

**Minutes
St. Helena City Council
May 24, 2016**

**5:00 P.M. Special Study Session Meeting
6:00 P.M. REGULAR MEETING
Vintage Hall Board Room – Second Floor
465 Main Street, St. Helena**

A complete video recording of this meeting, except for closed session, can be found at www.cityofsthelena.org or by calling the City Clerk at (707) 967-2792. The City Council video is the official record of the Council meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Councilmembers Crull, Dohring, White, Mayor Galbraith
Recused: Councilmember Pitts
Absent: None

~~4. Public comments pertaining to the Study Session.~~
(Please observe the time limit of three minutes.)

Public comments pertaining to the Study Session was heard after the item was presented.

5. Study Session: Presentation from Antonio Castellucci seeking general input on a conceptual project which proposes to subdivide a 10-acre parcel located at 567 Pope Street into 19 single family lots for single family residential development; construct a 5,000 square foot private winery on an adjacent parcel and also construct 12 farmworker housing units on this adjacent property (APN 009-070-040) which fronts onto Pope Street and College Avenue.

Presentation to the City Council was made by Antonio Castellucci, Backen & Gillam Architects Project Manager Edmund Junker and Land Use Attorney Rob Anglin.

George David, Bobbi Monnette, Maria (Mr. Antonio Castellucci's daughter), Gary Jaffe, Steve Goldfarb, Mary Stevenson, Loraine Stuart, Michael Hannah, Elizabeth Gills and Matthew Heil addressed the City Council.

The Study Session adjourned at 5:52 p.m.

Councilmember Pitts joined the dais at 6:00 p.m.

The Regular City Council meeting convened at 6:04 p.m.

6. PUBLIC FORUM:

Andy Bartlett addressed the City Council.

**7. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and
AB 1234 REPORTS:**

Finance Director April Mitts noted preparation is in progress for the proposed budget adoption at the next Council meeting.

Public Works Director Steve Palmer provided a Mitchell Street project and slurry seal update and the Marin Clean Energy Program Notice.

Councilmember Crull noted the upcoming home composting program and also

acknowledge City Manager Jennifer Phillips for receiving a Career Excellence Award from Municipal Management Association of Northern California (MMANC).

Vice Mayor White updated the Council on the Napa County Transportation Authority's county wide pedestrian plan and the upcoming WICC meeting.

PRESENTATIONS AND PUBLIC RECOGNITIONS

8. Presentation – Visit Napa Valley Mid-Year Update Presentation by Cass Walker

Geoff Ellsworth addressed the City Council.

STAFF BRIEFING

9. Monthly water wise update presented by Jennifer Tuell, Water Conservation Coordinator

Water Conservation Coordinator Jennifer Tuell presented a water wise update.

CONSENT ITEMS: Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

10. Consideration and proposed approval of Regular Meeting Minutes of May 10, 2016

CEQA Status: Not a CEQA Project

Prepared By: Cindy Black, City Clerk

Recommendation: Adopt

11. Consideration and proposed approval of a resolution 2016-61 authorizing the use of Asset Forfeiture funds (279) to purchase twelve new ballistic body armor vests for the Police Department in an amount not exceed \$12,000

CEQA Status: Not a CEQA Project

Prepared By: William Imboden, Chief of Police

Recommendation: Adopt

12. Consideration and proposed approval of a Resolution 2016-62 Setting a Hearing to Approve the Annexation of Territory into the St. Helena Municipal Sewer District No. 1, MSD Annexation No. 128 (90 Dahlia Street St Helena, CA. APN. 009-431-001)

CEQA Status: Categorically Exempt, CEQA Guidelines Section 15319, Annexations of Existing Facilities and Lots for Exempt Facilities, and Section 15061, No Possibility of Significant Effect on the Environment

Prepared By: Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Adopt

13. Consideration and proposed approval of a resolution 2016-63 approving a Professional Services Agreement with GHD International in the amount of \$292,108 for engineering services for the Wastewater Treatment and Reclamation Plant Improvement Feasibility Study to be funded from Capital Improvement Project S-52

CEQA Status: Categorically Exempt, Section 15301 Existing Facilities, and 15302 Replacement or Reconstruction

Prepared By: Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Adopt

Councilmember Crull recused herself from Item 14 due to a conflict. Item 14 was pulled from the Consent.

~~14. Consideration and proposed approval of a resolution 2016-64 approving a Raw Water Use Agreement between the City of St. Helena and Spring Mountain Vineyard, Inc. for raw (non-potable) water from Lower Reservoir~~

~~CEQA Status: Categorically Exempt, Section 15301 Existing Facilities~~

~~Prepared By: Steven Palmer, PE, Director of Public Works/City Engineer~~

~~Recommendation: Adopt~~

15. Consideration and proposed approval of a resolution 2016-65 approving the Willmarth Family to have two mobile food vendors at Crane Park on June 4, 2016 between the hours of 5:00pm – 8:30pm for a pre-wedding event.

CEQA Status: Not a CEQA Project
Prepared By: Haidi Arias, Recreation Director
Recommendation: Adopt

Item 16 was pulled from Consent.

- ~~16. Consideration, re-appointment and proposed approval of a resolution 2016-66 to reform the Ad Hoc Revenue Source Task Force to evaluate and provide feedback for the water and waste water rate study~~

~~CEQA Status: Not a CEQA Project
Prepared By: Jennifer Tuell, Water Conservation Coordinator
Steven Palmer, PE, Director of Public Works/City Engineer
Recommendation: Provide direction~~

17. Authorization to submit a grant application under the 2016 Department of Justice Community Oriented Policing Services (COPS) Hiring Program

CEQA Status: Not a CEQA Project
Prepared By: William Imboden, Chief of Police
Recommendation: Approve

Vice Mayor White moved to approve Consent items 10-13, 15 and 17. The motion was seconded by Councilmember Crull and on roll call carried by the following vote:

AYES: Councilmembers White, Crull, Pitts, Dohring and Mayor Galbraith

NOES: None

ABSENT: None

Councilmember Crull recused herself due to a conflict and left the dais.

14. Consideration and proposed approval of a resolution 2016-64 approving a Raw Water Use Agreement between the City of St. Helena and Spring Mountain Vineyard, Inc. for raw (non-potable) water from Lower Reservoir

CEQA Status: Categorically Exempt, Section 15301 Existing Facilities
Prepared By: Steven Palmer, PE, Director of Public Works/City Engineer
Recommendation: Adopt

Director of Public Works/City Engineer Steve Palmer reported on this item.

Diane Kinderman addressed the City Council.

Vice Mayor White moved to approve Consent item 14. The motion was seconded by Councilmember Dohring and on roll call carried by the following vote:

AYES: Councilmembers White, Dohring, Pitts and Mayor Galbraith

NOES: None

RECUSED: Councilmember Crull

ABSENT: None

Councilmember Crull returned to the dais.

16. Consideration, re-appointment and proposed approval of a resolution 2016-66 to reform the Ad Hoc Revenue Source Task Force to evaluate and provide feedback for the water and waste water rate study

CEQA Status: Not a CEQA Project
Prepared By: Jennifer Tuell, Water Conservation Coordinator
Steven Palmer, PE, Director of Public Works/City Engineer
Recommendation: Provide direction

Director of Public Works/City Engineer Steve Palmer reported on this item.

Vice Mayor White moved to approve Consent items 16. The motion was seconded by Councilmember Crull and on roll call carried by the following vote:

AYES: Councilmembers White, Crull, Pitts, Dohring and Mayor Galbraith

NOES: None

ABSENT: None

NEW BUSINESS:

18. Consideration and proposed adoption of a Resolution 2016-67 Rescinding Resolution 2012-38; Authorizing the following water use efficiency programs and pilot programs: High-Efficiency Toilet Rebate, Weather-Based Irrigation Controller Rebate, Water Efficient Landscape Rebate, Greywater Rebate, Rainwater Harvesting Rebate, and Recirculating Hot Water Pump Rebate programs; and authorizing the City Manager to develop, implement, and update program guidelines to align with current best practices, funding availability, program participation, and geographical norms

CEQA Status: Categorically Exempt, Section 15301 Existing Facilities, and 15302 Replacement or Reconstruction

Prepared By: Jennifer Tuell, Water Conservation Coordinator
Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Adopt

Water Conservation Coordinator Jennifer Tuell reported on this item.

No public comment was received.

Councilmember Dohring moved to adopt Resolution 2016-67 Rescinding Resolution 2012-38; Authorizing the following water use efficiency programs and pilot programs: High-Efficiency Toilet Rebate, Weather-Based Irrigation Controller Rebate, Water Efficient Landscape Rebate, Greywater Rebate, Rainwater Harvesting Rebate, and Recirculating Hot Water Pump Rebate programs; and authorizing the City Manager to develop, implement, and update program guidelines to align with current best practices, funding availability, program participation, and geographical norms. The motion was seconded by Councilmember Pitts and on roll call carried by the following vote:

AYES: Councilmembers Dohring, Pitts, Crull, White and Mayor Galbraith

NOES: None

ABSENT: None

19. Consideration of proposed approval of a Resolution 2016-68 Approving and Finding an Exemption from CEQA, Approving and Adopting Project Plans and Manual, and Authorizing the Bid Request for the Pope Street Bike Lane Project, Capital Improvement Project R-30; and Adopt a Resolution Designating No Parking Zones along Pope Street

CEQA Status: Categorically Exempt, Section 15304, Minor Alterations to Land

Prepared By: Tobias Barr, Public Works Project Manager
Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Adopt

Director of Public Works/City Engineer Steve Palmer reported on this item.

Betsy Holtshauer, Geoff Ellsworth, citizen, George David and Carrie Baldwin.

Vice Mayor White moved to adopt Resolution 2016-68 approving and Finding an Exemption from CEQA, Approving and Adopting Project Plans and Manual, and Authorizing the Bid Request for the Pope Street Bike Lane Project, Capital Improvement Project R-30; and adopt a Resolution Designating No Parking Zones along Pope Street and include signage approaching the Pope Street Bridge. The motion was seconded by Councilmember Crull and on roll call carried by the

following vote:

AYES: Councilmembers White, Crull, Dohring, Pitts and Mayor Galbraith

NOES: None

ABSENT: None

Mayor Galbraith called for a recess at 8:13 p.m.

Mayor Galbraith reconvened the meeting at 8:24 p.m.

20. Direction on Conservation Easement for Flood Control Project Parcels (APN 009-030-058 and a portion of APN 009-030-056) and Potential Impact on Proposed Adams Street Extension from Starr Avenue to Silverado Trail

CEQA Status: Environmental Impact Report (SCH. No. 2002012078)

Prepared By: Tracey Perkosky, Grants Manager
Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Provide direction

Grants Manager Tracey Perkosky reported on this item.

Vicky Bradshaw addressed the City Council.

It was the consensus of the City Council to move forward with the completion of the conservation easement on Flood Control Projects parcels (APNs 009-030-058 and a portion of 009-030-056), to satisfy the required mitigation for Incidental Take Permit No. 2081-2009-004-03 and the requirements of the grant from the Department of Water Resources. Council directed staff to bring back the conservation easement item to Council for final approval.

21. Consideration of, and Direction to Staff on Steps for a Sales Tax Measure for the November 2016 Ballot and Issuance of the Request for Proposals for Adams Street.

CEQA Status: Categorically exempt from the requirements of CEQA under Section 15306 as an effort to gather information on development interest for specific City owned properties within St. Helena. Any future development of a specific project will be subject to separate CEQA review and compliance.

Prepared By: Jennifer Phillips, City Manager

Recommendation: Provide direction

City Manager Jennifer Phillips reported on this item.

Pam Simpson addressed the City Council.

Vice Mayor White moved to approve a .5% sales tax measure with no sunset, non-binding advisory measure and move forward with the Adams Street RFP. The motion was seconded by Councilmember Crull and on roll call carried by the following vote:

AYES: Councilmembers White, Crull, Dohring, Pitts and Mayor Galbraith

NOES: None

ABSENT: None

22. Presentation of the Fiscal Year 2015 Comprehensive Annual Financial Report (CAFR)

CEQA Status: Not a CEQA Project

Prepared By: April Mitts, Finance Director
Mandy Kellogg, Senior Management Analyst

Recommendation: Receive and file

Senior Management Analyst Mandy Kellogg and Finance Director April Mitts reported on this item.

No public comment was received.

Councilmember Crull moved to accept the CAFR as presented. The motion was seconded by Councilmember Pitts and on roll call carried by the following vote:

AYES: Councilmembers Crull, Pitts, Dohring, White and Mayor Galbraith

NOES: None

ABSENT: None

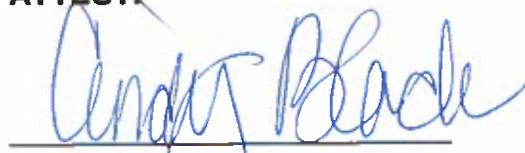
ADJOURNMENT

Mayor Galbraith adjourned the meeting at 9:00 p.m.

APPROVED:

ATTEST:





Alan Galbraith, Mayor

Cindy Black, City Clerk