



Mayor: Alan Galbraith
Vice Mayor: Peter White
City Council: Sharon Crull
Paul Dohring
Greg Pitts

St. Helena City Council
Meeting
June 14, 2016
6:00 PM Regular Meeting
Vintage Hall Board Room – Second Floor
465 Main Street, St. Helena

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the “Oral Communication” portion of the agenda may do so, but please observe the time limit of three minutes.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM:** Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person’s comments shall be limited to 3 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Councilmembers for clarifications may be posed and answered, and Councilmembers may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda.
- 5. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and AB 1234 REPORTS:** Reports by staff and/or Councilmembers on items of general interest. Brief questions for clarification may be posed and answered, and Councilmembers may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.

PRESENTATIONS AND PUBLIC RECOGNITIONS

- 6. Proclamation – June 2016 LGBTQ Pride Month presented to Haidi Arias and Hannah Cohen**
- 7. Presentation – Marin Clean Energy membership update by Community Power Organizer Alexandra McGee.**

CONSENT ITEMS: Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

8. Consideration and proposed approval of Regular Meeting Minutes of May 24, 2016
CEQA Status: Not a CEQA Project
Prepared By: Cindy Black, City Clerk
Recommendation: Adopt

9. Consideration and proposed approval of a resolution accepting bids and awarding contracts to the lowest responsible bidders for furnishing chemicals for Water and Wastewater Treatment Plants in a total amount of \$40,144 for Fiscal Year 2016/17
CEQA Status: Not a CEQA Project
Prepared By: Dan Brunetti, Chief Operator Water Treatment Plant
Steven Palmer, PE, Director of Public Works/City Engineer
Recommendation: Adopt

10. Consideration and proposed approval of a Resolution authorizing and approving budget adjustment request transferring \$63,961 from assigned reserves for budget shortfalls due to the resignation of six employees and one retiree who received payouts of their entitled vacation and allowable sick leave accruals. Amounts to be transferred from assigned reserves are: \$45,330 from General Fund, \$5,910 from Water Fund, and \$12,721 from Waste Water Fund.
CEQA Status: Not a CEQA Project
Prepared By: Kathy Robinson, HR/IT Director
April Mitts, Finance Director
Recommendation: Adopt

11. Consideration and proposed approval of Resolution approving a two year agreement with Housing Authority of the City of Napa in an amount not to exceed \$83,149
CEQA Status: Not a CEQA Project
Prepared By: Jennifer Phillips, City Manager
Recommendation: Adopt

12. Consideration and proposed approval of a resolution calling and giving notice of the General Municipal Election to be held in the City of St. Helena on November 8, 2016 and requesting the Board of Supervisors of the County of Napa Consolidate the General Municipal Election with the Statewide Election.
CEQA Status: Not a CEQA Project
Prepared By: Cindy Black, City Clerk
Recommendation: Adopt

13. Consideration and proposed approval of a Resolution Approving Amendment No. 1 to the Employment Agreement with Jennifer Phillips; proposed amendment including authorization of additional 40 hours of Executive Leave, implementation of a 1% PERS cost sharing agreement and to correct an administrative error
CEQA Status: Not a CEQA Project
Prepared By: Kathy Robinson, Human Resources & IT Director

Recommendation: Adopt

14. Consideration and proposed approval of a Resolution authorizing and approving publicly available pay schedules in accordance with the requirement of California Code of Regulations, Title 2, Section 570.5 which includes revised salary schedule for Police Officers Association (POA), Mid-Management, and At-will Employees; and approval of proposed amendments to Unrepresented Compensation Resolution including authorization of additional 40 hours of Executive Leave for At-will employees

CEQA Status: Not a CEQA Project

Prepared By: Jennifer Phillips, City Manager

Recommendation: Adopt

15. Consideration and proposed approval of a resolution authorizing an amendment to the contract between Safety Police Management of the City of St. Helena and the Board of Administration of the California Employees' Retirement System (CalPERS) to include pension cost sharing

CEQA Status: Not a CEQA Project

Prepared By: Mandy Kellogg, Administrative Services Manager

Recommendation: Adopt

16. Consideration and proposed approval of a resolution adopting Schedule of Parks and Recreation Fees, at existing rates, for FY 2016/17

CEQA Status: Not a CEQA Project

Prepared By: Haidi Arias, Recreation Director
April Mitts, Finance Director

Recommendation: Adopt

PUBLIC HEARING:

17. Consideration and proposed approval of a resolution approving the Annexation of Territory into the St. Helena Municipal Sewer District No. 1, MSD Annexation No. 128 (90 Dahlia St., St Helena, CA. APN. 009-431-001)

CEQA Status: Categorically Exempt, CEQA Guidelines Section 15319, Annexations of Existing Facilities and Lots for Exempt Facilities, and Section 15061(b)(3), No Possibility of Significant Effect on the Environment

Prepared By: Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Adopt

NEW BUSINESS:

18. Consideration and proposed approval of a resolution approving use of Affordable Housing Trust Funds to support Our Town St Helena's construction of a maximum of two very low income houses at 684 McCorkle Avenue for a total maximum cost of up to \$100,000

CEQA Status: This item is exempt from CEQA pursuant to Guidelines Sections 15061(b)(1), 15061(b)(2), and specifically, the "General Rule" Section 15061(b)(3), where it can be seen with certainty that the proposed action will have no significant effect on the

environment.
Prepared By: Jennifer Phillips, City Manager
Recommendation: Adopt

19. Consideration and proposed approval of a resolution adopting Fiscal Year 2016/17 City of St. Helena Annual Budget

CEQA Status: Not a CEQA Project
Prepared By: Mandy Kellogg, Senior Management Analyst
Recommendation: Adopt

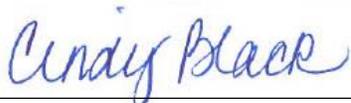
20. Consideration to Review of Transactions and Use Taxes Measure and Non-Binding Advisory Measure:

1. Proposed Ordinance of the City of St. Helena Imposing Transactions and Use Taxes
2. Proposed Resolution Ordering the Submission to the Qualified Electors of the City of St. Helena a Measure to Approve a Transactions and Use Taxes Ordinance at the General Municipal Election to be held on Tuesday, November 8, 2016
3. Proposed Resolution Ordering the Submission to the Qualified Electors of the City of St. Helena a Non-Binding Advisory Measure Regarding Use of Transactions and Use Taxes Proceeds at the General Municipal Election to be held on Tuesday, November 8, 2016

CEQA Status: Not a CEQA Project
Prepared By: Cindy Black, City Clerk

ADJOURNMENT The next Regular City Council meeting is scheduled for June 28, 2016, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street.

This agenda was posted at City Hall, 1480 Main Street, and at Vintage Hall, 465 Main Street, St. Helena, California on June 10, 2016.



Cindy Black, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CHALLENGING DECISIONS OF CITY ENTITIES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1480 Main Street, St. Helena, California, during normal business hours. In addition, such writings or documents will be made available on the City's web site at <http://cityofstheleena.org> and will be available for public review at the respective meeting.