

# AGENDA

## Tree Committee Members:

Susann Ortega-Chair  
Kellie Carlin- Vice Chair  
Edie Kausch  
Kacey Stotesbery  
Carol Troy  
Susan Allen-Alternate

**AGENDA**  
**ST. HELENA TREE COMMITTEE**  
**ST. HELENA CITY HALL, CONFERENCE ROOM**  
**1480 MAIN STREET, ST. HELENA**  
**Regular Meeting – Thursday, August 14, 2014**  
**3:30 pm – 5:00 pm**

1. **ROLL CALL**
2. **APPROVAL OF MINUTES**
  - A. April 10, 2014
  - B. April 24, 2014 – Special
  - C. May 8, 2014
  - D. May 21, 2014 – Special
3. **PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. **REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*
5. **PERMITS TO BE DISCUSSED:**
  - A. 1554 & 1550 Voorhees Circle
  - B. 1221 Springbrook Court
  - C. 201 Pope Street – Wappo Park
6. **SCHEDULED MATTERS:**
  - A. Committee review of land use subdivision plans for 1837 Pine Street.
  - B. Discussion of Caltrans Replacement Tree Plan on Highway 29.
  - C. Magnolia Oaks protected tree management follow up for Phase III.
  - D. Discussion of proposed revised Tree Ordinance.
7. **TENTATIVE AGENDA ITEMS FOR NEXT MEETING:**
  - A. Committee to decide which items to place on agenda for next meeting.
8. **ADJOURNMENT:** A motion will be in order to adjourn to a regularly scheduled meeting of the Tree Committee on September 11, 2014.

Kathy Robinson  
Tree Committee Secretary

# ITEM 2. A.

**Tree Committee Members:**  
Susann Ortega-Chair  
Kellie Carlin- Vice Chair  
Edie Kausch  
Kacey Stotesbery  
Carol Troy  
Susan Allen-Alternate

**MINUTES**  
**ST. HELENA TREE COMMITTEE**  
ST. HELENA CITY HALL, CONFERENCE ROOM  
1480 MAIN STREET, ST. HELENA  
**Regular Meeting - Thursday, April 10, 2014**  
**3:30 pm**

**1. ROLL CALL**

Present: Susann Ortega, Edie Kausch, Kacey Stotesbery, Kellie Carlin, Carol Troy and Susan Allen.  
Absent: None.  
Staff: City Arborist Jim Haller, and Senior Management Analyst Kathy Robinson

**2. APPROVAL OF MINUTES**

A. March 13, 2013;

**Committee Action: Upon motion of Committee Kausch seconded by Committee Member Carlin, and unanimously carried.**

**3. PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

**Committee Action: No public comment received.**

**4. REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

**Committee Action: Committee received report from City Arborist.**

**5. PERMITS TO BE DISCUSSED:**

A. 1888 Madrona.

**Committee Action: Upon motion of Committee Member Stotesbery to approve root trees and stake existing fruitless olives, deny plant fruitless olive, and strike plant flowering groundcovers as Tree Committee has no jurisdiction, seconded by Committee Member Kausch, and unanimously carried.**

**6. SCHEDULED MATTERS:**

A. Remove discuss Heritage tree on Palmer drive.

**Committee Action: Discussion occurred.**

B. Discussion General Plan tree related issues.

**Committee Action: Discussion occurred.**

C. Tree ordinance revisions continued.

**Committee Action: Discussion occurred.**

D. Tree Report to city Council.

**Committee Action: Discussion occurred.**

**7. TENTATIVE AGENDA ITEMS FOR NEXT MEETING:**

A. Committee to decide which items to place on agenda for next meeting.

**Committee Action: Discussion occurred.**

8. **ADJOURNMENT:** A motion will be in order to adjourn to a regularly scheduled meeting of the Tree Committee on May 8, 2014 at 3:30 P.M. in the main conference room of City Hall located at 1480 Main Street, St. Helena, CA.

Kathy Robinson  
Tree Committee Secretary

# ITEM 2. B.

## Tree Committee Members:

Susann Ortega-Chair  
Kellie Carlin- Vice Chair  
Edie Kausch  
Kacey Stotesbery  
Carol Troy  
Susan Allen-Alternate

## MINUTES

**ST. HELENA TREE COMMITTEE**  
ST. HELENA CITY HALL, CONFERENCE ROOM  
1480 MAIN STREET, ST. HELENA  
**Special Meeting - Thursday, April 24 2014**  
**2:30 – 5:00 pm**

### 1. ROLL CALL

Present: Susann Ortega, Edie Kausch, Kacey Stotesbery, Kellie Carlin.  
Absent: Carol Troy, Susan Allen.  
Staff: City Arborist Jim Haller.

### 2. APPROVAL OF MINUTES

A. None.

3. **PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

**Committee Action: None.**

4. **REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

**Committee Action: Staff comment received from Arborist Jim Haller.**

### 5. PERMITS TO BE DISCUSSED:

A. None.

### 6. SCHEDULED MATTERS:

A. Discuss tree ordinance.

**Committee Action: Discussion occurred.**

### 7. TENTATIVE AGENDA ITEMS FOR NEXT MEETING:

A. Committee to decide which items to place on agenda for next meeting.

**Committee Action: Discussion occurred.**

8. **ADJOURNMENT:** A motion will be in order to adjourn to a regularly scheduled meeting of the Tree Committee on May 8, 2014 at 3:30 P.M. in the main conference room of City Hall located at 1480 Main Street, St. Helena, CA.

Kathy Robinson  
Tree Committee Secretary

DRAFT

# ITEM 2. C.

## Tree Committee Members:

Susann Ortega-Chair  
Kellie Carlin- Vice Chair  
Edie Kausch  
Kacey Stotesbery  
Carol Troy  
Susan Allen-Alternate

## MINUTES

**ST. HELENA TREE COMMITTEE**  
ST. HELENA CITY HALL, CONFERENCE ROOM  
1480 MAIN STREET, ST. HELENA  
**Regular Meeting - Thursday, May 8, 2014**  
**3:30 pm**

### 1. ROLL CALL

Present: Susann Ortega, Edie Kausch, Kacey Stotesbery, Kellie Carlin, Carol Troy.  
Absent: Susan Allen.  
Staff: City Arborist Jim Haller.

### 2. APPROVAL OF MINUTES

A. April 7, 2014 – Special Meeting;

**Committee Action: Upon motion of Committee Member Kausch to approve seconded by Committee Member Stotesbery, and unanimously carried.**

B. April 10, 2014, Regular Meeting;

**Committee Action: No action. Committee Member Stotesbery to edit and bring back for committee approval.**

3. **PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

**Committee Action: None.**

4. **REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

**Committee Action: Committee comment received from Chair Ortega.**

### 5. PERMITS TO BE DISCUSSED:

A. 1351 Main Street

**Committee Action: upon motion of Committee Member Stotesbery to approve removal and replacement seconded by Committee Member Kausch, and carried 4 to 1.**

B. 1141 Paulson Court

**Committee Action: upon motion of Committee Member Troy denied removal until a tree replacement plan is provided at the next scheduled meeting.**

C. 1329 Allyn Ave.

**Committee Action: upon motion of Committee Member Kausch to approve to removal and replacement seconded by Committee Member Stotesbery, and carried 4 to 1.**

**6. SCHEDULED MATTERS:**

A. Ordinance revision continued.

**Committee Action: Discussion occurred.**

B. Tree Report to City Council.

**Committee Action: no discussion.**

C. Review proposed St. Helena/general plan revisions regarding urban forest.

**Committee Action: no discussion.**

D. James Healy: 1888 Madrona permit appeal (request by Chair Ortega).

**Committee Action: Discussion occurred.**

**7. TENTATIVE AGENDA ITEMS FOR NEXT MEETING:**

A. Committee to decide which items to place on agenda for next meeting.

**Committee Action: Discussion occurred.**

**8. ADJOURNMENT:** A motion will be in order to adjourn to a regularly scheduled meeting of the Tree Committee on June 12, 2014 at 3:30 P.M. in the main conference room of City Hall located at 1480 Main Street, St. Helena, CA.

Kathy Robinson  
Tree Committee Secretary

# ITEM 2. D.

**Tree Committee Members:**  
Susann Ortega-Chair  
Kellie Carlin- Vice Chair  
Edie Kausch  
Kacey Stotesbery  
Carol Troy  
Susan Allen-Alternate

**MINUTES**  
**ST. HELENA TREE COMMITTEE**  
ST. HELENA CITY HALL, CONFERENCE ROOM  
1480 MAIN STREET, ST. HELENA  
**Regular Meeting - Thursday, May 21, 2014**  
**3:30 pm**

**1. ROLL CALL**

Present: Susann Ortega, Edie Kausch, Kacey Stotesbery, Kellie Carlin.  
Absent: Carol Troy, Susan Allen.  
Staff: Interim City Clerk Cindy Black, City Arborist Jim Haller.

**2. APPROVAL OF MINUTES**

**A. None.**

- 3. PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

**Committee Action: None.**

- 4. REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

**Committee Action: Staff comment received from City Arborist and Interim City Clerk.  
Committee Member comment received from Kausch.**

**5. PERMITS TO BE DISCUSSED:**

**A. None.**

**6. SCHEDULED MATTERS:**

- A.** Discuss 1888 Madrona tree appeal and draft Tree Committee comment and recommendation.

**Committee Action: Discussion occurred.**

- B.** Discuss educating citizens regarding purpose of Tree Committee.

**Committee Action: no discussion.**

- C.** Discuss draft Tree Ordinance.

**Committee Action: no discussion.**

**7. TENTATIVE AGENDA ITEMS FOR NEXT MEETING:**

- A. Committee to decide which items to place on agenda for next meeting.

**Committee Action: Discussion occurred.**

8. **ADJOURNMENT:** A motion will be in order to adjourn to a regularly scheduled meeting of the Tree Committee on June 12, 2014 at 3:30 P.M. in the main conference room of City Hall located at 1480 Main Street, St. Helena, CA.

Kathy Robinson  
Tree Committee Secretary

DRAFT

# ITEM 5. A.

PART 1 of 6

## CITY OF ST. HELENA NAPA COUNTY, CALIFORNIA TREE PERMIT/CONTRACT APPLICATION FOR CITY TREES

PERMIT # PW1407-010

RECEIVED

TO: DEPARTMENT OF PUBLIC WORKS  
1480 MAIN STREET  
ST. HELENA, CA 94574

JUL 18 2014

CITY OF ST. HELENA

APPLICANT: MILTON & JUDY CRABB AND JIM & DIANNE PRZYBYLINSKI  
(Property Owner or Contractor)

ADDRESS: 1554 & 1550 VOORHEES CIRCLE ST. HELENA, CA 94574  
(Address, City, State & Zip)

PHONE: CRABB: 963-1612 PRZYBYLINSKI 968-5018

I (or we) hereby request permission to carry out the following Tree work as required in Section 17.8 & 17.10 of the City of St. Helena Municipal Code:

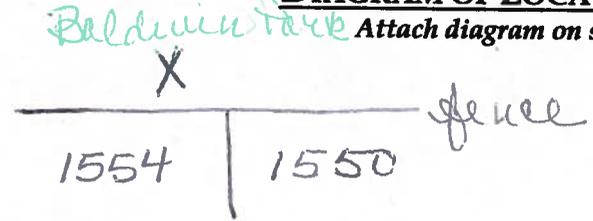
TREE TRIMMING  TREE ROOT PRUNING  TREE REMOVAL  TREE REPLACEMENT

DESCRIPTION OF TRIMMING, ROOT PRUNING, REMOVAL AND/OR REPLACEMENT TREES:

We have a Mimosa located on the city side of a park fence that was not planted by the city. It seeded itself and is now dropping dead brown flowers from branches that overhang into our back yards. These flowers cover our trees, flowers & shrubs & lawn furniture with an unsightly brown residue that can only be removed by daily blowing.

Estimated Start Date \_\_\_\_\_ Estimated Completion Date \_\_\_\_\_

### DIAGRAM OF LOCATION OF PROPOSED WORK



Attach diagram on separate sheet(s) if necessary

Applicant agrees to comply with all ordinances, regulations, specifications and conditions which may apply or be required as a condition of this Permit/Contract.

Applicant shall indemnify, defend and hold harmless The City of St. Helena and its agents, officers, officials employees and volunteers in interest from and against all claims, damages, losses and expenses including attorney fees arising out of or in connection with work performed under this Permit/Contract, except where caused by the sole negligence or willful misconduct of The City of St. Helena. This obligation of Applicant to indemnify, defend and hold harmless shall continue in effect after the completion of the project authorized under this Permit/Contract.

SIGNATURE OF APPLICANT Dianne Przybylinski / Judy Crabb  
SIGNATURE OF OWNER See Above

CITY ARBORIST REPORT

Type of Tree(s) Albizia julibrissin Silk Tree Diameter(s) 14" DBH Multi-trunk  
(Site Sketch Required for Multiple Trees)

Sidewalk Damage: Yes \_\_\_\_\_ No  Lift in Inches: \_\_\_\_\_

Other Damage: \_\_\_\_\_

Condition of Location: Good \_\_\_\_\_ Fair \_\_\_\_\_ Poor

Hazards Present: Yes \_\_\_\_\_ No \_\_\_\_\_ If Yes, Explain: \_\_\_\_\_

Distance of Utilities from Tree: Water N/A Sewer N/A Other \_\_\_\_\_

Overhead Obstructions: Yes \_\_\_\_\_ No  If Yes, Explain type and height: \_\_\_\_\_

Recommend Approval: Yes  No \_\_\_\_\_

Comments: This tree is being crowded out by redwoods, this has caused the tree to grow over the yards of the parks neighbors. They would like it removed due to the mess it makes.\*

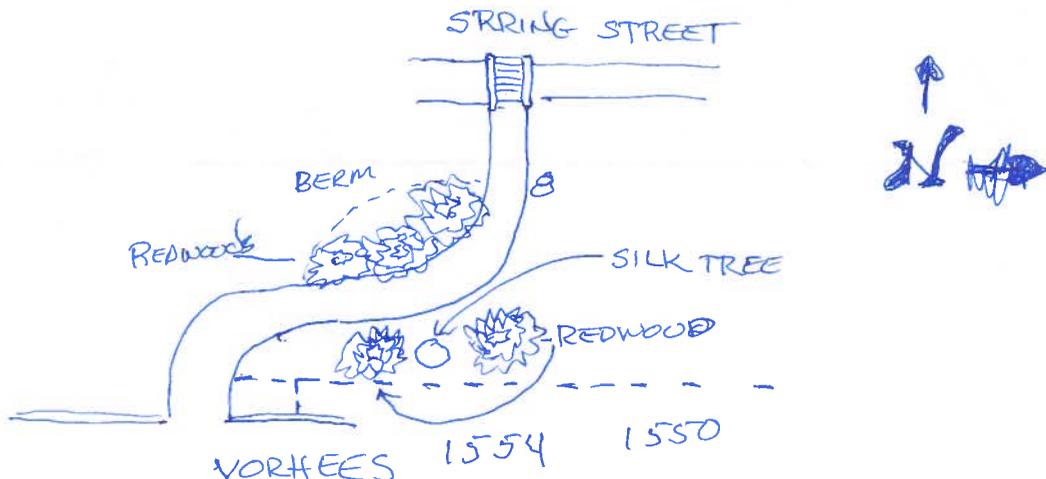
Signature \_\_\_\_\_ Date 7/23/14  
City Arborist

\* \* \* \* \*

SITE SKETCH FOR TREE OR TREES

Attach diagram on separate sheet(s) if necessary

\* This tree will be overtaken by the Redwood in the future



PART 3 of 6

ACTION BY PUBLIC WORKS DIRECTOR

Date Received by Public Works Director 7/18/2014

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Modified as Follows \_\_\_\_\_ Referred to Tree Committee

Requirements/Conditions: To be reviewed by Tree Committee

Signature [Signature] Date 7/18/2014  
Director of Public Works

\* \* \* \* \*

PART 4 of 6

ACTION TAKEN BY TREE COMMITTEE

Date of Meeting \_\_\_\_\_ Refer to Minutes Dated \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Comments/Recommendation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Tree Committee Chair Person

\* \* \* \* \*

PART 5 of 6

APPEAL INFORMATION  
(For Tree Planting Only)

The Tree Committee has been appointed by the City Council, pursuant to Section 17.5 of the Municipal Code of the City of St. Helena. If you are dissatisfied with the above action by the Tree Committee, you may, within ten (10) days of the receipt of this notice, file an appeal with the City Council as provided in Section 17.12 of the Municipal Code. The Tree Committee may comment and make a recommendation to the City Council.

\_\_\_\_\_ I wish to appeal this action to the City Council.

I certify that I am the owner of the property described above or the owner's representative and I understand the approved requirements and conditions.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_





## City of St. Helena

*"We will conduct city affairs on behalf of our citizens  
using an open and creative process."*

1480 Main Street  
St. Helena, CA 94574  
Phone: (707) 968-2658  
Fax: (707) 967-2806

[www.cityofstheleena.org](http://www.cityofstheleena.org)

### OFFICE OF THE DIRECTOR OF PUBLIC WORKS

July 21, 2014

RE: PUBLIC NOTICE  
PERMIT TO CONSIDER TREE REMOVAL FOR 1554 & 1550 Voorhees Circle. ST. HELENA, CA

Pursuant to the City's adopted Tree Removal Policy this office is providing notice that a permit for the removal of a tree in the vicinity of your property is scheduled to be heard by the City of St. Helena Tree Committee.

**The public hearing for the consideration of tree pruning and planting will be held at the regularly scheduled St. Helena Tree Committee meeting on August 14<sup>th</sup>, at 3:30pm, located in the Conference Room at City Hall, 1480 Main Street.**

The Public Works Department has placed a public meeting notice conspicuously on the tree's at least fifteen (15) days prior to the public meeting of the Tree Committee to consider the Tree Removal and Replacement Permit. This posting shall be monitored to ensure posting remains visible until hearing.

Please direct any inquiries to the Department of Public Works at (707) 968-2658 or email the Tree Committee at [treecomm@cityofstheleena.org](mailto:treecomm@cityofstheleena.org).

Sincerely,  
City of St. Helena

---

Kathy Robinson  
Senior Management Analyst

cc: City Council  
Tree Committee



*The City of St. Helena will conduct city affairs  
on behalf of our citizens using an open and creative process.*

## **PROTECTED TREE REMOVAL POLICY**

The following is the policy for Protected Tree Removals. By way of definition on our current ordinance a "Protected tree" means heritage tree, protected replacement tree, street tree and city tree.

### **Protected Tree Removal Permit Required**

The Department of Public Works may grant applications for a Protected Tree Removal Permit in accordance with application, public notice and meeting procedures described in this policy. Applications for a City Tree Removal Permit shall be filed with the Department of Public Works on the prescribed form.

### **Application requests from property owners:**

Applications for a City Tree Removal Permit shall be accepted only from the owner of the property that fronts the City Tree for which the request is being made.

- a) Application requests shall be reviewed by the Department of Public Works and the City Arborist will examine the Tree, the surrounding improvements, if applicable, and the Department's records in regards to the tree for conformance with the criteria as specified in the current ordinance. Findings from such review shall be documented in a Department of Public Works Staff Report to the Tree Committee.

### **Application requests from the City:**

- a) Applications for a Protected Tree Removal Permit may be directly submitted by the City Arborist to the Department of Public Works in cases such that the City accepts responsibility for removing or replanting the tree.
- b) Application requests shall be reviewed by the Public Works Director to ensure proper conformance with policy. Findings from such review shall be documented in a Department of Public Works Staff Report to the Tree Committee.

### **Public Meeting Required**

- a) The Public Works Department shall send notice of the public meeting by mail as least fifteen (15) days before the meeting to the following persons:
  1. The property owner having made the request (if applicable)
  2. Adjacent property owners within a ~~one hundred fifty~~ (300) foot radius of the Protected Tree.
  3. The City Arborist who has processed the original application.
  4. The City Tree Committee.
  5. The City Council.
- b) The public meeting notice shall contain not less than the following information:

1. The location of the Protected Tree for which the removal request is made.
2. The applicable criteria for Non-Emergency Protected Tree Removal.
3. The date, time, and location of the public meeting of the Tree Committee to consider the City Tree Removal Permit.
4. Protected Tree(s) to be removed in conjunction with a City project shall be included as part of the public hearing for the particular project at a City Council meeting.
5. Publish a notice in the local newspaper.

### **Posting of the City Tree required**

The Public Works Department shall place a public meeting notice conspicuously on the Protected Tree at least fifteen (15) days prior to the public meeting of the Tree Committee to consider the protected Tree Removal Permit. This posting shall be monitored to ensure posting remains visible until hearing.

### **Action by Tree Committee**

At a regularly scheduled meeting, after considering the findings of the Public Works Department and any public testimony, the Committee shall either:

### **Vote to Remove the Protected Tree:**

- a) By confirming the findings of the Public Works Department Staff Report Recommending approval of the City Tree Removal Permit; or,
- b) By overriding the findings of the Public Works Department Staff Report Recommending Denial of the City Tree Removal Permit, but only after finding that one of the required criteria under has been met.

If the removal application is approved by the Committee, the tree will be replaced with a new Protected Tree in accordance with the City's Tree Planting Policy, when feasible, and not in conflict with the best planting season for the tree. The new tree will be planted within sixty (60) days of the removal of the subject tree(s), or during the earliest possible scheduled City Tree planting.

### **Vote to Save the City Tree.**

- a) By confirming the findings of the Public Works Department Staff Report recommending denial of a Protected Tree Removal permit; or,
- b) By overriding the findings of the Public Works Department Staff Report recommending approval of a Protected Tree Removal Permit.

### **Appeal of Tree Removal Decision to City Council:**

Appeals of the Decisions in regards to a Protected Tree Removal Permit must be made to the City Council with fifteen (15) calendar days following the action of the Director and Tree Committee. No City Tree Removal Permit shall be issued until the fifteen (15) day appeal period has elapsed and no appeal has been properly filed. If an appeal is filed within the time limit specified, the Protected Tree shall not be removed until after the City Council has considered the Appeal and approved the Protected Tree Removal Permit. The processing of the appeal shall be as follows:

1. **Form of Appeal:** The Appeal shall be in writing on the prescribed form.

### **Action by the City Council**

The Appeal of the decision shall be heard at the earliest possible regularly scheduled Council Meeting. Public notice of the Council meeting shall be the same as set forth in this policy. After considering public testimony and the findings of the Public Works Department and the Tree Committee, the City Council shall determine if the Protect Tree should be removed or saved. The decision of the City Council shall be final.

# ITEM 5. B.

PART 1 of 6

PERMIT # 1406-010

## CITY OF ST. HELENA NAPA COUNTY, CALIFORNIA TREE PERMIT/CONTRACT APPLICATION FOR CITY TREES

TO: DEPARTMENT OF PUBLIC WORKS  
1480 MAIN STREET  
ST. HELENA, CA 94574

APPLICANT: Louis (Nick) and Marilyn Coy  
(Property Owner or Contractor) St. Helena

ADDRESS: 1221 Spring Brook Ct., CA 94574  
(Address, City, State & Zip)

PHONE: 963-3063 (home) - 707 815-1545 (cell)

JOB LOCATION: 1221 Spring Brook Ct., St. Helena

I (or we) hereby request permission to carry out the following Tree work as required in Section 17.8 & 17.10 of the City of St. Helena Municipal Code:

TREE TRIMMING  TREE ROOT PRUNING  TREE REMOVAL  TREE REPLACEMENT

DESCRIPTION OF TRIMMING, ROOT PRUNING, REMOVAL AND/OR REPLACEMENT TREES:

Remove 1 Mexican Fan Palm. It is messy and a safety hazard. Falling debris could hurt someone. We want to re-do our landscaping in front yard to be more eco-friendly and using less water. Will replace with a crepe myrtle or pistache tree  
Estimated Start Date late July or August 2014 Estimated Completion Date Fall 2014

### DIAGRAM OF LOCATION OF PROPOSED WORK

Attach diagram on separate sheet(s) if necessary

see attached sheet

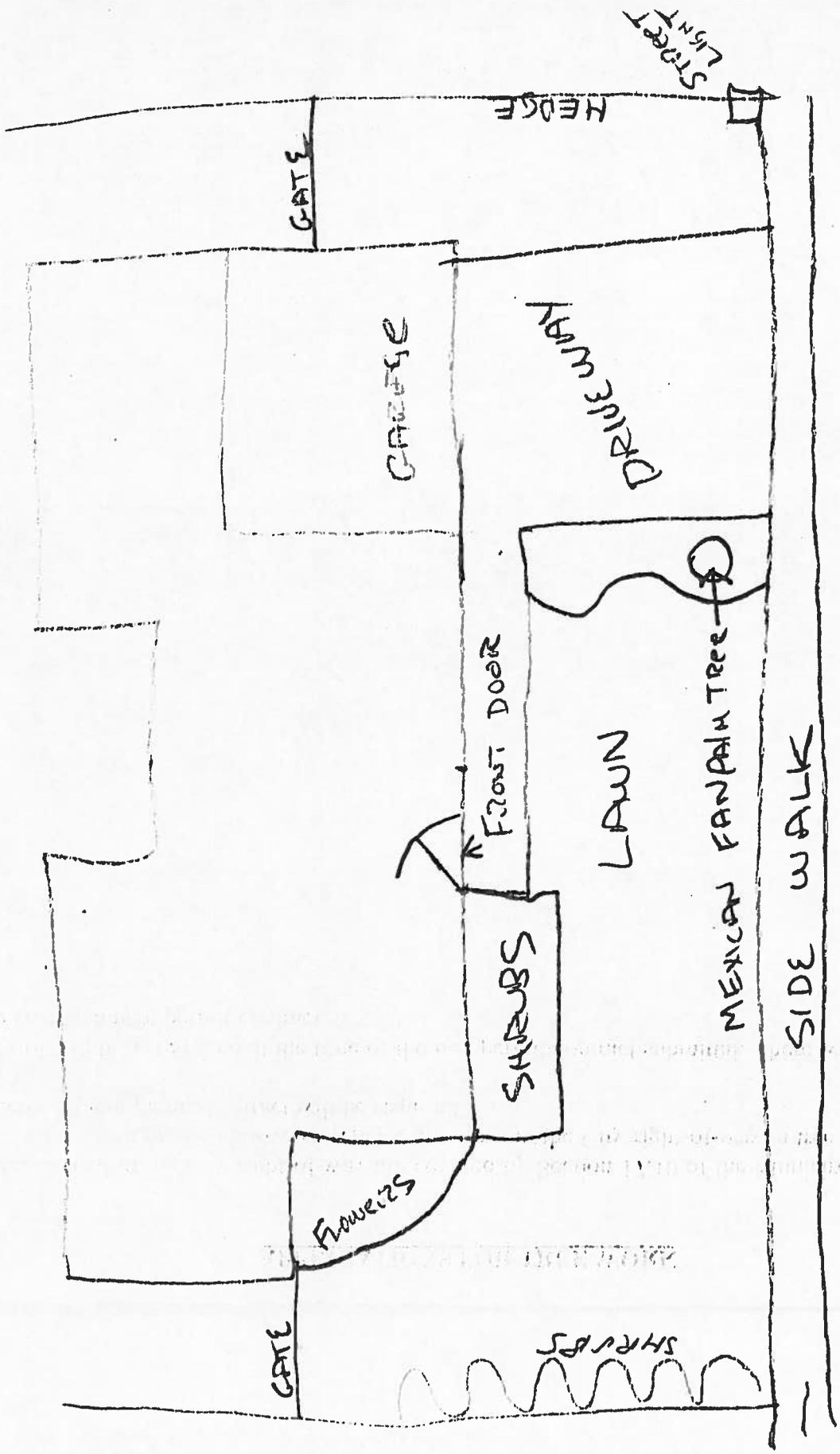
Applicant agrees to comply with all ordinances, regulations, specifications and conditions which may apply or be required as a condition of this Permit/Contract.

Applicant shall indemnify, defend and hold harmless The City of St. Helena and its agents, officers, officials employees and volunteers in interest from and against all claims, damages, losses and expenses including attorney fees arising out of or in connection with work performed under this Permit/Contract, except where caused by the sole negligence or willful misconduct of The City of St. Helena. This obligation of Applicant to indemnify, defend and hold harmless shall continue in effect after the completion of the project authorized under this Permit/Contract.

SIGNATURE OF APPLICANT/OWNER: Louis P Coy

SIGNATURE OF OWNER: Marilyn Coy

LOUIS (NICK) + MARILYN COY  
1221 SPRING BROOK CT.



STREET

1221 Springbrook Court

PART 2 of 6

CITY ARBORIST REPORT

Type of Tree(s) Mexican Fan Palm Diameter(s) 23" DBH  
(Site Sketch Required for Multiple Trees)

Sidewalk Damage: Yes \_\_\_\_\_ No  Lift in Inches: \_\_\_\_\_

Other Damage: None

Condition of Location: Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Hazards Present: Yes \_\_\_\_\_ No  If Yes, Explain: \_\_\_\_\_

Distance of Utilities from Tree: Water N/A Sewer N/A Other \_\_\_\_\_

Overhead Obstructions: Yes \_\_\_\_\_ No  If Yes, Explain type and height: \_\_\_\_\_

Recommend Approval: Yes \_\_\_\_\_ No

Comments: This tree is in good health, and not causing any damage at this time. Owners wish to replace it when doing landscaping in front of property.

Signature [Signature] Date 9/16/14  
City Arborist

\* \* \* \* \*

SITE SKETCH FOR TREE OR TREES  
*Attach diagram on separate sheet(s) if necessary*

PART 3 of 6

**ACTION BY PUBLIC WORKS DIRECTOR**

Date Received by Public Works Director 6/24/2014

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Modified as Follows \_\_\_\_\_ Referred to Tree Committee

Requirements/Conditions: To be reviewed by Tree Committee

Signature [Signature] Date 6/24/2014  
Director of Public Works

\* \* \* \* \*

PART 4 of 6

**ACTION TAKEN BY TREE COMMITTEE**

Date of Meeting \_\_\_\_\_ Refer to Minutes Dated \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Comments/Recommendation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Tree Committee Chair Person

\* \* \* \* \*

PART 5 of 6

**APPEAL INFORMATION**  
**(For Tree Planting Only)**

The Tree Committee has been appointed by the City Council, pursuant to Section 17.5 of the Municipal Code of the City of St. Helena. If you are dissatisfied with the above action by the Tree Committee, you may, within ten (10) days of the receipt of this notice, file an appeal with the City Council as provided in Section 17.12 of the Municipal Code. The Tree Committee may comment and make a recommendation to the City Council.

\_\_\_\_\_ I wish to appeal this action to the City Council.

I certify that I am the owner of the property described above or the owner's representative and I understand the approved requirements and conditions.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**ACTION TAKEN BY CITY COUNCIL**  
**(If Appealed)**

Date of Meeting \_\_\_\_\_ Refer to Minutes Dated \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Modified as Noted \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_



## City of St. Helena

*"We will conduct city affairs on behalf of our citizens  
using an open and creative process."*

1480 Main Street  
St. Helena, CA 94574  
Phone: (707) 968-2658  
Fax: (707) 967-2806

[www.cityofstheleena.org](http://www.cityofstheleena.org)

### OFFICE OF THE DIRECTOR OF PUBLIC WORKS

July 15, 2014

RE: PUBLIC NOTICE  
PERMIT TO CONSIDER TREE REMOVAL FOR 1221 SPRINGBROOK CT. ST. HELENA, CA

Pursuant to the City's adopted Tree Removal Policy this office is providing notice that a permit for the removal of a tree in the vicinity of your property is scheduled to be heard by the City of St. Helena Tree Committee.

**The public hearing for the consideration of tree pruning and planting will be held at the regularly scheduled St. Helena Tree Committee meeting on August 14<sup>th</sup>, at 3:30pm, located in the Conference Room at City Hall, 1480 Main Street.**

The Public Works Department has placed a public meeting notice conspicuously on the tree's at least fifteen (15) days prior to the public meeting of the Tree Committee to consider the Tree Removal and Replacement Permit. This posting shall be monitored to ensure posting remains visible until hearing.

Please direct any inquiries to the Department of Public Works at (707) 968-2658 or email the Tree Committee at [treecomm@cityofstheleena.org](mailto:treecomm@cityofstheleena.org).

Sincerely,  
City of St. Helena

Kathy Robinson  
Senior Management Analyst

cc: City Council  
Tree Committee

NOVAK MARY WEBER TR ETAL  
C/O SPOTTSWOODE VINEYARD  
1902 MADRONA AVE  
SAINT HELENA CA 94574-2354

ROMAN CATHOLIC BISHOP OF SANTA  
ROSA  
PO BOX 2098  
SANTA ROSA CA 94505-2098

WERLE ALBERT E AND MARGOT D TR  
1308 SYLVANER AVE  
ST HELENA CA 94574-2338

TUCKER AUDRA BETH TR  
601 POPE ST APT 246  
SAINT HELENA CA 94574-1227

BUTLER ROBERT T AND DELMA F CO TR  
PO BOX 144  
ST HELENA CA 94574-0144

COY LOUIS P & MARILYN M TR  
1221 SPRING BROOK CT  
SAINT HELENA CA 94574-2333

RICCARDI ROGER J  
1251 SPRING BROOK CT  
SAINT HELENA CA 94574

HOWARD JEFFERY ALAN & LAUREL ANN  
TR  
1240 SPRING BROOK CT  
SAINT HELENA CA 94574

SCHMIDT HERBERT A TR  
1210 SPRING BROOK CT  
SAINT HELENA CA 94574-2334

RUNNELLS JOHN SUC TR  
875 HUNT AVE  
SAINT HELENA CA 94574

PRESTEN EARLE S & VALERIE S TR  
1998 SPRING ST  
SAINT HELENA CA 94574-2323

ANGELL MAXINE L UM/W  
2101 SPRING ST  
ST HELENA CA 94574-2349

HAYNES EDWARD H & NANCY N  
1290 SYLVANER AVE  
ST HELENA CA 94574-2336

FRIEDLANDER MELANIE HOPE TR ETAL  
960 8TH PL  
HERMOSA BEACH CA 90254

WHISTEN ROBERT A & JODINE A TR  
2090 SPRING ST  
SAINT HELENA CA 94574-2324

HURTADO AURELIO AND ROGELIA M  
1231 SPRINGBROOK COURT  
ST HELENA CA 94574-2333

RAYMOND MARGARET ANN & CRAIG  
ANDERSON  
1261 SPRING BROOK CT  
SAINT HELENA CA 94574-2333

GLEASON DONALD H & ERELA M TR  
777 LOMMEL RD  
CALISTOGA CA 94515

DEIS KENNETH C JR & EVELYNE H TR  
2080 SPRING ST  
SAINT HELENA CA 94574-2324

HAWKS-MILLER NANCY & MILLER  
MICHAEL  
1291 SYLVANER AVE  
ST HELENA CA 94574-2335

ROMAN CATHOLIC BISHOP OF SANTA  
ROSA  
PO BOX 1297  
SANTA ROSA CA 95402-1297

NELSON BRUCE H & HELEN H TR  
1326 SYLVANER AVE  
SAINT HELENA CA 94574-2338

BRENNAN GIOVANNA DANGELO &  
RICHARD A W/H  
1272 SYLVANER AVE  
ST HELENA CA 94574

WOOLLEY JAMES LOUIS & MARY L TR  
1218 SYLVANER AVE  
SAINT HELENA CA 94574-2336

KELLY SHANNON M & CHRISTINA M TR  
1211 SPRING BROOK CT  
SAINT HELENA CA 94574-2333

SMITH JAY K & MARY J TR  
1241 SPRING BROOK CT  
SAINT HELENA CA 94574

EMMOLO CHERYL ANN TR  
1260 SPRING BROOK CT  
SAINT HELENA CA 94574-2334

CRUMP STEVEN B & MORENO-CRUMP  
SANDRA TR  
40 DIOGENES DRIVE  
ANGWIN CA 94508-9791

CONWELL JEFFREY S & LAUREN M TR  
2070 SPRING ST  
ST HELENA CA 94574-2324

PALM JR LLC  
113 PALM AVE  
MODESTO CA 95350

MICHELS JEAN T TR  
P O BOX 31  
ST HELENA CA 94574

DEVAUX CLAUDINE S TR  
16 SADDLE RIDGE TRL  
FAIRPORT NY 14450

STOTESBERY DANIEL L  
1219 SYLVANAR AVE  
ST HELENA CA 94574

WICKESBERG JIM ETAL  
1201 SYLVANER ST  
ST HELENA CA 94574

ABREU DAVID TR  
PO BOX 89  
RUTHERFORD CA 94573

# ITEM 5. C.

## MEMORANDUM PUBLIC WORKS



**DATE:** August 19, 2014  
**TO:** Tree Committee  
**FROM:** Debbi Hight  
**RE:** Wappo Park Solar Array Installation  
**CC:** File

---

The City of St. Helena Greenhouse Gas Emissions Reduction Action Plan Analysis (April 22, 2009) identifies several options for photovoltaic systems at City facilities to reduce greenhouse gas emissions from government operations, including sites at the wastewater treatment plant, water treatment plant, and the Stonebridge wells.

In February 2013, the City Council approved a Memorandum of Understanding with the Solar Energy & Economic Development program (SEED) for Cooperative Purchasing of Renewable Energy. The SEED program's objective is to facilitate cooperative purchasing of solar energy by local governments, schools and public agencies in Napa, Sonoma and Marin counties. The program provides technical advice on site selection, system design, financing options, and contract negotiation at no upfront cost to the participating agencies. With this action, the City staff began work on the implementation of the program, which included further site evaluations, preliminary photovoltaic systems siting and design evaluation.

Portion of the project is to install two solar array structures at Wappo Park. The proposed solar arrays would be elevated structures to provide shade cover for the dog park and adjacent the picnic area. The northern structure, covering the picnic area, is 90 feet by 45 feet. The southern structure, covering the dog park, is 102 feet by 39 feet. The clear height on the low side of both structures is 8 feet.

The southern structure will require the relocation of 5 Valley Oaks and 2 Bigleaf maples, all of which were planted at the time the picnic area was installed 3 years ago. The Valley Oaks are numbers 6,7,8,9, and 10 on the application. The Bigleaf maples are identified on the application as trees 4 and 5. These trees will be relocated to the northern section of the park.

The northern structure will require the relocation of 3 Valley Oaks which were planted at the time the dog park was constructed in 2011. These trees will be relocated to the northern section of the park.

**MEMORANDUM**

OFFICE OF THE DIRECTOR OF PUBLIC WORKS

August 14, 2014

---

The City arborist has confirmed that all trees can be transplanted.

**Recommendation:** Staff recommends that the Tree Committee approve the relocation of the existing trees.

Date Received:

7/29/14

Applicant:

COSH

---

## Tree Permit Application

---

- Generate a Trakit Account PW 1407-017
- Collect Permit Fee \$75.00 Waived
- Arborist Report
- Encroachment Permit N/A
- Tree Committee Approval
- Scan to Trakit
- Scan to PW permits

CITY OF ST. HELENA  
NAPA COUNTY, CALIFORNIA  
TREE PERMIT/CONTRACT  
APPLICATION FOR CITY TREES

PERMIT # PW1407-017

TO: DEPARTMENT OF PUBLIC WORKS  
1480 MAIN STREET  
ST. HELENA, CA 94574

APPLICANT: City of St. Helena  
(Property Owner or Contractor)

ADDRESS: 201 Pope St. St. Helena, CA 94574  
(Address, City, State & Zip)

PHONE: 707-968-2741

JOB LOCATION: Wappo Park (see attached)

I (or we) hereby request permission to carry out the following Tree work as required in Section 17.8 & 17.10 of the City of St. Helena Municipal Code:

TREE TRIMMING  TREE ROOT PRUNING  TREE REMOVAL  TREE REPLACEMENT

DESCRIPTION OF TRIMMING, ROOT PRUNING, REMOVAL AND/OR REPLACEMENT TREES:

Relocating trees at Wappo Park Picnic area and dog park to North side of arrays for power that will feed Stonebridge Wells. (City's Solar Panel Project)

Estimated Start Date \_\_\_\_\_ Estimated Completion Date \_\_\_\_\_

**DIAGRAM OF LOCATION OF PROPOSED WORK**

*Attach diagram on separate sheet(s) if necessary*

Applicant agrees to comply with all ordinances, regulations, specifications and conditions which may apply or be required as a condition of this Permit/Contract.

Applicant shall indemnify, defend and hold harmless The City of St. Helena and its agents, officers, officials employees and volunteers in interest from and against all claims, damages, losses and expenses including attorney fees arising out of or in connection with work performed under this Permit/Contract, except where caused by the sole negligence or willful misconduct of The City of St. Helena. This obligation of Applicant to indemnify, defend and hold harmless shall continue in effect after the completion of the project authorized under this Permit/Contract.

SIGNATURE OF APPLICANT [Signature]

SIGNATURE OF OWNER [Signature]



SUNETRIC  
 ONE EMERALDADE RO CENTER  
 SUITE 500  
 SAN FRANCISCO, CA 94111  
 415-351-1500 ph  
 www.sunetric.com

Consultant's Seal

Agency Approval

PROJECT TITLE

SEED  
 STONEBRIDGE WELLS  
 99 POPE ST  
 ST HELENA, CA 94574

PROJECT NOTES

119.74 KW DC  
 (372) 320W SUNIVA MODULES  
 (1) SOLECTRIA 100KW INVERTER

NOT FOR CONSTRUCTION - DESIGN  
 PURPOSES ONLY

SHEET TITLE

PV SITE PLAN

DATE: 5.21.14 JOB #  
 DRAWN: SD CHECKED: TD  
 SCALE: AS NOTED

PV 1.0



1 SITE PLAN  
 PV1.0 Scale: 1"=40'

LEGEND OF SYMBOLS AND ABBREVIATIONS

- PHOTOVOLTAIC MODULE
- INVERTER
- COMBINER BOX
- DISCONNECT SWITCH
- NETWORK CONNECTION
- ELECTRICAL CONNECTION

COPY RIGHT © 2013 BY SUNETRIC. ALL RIGHTS RESERVED. PROPRIETARY INFORMATION MAY NOT BE COPIED, DISTRIBUTED OR DISCLOSED WITHOUT WRITTEN PERMISSION

CITY ARBORIST REPORT

① 1.5" ② 1" ③ 1" ④ 3"  
⑤ 3" ⑥ 4" ⑦ 3" ⑧ 4"

Type of Tree(s) ② MAPLES ⑧ OAKS Diameter(s) ⑨ 3.5" ⑩ 3"  
(Site Sketch Required for Multiple Trees)

Sidewalk Damage: Yes \_\_\_\_\_ No  Lift in Inches: \_\_\_\_\_

Other Damage: \_\_\_\_\_

Condition of Location: Good  Fair \_\_\_\_\_ Poor \_\_\_\_\_

Hazards Present: Yes \_\_\_\_\_ No  If Yes, Explain: \_\_\_\_\_

Distance of Utilities from Tree: Water N/A Sewer N/A Other \_\_\_\_\_

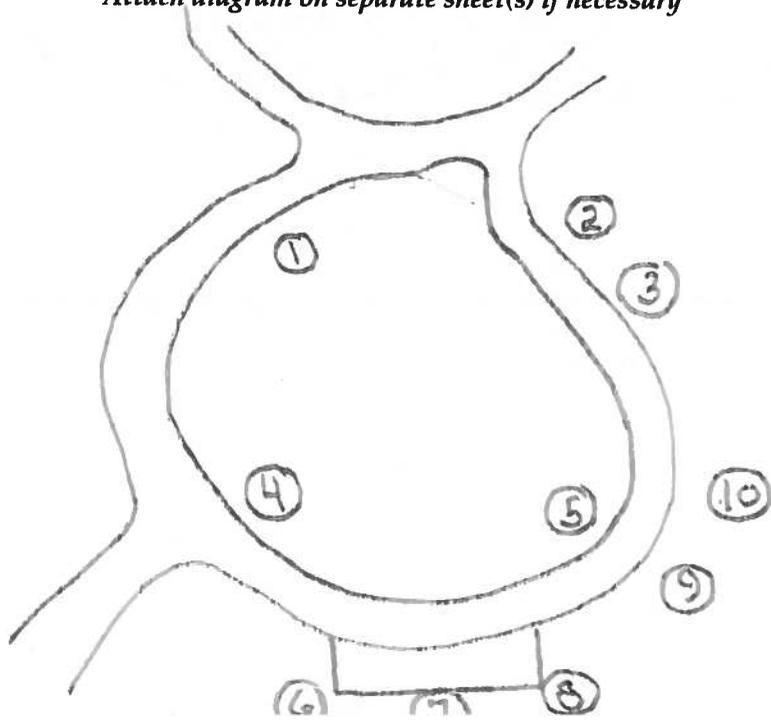
Overhead Obstructions: Yes \_\_\_\_\_ No  If Yes, Explain type and height: \_\_\_\_\_

Recommend Approval: Yes  No \_\_\_\_\_

Comments: \_\_\_\_\_

Signature [Signature] City Arborist Date 7/29/14

SITE SKETCH FOR TREE OR TREES  
*Attach diagram on separate sheet(s) if necessary*



PART 3 of 6

ACTION BY PUBLIC WORKS DIRECTOR

Date Received by Public Works Director 7/24/2014

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Modified as Follows \_\_\_\_\_ Referred to Tree Committee \_\_\_\_\_

Requirements/Conditions: To be reviewed by Tree committee

Signature [Signature] Date 7/24/2014  
Director of Public Works

\* \* \* \* \*

PART 4 of 6

ACTION TAKEN BY TREE COMMITTEE

Date of Meeting \_\_\_\_\_ Refer to Minutes Dated \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Comments/Recommendation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Tree Committee Chair Person

\* \* \* \* \*

PART 5 of 6

APPEAL INFORMATION  
(For Tree Planting Only)

The Tree Committee has been appointed by the City Council, pursuant to Section 17.5 of the Municipal Code of the City of St. Helena. If you are dissatisfied with the above action by the Tree Committee, you may, within ten (10) days of the receipt of this notice, file an appeal with the City Council as provided in Section 17.12 of the Municipal Code. The Tree Committee may comment and make a recommendation to the City Council.

\_\_\_\_\_ I wish to appeal this action to the City Council.

I certify that I am the owner of the property described above or the owner's representative and I understand the approved requirements and conditions.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_





## City of St. Helena

*"We will conduct city affairs on behalf of our citizens  
using an open and creative process."*

1480 Main Street  
St. Helena, CA 94574  
Phone: (707) 968-2658  
Fax: (707) 967-2806

[www.cityofsthelena.org](http://www.cityofsthelena.org)

### OFFICE OF THE DIRECTOR OF PUBLIC WORKS

July 29, 2014

RE: PUBLIC NOTICE  
PERMIT TO CONSIDER TREE REMOVAL FOR 201 POPE ST, WAPPO PARK, ST. HELENA, CA

Pursuant to the City's adopted Tree Removal Policy this office is providing notice that a permit for the removal of a tree in the vicinity of your property is scheduled to be heard by the City of St. Helena Tree Committee.

**The public hearing for the consideration of tree pruning and planting will be held at the regularly scheduled St. Helena Tree Committee meeting on August 14<sup>th</sup>, at 3:30pm, located in the Conference Room at City Hall, 1480 Main Street.**

The Public Works Department has placed a public meeting notice conspicuously on the tree's at least fifteen (15) days prior to the public meeting of the Tree Committee to consider the Tree Removal and Replacement Permit. This posting shall be monitored to ensure posting remains visible until hearing.

Please direct any inquiries to the Department of Public Works at (707) 968-2658 or email [kathyr@cityofsthelena.org](mailto:kathyr@cityofsthelena.org).

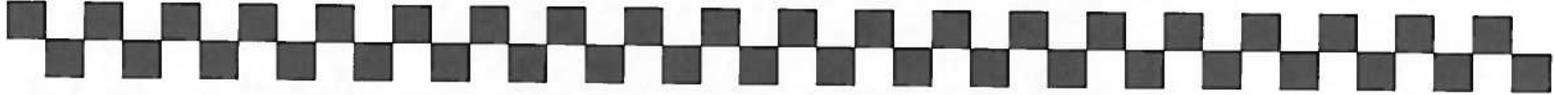
Sincerely,  
City of St. Helena

Kathy Robinson  
Senior Management Analyst

cc: City Council  
Tree Committee

**PUBLIC**

**NOTICE**



**A PERMIT FOR THE**

**Removal of This Tree**

**IS SCHEDULED TO BE CONSIDERED**

**BY THE CITY OF ST. HELENA**

**TREE COMMITTEE**

**AT THE**

**Regular Meeting**

**August 14, 2014**

**3:30pm**

**AT THE REGULAR LOCATION**

**City Hall Conference Room**

---

**DIRECT ANY INQUIRIES TO THE  
CITY OF ST. HELENA**

**DEPARTMENT OF PUBLIC WORKS**

**(707) 968-2658 OR [PUBLICW@CITYOFSTHELENA.ORG](mailto:PUBLICW@CITYOFSTHELENA.ORG)**



LEADON CAROLINE  
222 POPE ST  
SAINT HELENA CA 94574-1256

ST HELENA CITY OF  
1480 MAIN ST  
ST HELENA CA 94574-1854

ST HELENA MONTESSORI SCHOOL INC  
880 COLLEGE AVE  
SAINT HELENA CA 94574-1309

ST HELENA CITY OF  
1480 MAIN ST  
ST HELENA CA 94574-1854

CALI ALFRED J TR  
PO BOX 333  
ST HELENA CA 94574-0333

STONEBRIDGE HOUSING ASSOCIATES  
LP  
DBA STONEBRIDGE APARTMENTS  
2173 E FRANCISCO BLVD STE M  
SAN RAFAEL CA 94901-5531  
NAPA VALLEY COMMUNITY COLLEGE  
DISTRICT  
2277 NAPA VALLEJO HIGHWAY  
NAPA CA 94558

JONES KELLI K AND MARK S W/H  
21 SILVERADO TRAIL  
ST HELENA CA 94574-9619

KNOBEL DAVID & PATRICIA  
1255 N OCEAN BLVD  
GULF STREAM FL 33483

CHANG SHUCHEN ETAL  
5559 ORA ST  
SAN JOSE CA 95129

ST HELENA CITY OF  
1480 MAIN ST  
ST HELENA CA 94574-1854

ST HELENA CITY OF  
1480 MAIN ST  
ST HELENA CA 94574-1854

ST HELENA CITY OF  
1480 MAIN ST  
ST HELENA CA 94574-1854

GAMBLE GEORGE TR ETAL  
BOX 209  
RUTHERFORD CA 94573-0209

# ITEM 6. A.



**Kadello  
& Larsen**  
ARCHITECTURAL DESIGNS

August 5, 2014

## Tree Committee Response Letter

### NEW HOMES FOR

Project: 1837 Pine St, LLC

Managing Partner: Marc Kaye

Project address:

1837 Pine St, St. Helena, Ca

AP 009-034-003

Items in blue are the tree committee's items; answers following in black are the responses:

A. The planning director shall refer all subdivision and parcel map applications to the tree committee for review and recommendation. All subdivision and parcel map applications shall include a map identifying all trees over six inches in diameter, measured four feet and six inches above the soil line or natural grade, upon the property proposed for division. All such trees shall be shown by size and species.

Trees to remain are (3) redwoods and (1) fig at the rear of the lot, and (1) olive at the street frontage. No other trees 6" or greater are present on the site. The trees to remain have been noted on all site plans.

B. The planning director shall refer all other discretionary planning project applications to the tree committee for review and recommendation if such applications pertain to property that has been identified as having a heritage tree or candidate heritage tree. Discretionary projects shall include, but not be limited to, design review, use permits, variances, and sign permits. Such applications shall include a site plan identifying the location of the heritage tree or candidate heritage tree.

There are no heritage trees on the site.

C. The tree committee may request the public works designated staff member to review planning project referrals as needed.

OK



D. Within ten (10) days of the receipt of the planning project referral, the tree committee shall notify the planning director if further review of the project is warranted or if additional information is needed for adequate review of the project. Such information may include, but is not limited to, the submittal of an arborist's report noting the health of the tree, or the on-site identification of trees that are proposed for removal.

OK; no trees greater than 6" are to be removed.

E. Within thirty (30) days of the receipt of the planning project referral or of the complete information requested for review of the referral, whichever is later, the tree committee shall forward recommendations to the planning director for consideration by the planning commission in its review of the project. Recommendations may include a requirement to prohibit the removal of trees, to redesign a project to lessen the impact upon trees, to plant additional trees to mitigate for tree removal, or to maintain the tree in accordance with conditions imposed.

OK

F. When applicable, the tree committee shall determine the type of tree that shall be planted in planting strips along the street frontage. Property owners shall be responsible for the planting and maintenance of the trees in the planting strips.

DNA – there is no plant strip along property frontage

G. The director shall be notified of any applications for curb, gutter, sidewalk, street light or driveway installations or other proposed improvements which might require the removal of protected trees, cause injury to any protected tree or interfere with the fulfillment of protected tree plantings. (Ord. 01-6 § 3 (part): prior code § 17.17)

DNA

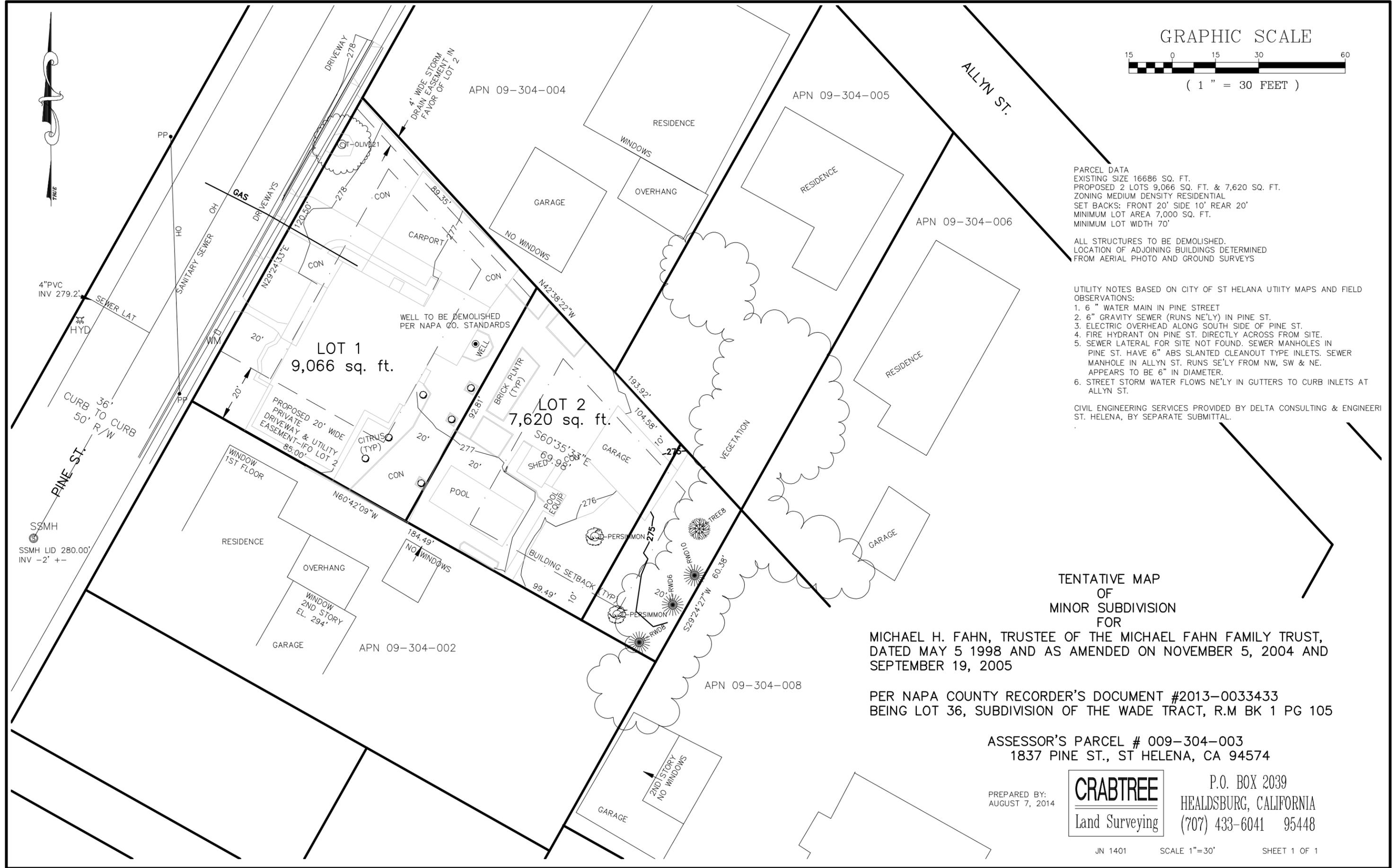
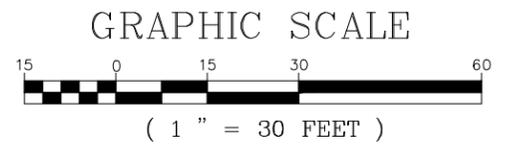


It was brought to my attention that the current civil, site and landscape plans do not match, there are utilities running where there is landscaping and large redwood trees, and there's no clear indication of which trees are to be saved and which are to be removed on the civil plans. It was suggested that you get your landscape and civil engineering plans coordinated and then reviewed by an arborist prior to going to tree committee. The City arborist will need to have his review completed no later than August 6th for his report to be included for the August 14th meeting. Please feel free to email me if you have further questions.

The civil and landscape drawings have been reviewed and do match. Some utilities are planned to run down landscape areas. Utilities that are near existing trees will be redirected around the trees as required. Trees to be preserved are now noted in all site plans.

Please contact us if any further information is needed.

Regards,  
Rick Kadello  
Marc Kaye ( Managing Partner )



PARCEL DATA  
 EXISTING SIZE 16686 SQ. FT.  
 PROPOSED 2 LOTS 9,066 SQ. FT. & 7,620 SQ. FT.  
 ZONING MEDIUM DENSITY RESIDENTIAL  
 SET BACKS: FRONT 20' SIDE 10' REAR 20'  
 MINIMUM LOT AREA 7,000 SQ. FT.  
 MINIMUM LOT WIDTH 70'

ALL STRUCTURES TO BE DEMOLISHED.  
 LOCATION OF ADJOINING BUILDINGS DETERMINED  
 FROM AERIAL PHOTO AND GROUND SURVEYS

UTILITY NOTES BASED ON CITY OF ST HELENA UTILITY MAPS AND FIELD  
 OBSERVATIONS:

1. 6" WATER MAIN IN PINE STREET
2. 6" GRAVITY SEWER (RUNS NE'LY) IN PINE ST.
3. ELECTRIC OVERHEAD ALONG SOUTH SIDE OF PINE ST.
4. FIRE HYDRANT ON PINE ST. DIRECTLY ACROSS FROM SITE.
5. SEWER LATERAL FOR SITE NOT FOUND. SEWER MANHOLES IN PINE ST. HAVE 6" ABS SLANTED CLEANOUT TYPE INLETS. SEWER MANHOLE IN ALLYN ST. RUNS SE'LY FROM NW, SW & NE. APPEARS TO BE 6" IN DIAMETER.
6. STREET STORM WATER FLOWS NE'LY IN GUTTERS TO CURB INLETS AT ALLYN ST.

CIVIL ENGINEERING SERVICES PROVIDED BY DELTA CONSULTING & ENGINEER  
 ST. HELENA, BY SEPARATE SUBMITTAL.

TENTATIVE MAP  
 OF  
 MINOR SUBDIVISION  
 FOR

MICHAEL H. FAHN, TRUSTEE OF THE MICHAEL FAHN FAMILY TRUST,  
 DATED MAY 5 1998 AND AS AMENDED ON NOVEMBER 5, 2004 AND  
 SEPTEMBER 19, 2005

PER NAPA COUNTY RECORDER'S DOCUMENT #2013-0033433  
 BEING LOT 36, SUBDIVISION OF THE WADE TRACT, R.M BK 1 PG 105

ASSESSOR'S PARCEL # 009-304-003  
 1837 PINE ST., ST HELENA, CA 94574

PREPARED BY:  
 AUGUST 7, 2014



P.O. BOX 2039  
 HEALDSBURG, CALIFORNIA  
 (707) 433-6041 95448

REVISIONS	BY

RICK KADELLO DESIGNER  
PAUL LARSEN ARCHITECT

RESIDENCE FOR  
**1837 PINE ST, LLC**  
MANAGING PARTNER: MARC KAYE  
1837 PINE ST, ST HELENA, CA AP 009-304-003



**KADELLO & LARSEN**  
ARCHITECTURAL DESIGNS  
9061 CONDE LANE, WINDSOR, CA (707) 838-2600

BY RSK  
CHK  
DATE 8-5-14

SHEET  
**A1**  
JOB 1403

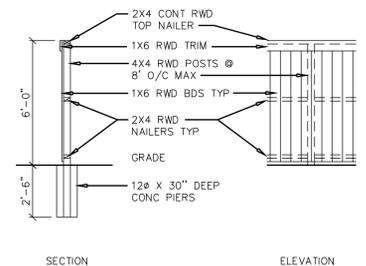
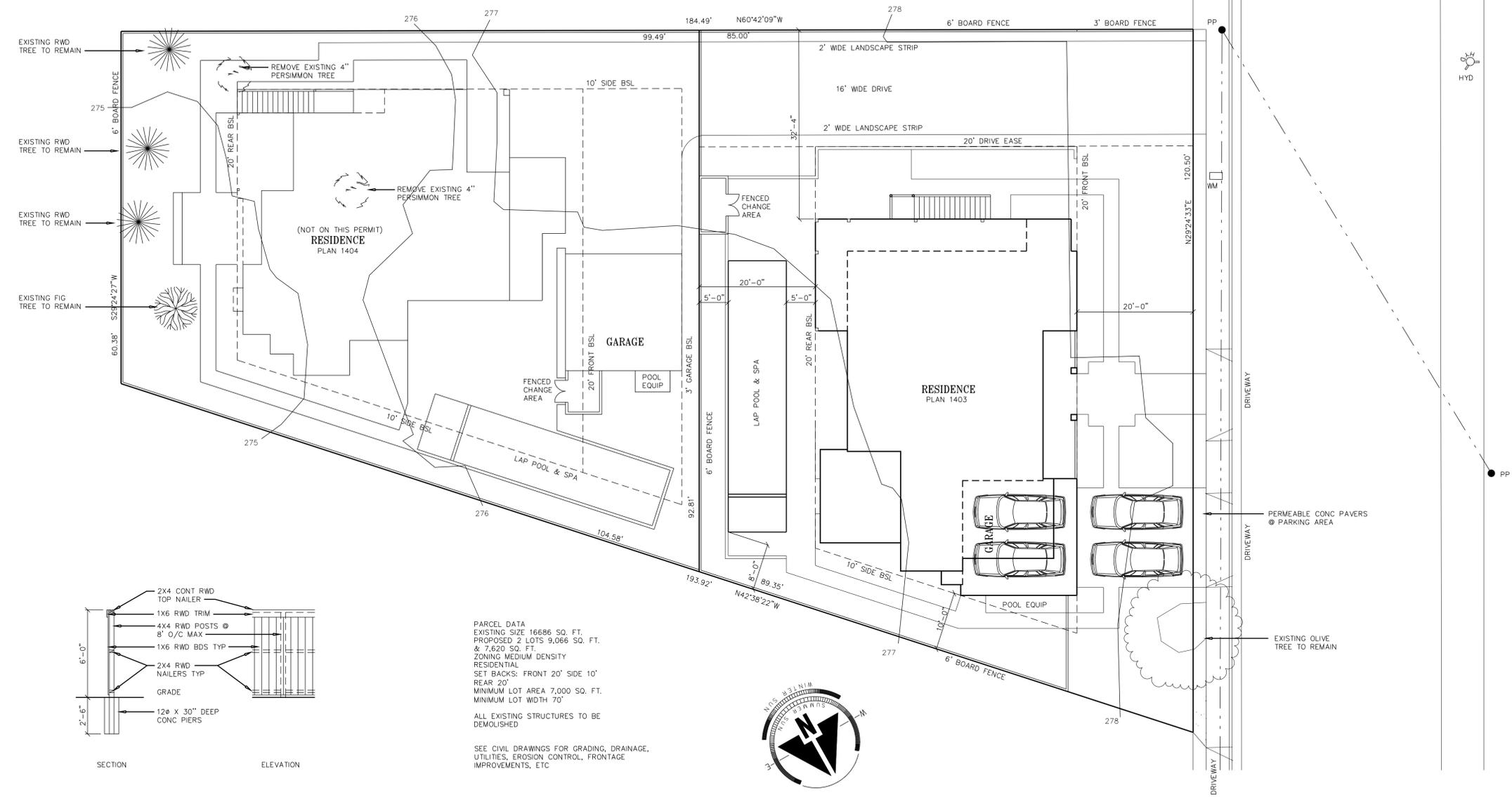
**FRONT LOT FLOOR AREA REQUIREMENTS**

9066 GROSS SQ FT LOT LESS  
1700 SQ FT DRIVE EASEMENT

7366 NET SQ FT LOT X .336 = 2,476 SQ FT ALLOWED

AREA LOC	GROSS AREA	EXEMPT AREA	F.A.R. AREA
GUEST UNIT	383 SQ FT	383 SQ FT	0 SQ FT
GARAGE	400 SQ FT	200 SQ FT	200 SQ FT
LOWER FLOOR	1788 SQ FT	0 SQ FT	1788 SQ FT
UPPER FLOOR	488 SQ FT	0 SQ FT	488 SQ FT
TOTAL	3059 SQ FT	583 SQ FT	2476 SQ FT

ALLOWABLE WIDTH OF STRUCTURE  
WIDTH OF LOT @ FRONT BSL: 114.00'  
60% ALLOW WIDTH OF STRUCTURE: 68.4'  
ACTUAL WIDTH OF STRUCTURE: 64.5'



PARCEL DATA  
EXISTING SIZE 16686 SQ. FT.  
PROPOSED 2 LOTS 9,066 SQ. FT. & 7,620 SQ. FT.  
ZONING MEDIUM DENSITY RESIDENTIAL  
SET BACKS: FRONT 20' SIDE 10' REAR 20'  
MINIMUM LOT AREA 7,000 SQ. FT.  
MINIMUM LOT WIDTH 70'

ALL EXISTING STRUCTURES TO BE DEMOLISHED  
SEE CIVIL DRAWINGS FOR GRADING, DRAINAGE, UTILITIES, EROSION CONTROL, FRONTAGE IMPROVEMENTS, ETC.

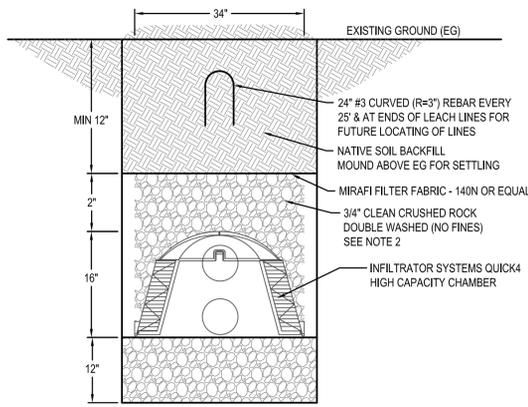


**FENCE DETAIL**  
0 4 8 16'

**ARCH SITE PLAN**  
0 10 20 40'

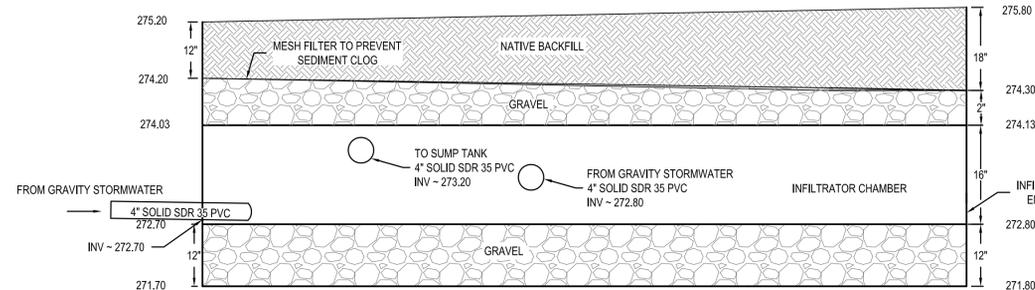






NOTES:  
 1. BASE OF INFILTRATOR CHAMBER MUST BE LEVEL.  
 2. TRENCH SECTION IS FOR NON-TRAFFIC AREAS ONLY.  
 3. CRUSHED ROCK SHALL BE USED FOR EXTRA STORM WATER STORAGE AND TO ENCOURAGE INFILTRATION INTO NATIVE SOIL BELOW TRENCH.

1 STORM WATER INFILTRATOR TRENCH  
 NOT TO SCALE



2 STORM WATER INFILTRATOR TRENCH - SECTION  
 NOT TO SCALE

UTILITY NOTES

**EXISTING UTILITIES**  
 ALIGNMENT AND LOCATION OF THE EXISTING SEWER LINE AND POWER LINE HAVE BEEN APPROXIMATED.

**UTILITY COMPLIANCE**  
 1. THIS PROJECT SHALL COMPLY WITH THE STORM WATER DRAINAGE AND RETENTION MANDATORY REQUIREMENTS DURING CONSTRUCTION PER THE 2010 CALIFORNIA GREEN BUILDING STANDARDS CODE, SECTION 4.106.  
 2. STORM DRAINS AND LEADERS SHALL DEMONSTRATE COMPLIANCE WITH THE CPC CHAPTER 11 REQUIREMENTS.

**ELECTRICITY/COMMUNICATIONS**  
 ELECTRICITY FROM TO SITE TO COME FROM <E> UTILITY POLE.

**NATURAL GAS**  
 NATURAL GAS TO BE PROVIDED FROM GAS MAIN IN PINE STREET.

**WATER**  
 CONNECT TO <E> CITY WATER METER IN PINE STREET FOR DOMESTIC AND FIRE WATER USE.

**FIRE WATER**  
 CONNECT TO <E> CITY WATER LINE IN PINE STREET FOR FIRE SPRINKLER USE, FIRE TRUCKS TO USE THE <E> FIRE HYDRANT -50 FEET SOUTHWEST OF THE PARCEL ALONG PINE STREET.

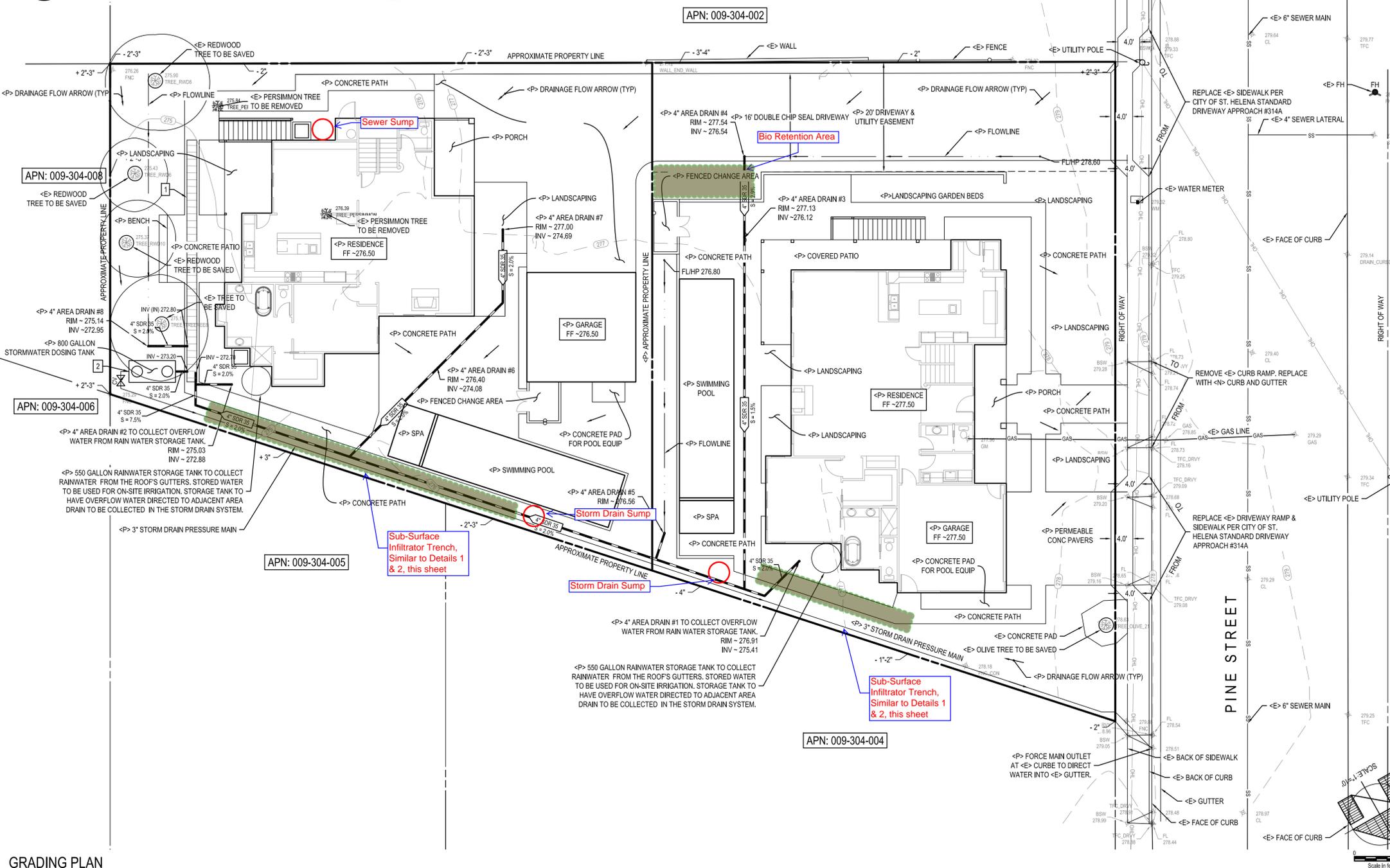
**DOMESTIC WASTEWATER**  
 CONNECT TO <E> CITY SEWER MAIN IN PINE STREET.

**STORMWATER**  
 SEE THIS SHEET FOR THE DETAILS OF THE <P> SYSTEM WHICH INCLUDES ON-SITE STORMWATER DETENTION AND INFILTRATION, AN 800 GALLON STORMWATER DOSING TANK IS PROPOSED TO PUMP THE OVERFLOW STORMWATER TO PINE STREET.

STORMWATER DETAIL CALLOUTS

1 <P> INFILTRATION SYSTEMS STORMWATER INFILTRATOR TRENCH. SEE DETAILS 1 & 2 ON THIS SHEET. ALL STORMWATER ON-SITE TO BE DIRECTED TO THIS TRENCH TO ALLOW STORMWATER TO INFILTRATE INTO THE GROUND. THE INFILTRATOR TRENCH WILL INCLUDE AN OVERFLOW PIPE TO DIRECT ADDITIONAL STORMWATER TO THE ADJACENT CONCRETE SUMP IN NOTE 2.

2 <P> 800 GALLON CONCRETE PUMP, SUMP TO COLLECT OVERFLOW STORMWATER FROM INFILTRATOR TRENCH. SUMP IS LOCATED AT LOW POINT IN PROPERTY. SUMP PUMP TO SEND STORMWATER IN A FORCE MAIN TO THE CURB AND GUTTER IN PINE STREET.



GRADING PLAN

CONSULTING & ENGINEERING  
 OF ST. HELENA

1104 ADAMS STREET, SUITE 202 - ST. HELENA, CALIFORNIA 94574  
 707-963-8456 + 707-963-8528 FAX

DESIGN REVIEW  
 GRADING PLAN

PINE STREET RESIDENCE  
 1837 PINE STREET  
 ST. HELENA, CA 94574  
 APN: 009-304-003  
 PROJECT: N-120



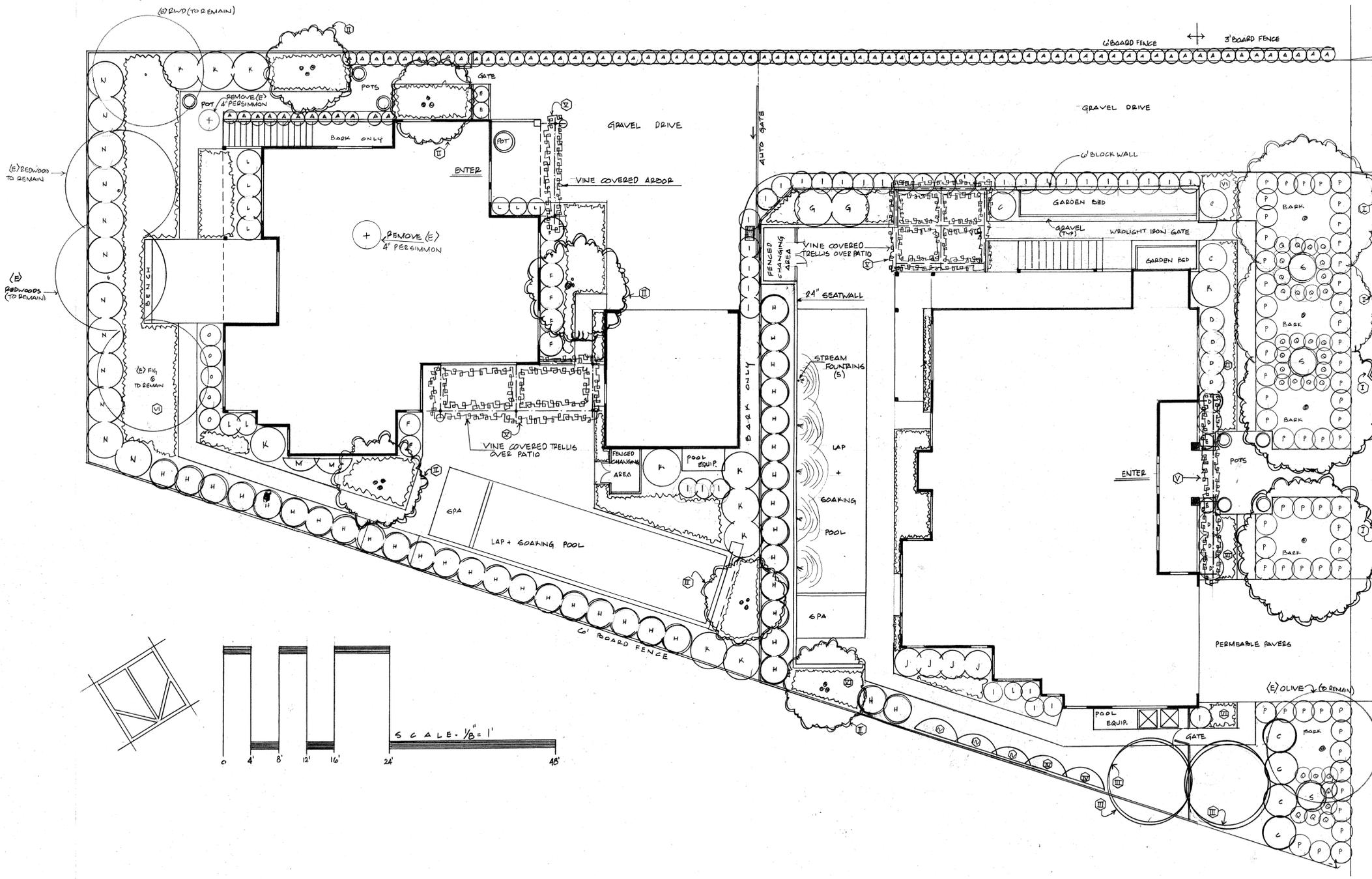
EVERY PERSON PLANNING TO DIG  
 CALL USA AT 1-800-272-2800

FOR MORE INFORMATION  
 SEE WWW.USADIGIT.ORG

DATE: 05/16/14  
 ISSUE: DESIGN REVIEW

SHEET:

C2.1



PINE STREET PLANT LIST

A. Buxus 'Green Beauty'	Boxwood	#5
B. Citrus 'Meyer Lemon'	Dwarf Meyer Lemon	#5
C. Escallonia 'Fradesi'	Escallonia	#5
D. Rhipirolepis 'Ballerina'	Dwarf Rhaph.	#5
E. Agapanthus 'Peter Pan'	Dwarf Lily	#1
F. Rosa x 'Red'	Red Carpet Rose	#5
G. Citrus 'Washington'	Dwarf Washington Orange	#5
H. Phyllostachys nigra	Black Bamboo	#5
I. Nandina domestica	Heavenly Bamboo	#5
J. Woodwadia fimbriata	Chain Lily	#5
K. Arbutus unedo 'Compacta'	Dwarf Strawberry	#5
L. Polystichum munitum	Sword Fern	#5
M. Camellia sasanqua 'Espallier'	Espalliered Camellia	#5
N. Prunus laurocerasus	English Laurel	#5
O. Pittosporum 'Crème de Mint'	Dwarf Variegated Pitt.	#5
P. Carex tuminicola	Evergreen Sedge	#1
Q. Erigeron karvinskianus	Santa Barbara Daisy	#1
R. Kniphoria uvaria	Red Hot Poker	#1
S. Phormium 'Tri-Color'	Tri-Color Flax	#5

① Pistacia chinensis	Chinese Pistache	#15
② Olea 'Swan Hill'	Fruitless Olive	#24
③ Fruit Tree		#15
④ Fruit Tree Espallier		#15
⑤ Grape Vine		#5
⑥ Archtostaphylos 'Emerald Carpet-Creeping Manzanita'		#1 @ 42" o/c

Mixed Groundcovers (from the following list)

Trachelospermum asiatica	Asian Jasmine*	#1 - *(Korean Jasmine)
Phormium 'Tri-Color'	Tri-Color Flax	#5
Carex 'Frosty Curles'	Frosty Sedge	#1
Cordyline 'Electric Pink'	Pink Draceana	#5
Kniphoria 'Dwarf Red'	Red Hot Poker	#5
Hemerocallis Little Miss Sunshine-Evergreen Day Lily		#1
Erigeron karvinskianus	Santa Barbara Daisey	#1
Euonymus fortunei	Winter Creeper	#1
Carex tuminicola	Evergreen Sedge	#5
Tulbaghia variegata	Variegated Garlic	#1
Archtostaphylos 'Emerald Carpet'-Creeping Manzanita		#1
Thymus pseudolanuginosus	Wooly Thyme	4"/flats
Pachysandra terminalis	Spurge	#1

REVISIONS	BY
PLAN CHECK 4-28-2014	RM
REVISED THE PLAN NEW HARDWARE PA 4-30-2014	P.M.
ADD TRELLIS @ FRONT LOT 5-1-14	P.M.
△ SIDE + FRONT WALK 5-1-2014	P.M.

PHIL MANOUKIAN + ASSOCIATES  
 PMA  
 Site Planning Landscape Architecture  
 Holliston, CA 94848  
 (707) 433-1172

CONCEPTUAL LANDSCAPE PLAN  
 1837 PINE ST, LLC  
 MANAGING PARTNER: MARC KAYE  
 1837 PINE ST, ST HELENA, CA AP 009-304-003

Date	4-20-2014
Scale	1/8" = 1'-0"
Drawn	P.M.
Job	
Sheet	1
Of	1 Sheets