

# **CORRECTED**



**Mayor: Alan Galbraith**  
**Vice Mayor: Peter White**  
**City Council: Sharon Crull**  
**Paul Dohring**  
**Greg Pitts**

## **ST. HELENA CITY COUNCIL** **REGULAR MEETING** **JUNE 23, 2015**

**6:00 PM REGULAR MEETING**  
**VINTAGE HALL BOARD ROOM – SECOND FLOOR**  
**465 MAIN STREET, ST. HELENA**

**PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the “Oral Communication” portion of the agenda may voluntarily complete a “Speaker Card” and submit it to the City Clerk BEFORE that portion of the agenda is called. Speaker cards are available on the table in back of the room. Please observe the time limit of three minutes.**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM:** Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person’s comments shall be limited to 3 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Councilmembers for clarifications may be posed and answered, and Councilmembers may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda.
- 5. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and AB 1234 REPORTS:** Reports by staff and/or Councilmembers on items of general interest. Brief questions for clarification may be posed and answered, and Councilmembers may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.

### **PRESENTATIONS AND PUBLIC RECOGNITIONS**

- 6. Proclamation – A proclamation adopting the Napa County Children’s Bill of Rights, presented to Sara Cakebread on behalf of Funding the Next Generation Napa**

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## **STAFF BRIEFING**

7. Bi-Annual Crime Stats Presentation – Jacqueline Rubin, Chief of Police

**CONSENT ITEMS:** Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

8. Consideration and proposed approval of a resolution approving a Budget adjustment transferring \$94,253 from the General Fund (101) to the Recreation Programs Fund (289)

CEQA Status: Not a CEQA Project

Lead Staff: April Mitts, Finance Director

Recommendation: Adopt

9. Consideration and proposed approval of a resolution approving of Payment to City of Napa for Final 50% FY 2014-15 Housing Services Agreement in the amount of \$17,374.00 per Resolution No. 2014-38

CEQA Status: Not a CEQA Project

Lead Staff: April Mitts, Finance Director

Recommendation: Adopt

10. Consideration and proposed approval of a resolution finding and exemption from CEQA, approving and adopting the project manual, and authorizing the bid request for St. Helena on-call contract for sewer, water, storm water, and surface maintenance. This action will allow the City to select a contractor to utilize for smaller repairs and maintenance projects.

CEQA Status: Categorically Exempt Section 15301

Lead Staff: Steven Palmer, PE – Director of Public Works/City Engineer

Recommendation: Adopt

11. Consideration and proposed approval of a resolution clarifying purposes for which Tweed Trust Funds may be expended and rescinding City Council Resolution No. 2006-47. Resolution No. 2006-47 was erroneously rescinded due to a typographical error, Council is being asked to formally rescind this resolution and adopt a new resolution with the same language to provide clarification.

CEQA Status: Not a CEQA Project

Lead Staff: April Mitts, Finance Director

Recommendation: Adopt

12. Consideration and proposed approval of a resolution adopting the Five-Year Capital Improvement Plan (Fiscal Years 2015/2016 to 2019/2020)

CEQA Status: Categorically Exempt Sections 15301, 15302, 15303. Each project proposes to modify or improve to existing facilities, replace or reconstruct existing facilities and/or construct or convert small facilities or structures. Individual projects will have separate CEQA action.

Lead Staff: Steven Palmer, PE – Director of Public Works/City Engineer

Recommendation: Adopt

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## **PUBLIC HEARING**

13. Introduce, Waive First Reading, and Read by Title Only an Ordinance to Amend Chapter 13.04 Water Service System of the St Helena Municipal Code to include Emergency Drought Regulations

CEQA Status: Categorically Exempt Section 15301

Lead Staff: Steven Palmer, PE – Director of Public Works/City Engineer

Recommendation: Introduce and Waive First Reading

## **NEW BUSINESS**

14. Consideration and proposed approval of a resolution authorizing submittal of a grant application to the California Department of Housing and Community Development for up to \$500,000 in grant funding under the HOME Investment Partnership program to create a low income household rehabilitation program

CEQA Status: Not a CEQA project

Lead Staff: Noah Housh, Planning and Community Improvement Director

Recommendation: Adopt

15. Consideration and proposed approval of a resolution notifying the interest to sell an affordable housing unit located at 1641 Voorhees Circle and direction as to whether the City desires to exercise its option to purchase the property

CEQA Status: Not a CEQA project

Lead Staff: Noah Housh, Planning and Community Improvement Director

Recommendation: Adopt

16. Consideration and proposed approval of a resolution authorizing the Grant Closeout of CA Office of Emergency Services (OES) Project 1628, Notification of Unclaimed Reimbursement of \$113,760.00, and Resolution to Authorize City Manager to Return \$52,772 in Unspent Funds

CEQA Status: Not a CEQA project

Lead Staff: April Mitts, Finance Director

Tracey Perkosky, Grants Manager

Recommendation: Adopt

17. Consideration and proposed approval of a resolution adopting the St. Helena FY 15/16 Budget

CEQA Status: Not a CEQA project

Lead Staff: Jennifer Phillips, City Manager

April Mitts, Finance Director

Recommendation: Adopt

18. Consideration to approve a letter of support and in-kind contributions for Common Heritage Grant Application to be submitted by St. Helena Historical Society

CEQA Status: Not a CEQA project

Lead Staff: April Mitts, Finance Director

Tracey Perkosky, Grants Manager

Recommendation: Approve

## **CORRECTED**

19. Consideration and proposed approval of a resolution approving the Ground Lease for \$1.00 annually between the City and the St. Helena Historical Society for the siting of a historic school house on a portion of the City property located at 1492 Library Lane

CEQA Status: Categorically Exempt under Sections 15301, 15303, & 15304. The project is purely a request for lease approval to allow future relocation of an existing structure to the project site at 1492 Liberty Lane.

Lead Staff: Jennifer Phillips, City Manager

Recommendation: Approve

**ADJOURNMENT** The next Regular City Council meeting is scheduled for July 14, 2015, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street.

This agenda was posted at City Hall, 1480 Main Street, and at Vintage Hall, 465 Main Street, St. Helena, California on June 19, 2015.



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Cindy Black, City Clerk

### **CHALLENGING DECISIONS OF CITY ENTITIES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

### **SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1480 Main Street, St. Helena, California, during normal business hours. In addition, such writings or documents will be made available on the City's web site at <http://cityofsthenela.org> and will be available for public review at the respective meeting.