Structures
Prepared By: Tobias Barr, Public Works Project Manager
Steven Palmer, PE, Public Works Director/City Engineer
Recommendation: Adopt

13. Consideration and proposed approval of a resolution approving the St. Helena Community Band to host musical entertainment, mobile food truck, and vendors at Lyman Park on Sunday July 3, 216 from 4:00 pm to 7:00 pm; and waive the encroachment permit fee of \$200.00 and the noise permit fee of \$25.00

CEQA Status: Not a CEQA project
Prepared By: Christina Cook, Public Works Administrative Assistant
Steven Palmer, PE, Director of Public Works/City Engineer
Recommendation: Adopt

14. Consideration and proposed approval of a resolution accepting the work and directing the filing of the Notice of Completion for the Stonebridge Filter Rehabilitation Project, CIP W-102

CEQA Status: Categorically Exempt, Section 15301, Existing Facilities
Prepared By: Tobias Barr, Public Works Project Manager
Steven Palmer, PE, Public Works Director/City Engineer
Recommendation: Adopt

15. Second reading and proposed adoption of Amendments to Title 17 "Zoning" of the Municipal Code (Attachment A) initiated by the City of St Helena to implement provisions of the City's adopted 2015-2023 Housing Element that require the City to 1) eliminate the requirement for a Use Permit for multiple family residential projects proposed in the "High Density" (HD) Residential District, and 2) eliminate the requirement for a Use Permit for multiple family housing projects proposed on "Key Housing Sites", as designated in the 2015-2023 Housing Element, that are located in the City's "Medium Density (MD) Residential District"

CEQA Status: Negative Declaration
Prepared By: Victor Carniglia, Planning Consultant
Recommendation: Adopt

16. Second reading and proposed adoption of amendments to City of St. Helena Municipal Code Section(s) 17.134 Short Term Rentals creating a permit renewal process, modifying the review and operations criteria and improving enforcement mechanisms for short-term rental uses in the Residential and Agricultural Zoning Districts, Citywide

CEQA Status: Ordinance is determined to be exempt from the requirements of CEQA as a Class 1 Categorical Exemption pursuant to CEQA Guidelines Section 15301 given that the regulations affect existing structures and under the "General Rule", Section 15061(b)(3)

Prepared By: Noah Housh, Planning and Community Improvement Director
Recommendation: Adopt

NEW BUSINESS:

17. Options for the Development of City Owned Properties at Adams Street, 1480 Main Street (City Hall/Police Station) and 1572/1574 Railroad Avenue

CEQA Status: Categorically exempt from the requirements of CEQA under Section 15306 as an effort to gather information on development interest for specific City owned properties within St. Helena. Any future development of a specific project will be subject to separate CEQA review and compliance.

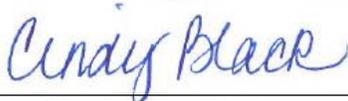
Prepared By: Jennifer Phillips, City Manager
Recommendation: Provide direction

18. Consideration of a Sales Tax Measure for the November 2016 Ballot

CEQA Status: Not a CEQA project
Prepared By: Jennifer Phillips, City Manager
Recommendation: Provide direction

ADJOURNMENT The next Regular City Council meeting is scheduled for May 24, 2016, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street.

This agenda was posted at City Hall, 1480 Main Street, and at Vintage Hall, 465 Main Street, St. Helena, California on May 6, 2016.



Cindy Black, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CHALLENGING DECISIONS OF CITY ENTITIES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1480 Main Street, St. Helena, California, during normal business hours. In addition, such writings or documents will be made available on the City's web site at <http://cityofsthenela.org> and will be available for public review at the respective meeting.