

Tree Committee Members:

Kacey Stotesbery - Chair
Edie Kausch – Vice Chair
Carol Troy
Connie Kay
Scott Freeland
Susan Allen-Alternate
Joan Westgate-Alternate

**MINUTES
ST. HELENA TREE COMMITTEE
ST. HELENA CITY HALL, CONFERENCE ROOM
1480 MAIN STREET, ST. HELENA
Regular Meeting – Thursday, August 13, 2015
3:30 pm – 5:00 pm**

1. ROLL CALL

Present: Kasey Stotesbery (later arrival), Edie Kausch, Carol Troy, Connie Kay, Scott Freeland, Susan Allen and Joan Westgate.

Absent: None.

Staff: Operations Manager Kathy Robinson, City Arborist Jim Haller and Carols Uribe and Water Conservation Coordinator Jennifer Tuell.

2. **PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

Committee action: Received comments from public.

3. **REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

Committee action: Staff member Robinson reported that with the appointment of new members, the Tree Committee was running the meeting without the presence of a Chair or Vice Chair and suggested that the committee consider making a motion for Scheduled Matters Item 6.A of the agenda to moved up and be heard before Consent Calendar. Committee Member Freeland moved to make the motion, seconded by Committee Member Troy, and approved (3-1).

4. **CONSENT CALENDAR:** Members of the Tree Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.

- A. Tree Committee Regular Meeting Minutes of June 11, 2015.
- B. Tree Committee Special Meeting Minutes of June 18, 2015.
- C. Tree Committee Regular Meeting Minutes of July 9, 2015.

Committee action: Committee Chair Stotesbery moved to approve Consent Item A, B, and C, seconded by Vice Chair Kausch, approved (5-0).

5. PERMITS TO BE REVIEWED:

- A. 1325 Adams Street – applicant is requesting to remove one Little Leaf Linden located in the sidewalk of Adams Street. Applicant also request to grind stump and replant.

Committee Action: Committee Member Kausch motion to allow removal of Linden and replant with another 15 gallon Linden tree by March 1, 2016, seconded by Committee Member Freeland, approved (5-0).

- B. 1098 Pope Street (Wappo Park) – St. Helena Water Department (applicant) requesting removal of Fremont Cottonweed tree growing next to irrigation pump station which is preventing accessibility for maintenance and repairs of the irrigation pump.

Committee Action: Chair Stotesbery motion to allow removal and replant with a large Valley Oak to be planted in the dog park in a place to be determined by the City Arborist and planted no later than March 1, 2016, seconded by Vice Chair Kausch, approved (5-0).

6. SCHEDULED MATTERS:

- A. Tree Committee new members introduction and appointed a new chair and new co-chair for a one year term. – Staff member Operations Manager Kathy Robinson

Committee Action: Committee Member Freeland motioned to nominate Stotesbery to be Chair, seconded by Committee Member Troy then Committee Member Stotesbery moved to table the first motion to have an opportunity to discuss commitment that a new Vice Chair would be there to fully support the Tree Committee’s initiatives, seconded by Committee Member Kay, and approved (5-0).

Committee Member Troy motioned to nominate Kausch to be Vice Chair, seconded by Committee Member Freeland, and approved (5-0).

Committee Vice Chair Kausch motions to bring back tabled motion of nominating Stotesbery as Chair, seconded by Committee Member Freeland to nominate Stotesbery for Chair, and approved (5-0).

- B. Discussion: Review of Tree Committee recent short term and long term goals finalized at the June 18, 2015 Special meeting allowing the new Tree Committee members an opportunity to ask questions and provide feedback. – Staff member Operations Manager Kathy Robinson

Committee Action: No action. Discussion occurred.

C. Presentation: Update from Water Conservation Program. – Staff member Water Conservation Coordinator Jennifer Tuell

1. Water Update
2. Upcoming Events and Programs
3. Demonstration Garden

Committee Action: No action. Discussion occurred.

7. TENTATIVE AGENDA ITEMS FOR NEXT MEETING:

A. Committee to decide which items to place on agenda for next meeting.

Committee Action: review tree management guide, review mitigated outstanding tree list, review tree permit protocols, review proposed Tree Ordinance, and nominate a second member to be on the Mennen sub-committee.

8. **ADJOURNMENT:** Adjourn to a regularly scheduled meeting of the Tree Committee on October 8, 2015.

*This agenda was posted at City Hall, 1480 Main Street, St. Helena, California on August 6, 2015. -
Kathy Robinson, Operations Manager*