

Tree Committee Members:

Susann Ortega-Chair
Kellie Carlin-Vice Chair
Edie Kausch
Kacey Stotesbery
Carol Troy
Susan Allen-Alternate

**MINUTES
ST. HELENA TREE COMMITTEE
ST. HELENA CITY HALL, CONFERENCE ROOM
1480 MAIN STREET, ST. HELENA
Special Meeting – Thursday, June 18, 2015
3:00 pm – 4:30 pm**

1. ROLL CALL

Present: Susan Ortega, Kellie Carlin, Edie Kausch, and Susan Smith.
Absent: Kasey Stotesbery, Carol Troy.
Staff: Operations Manager Kathy Robinson.

- 2. PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

Committee action: No comments.

- 3. REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

Committee action: Committee received report from Chair Ortega about attending last planning commission attending as an individual, not a committee member.

- 4. CONSENT CALENDAR:** Members of the Tree Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.

A. None.

5. PERMITS TO BE DISCUSSED:

A. None.

6. SCHEDULED MATTERS:

- A. Library staff Robyn Orsini on behalf of the Bee Garden is requesting that the Tree Committee nominate a two-member subcommittee who will be authorized to select the type/species for the 0 trees that will be planted for the Bee Garden on the north side of the library, facing Adams Street.

Committee action: Chair Motion to nominate Committee members Kausch and Carlin to the subcommittee, seconded by Allen, and approved (4-0)

- B. Tree Committee to review short and long-term goals worksheets and finalize short and long-term goals.

Committee action: Committee discuss goals and finalized short-term and long-term goals.

- 7. **ADJOURNMENT:** Adjourn to a regularly scheduled meeting of the Tree Committee on July 9, 2015.
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