Committee Members:
Michael Chisek - Chair
Sara Chappellet (Alternate)- Vice Chair
Member - Kristine Coryell
Member – Brian Cramer
Member - Donna Hinds
Member – Glenn Smith
Alternate – Tom Vence
City Council Member Liason – Greg PItts

MINUTES
ST. HELENA ACTIVE TRANSPORTATION & SUSTAINABILITY COMMITTEE
City Hall, Conference Room
1480 Main Street
Regular Meeting, Wednesday September 7, 2016 5:00 pm

1. **ROLL CALL @ 5:06pm**
   Present: Michael Chisek, Brian Cramer, Donna Hinds, Glenn Smith, Tom Vence, Sara Chappellet
   Absent: Kristine Corydell, Councilmember Greg Pitts
   Staff: Steven Palmer

2. **PUBLIC FORUM:**
   - **None**

3. **REPORTS BY STAFF AND COMMITTEE:**
   - **None**

4. **CONSENT CALENDAR**
   A. The Active Transportation Committee Minutes from July 6, 2016.
   Committee member Cramer moved to approve the minutes, Committee member Chisek provided second, Approved (5-0).

5. **SCHEDULED MATTERS:**

   A. Oath of office for new member Kristine Coryell

   Public Comment:None

   Action: Continued to October meeting

   B. Brown Act Training from City Clerk Cindy Black

   Public Comment:None

   Action: Continued to October meeting

   C. Elect Chair of Committee

   Public Comment:None

   Action: Committee member Vence moved appoint member Chisek, Committee member Cramer provided second, Approved (5-0).

D. Elect Vice Chair of Committee

Public Comment:None

Action: Committee member Vence moved appoint member Chappellet, Committee member Cramer provided second, Approved (5-0).

E. Discussion and Input on PG&E's Proposed LED Street Light Replacement Program

Public Comment:None

Action: Committee member Cramer moved recommend the City Opt-In to the program, Committee member Hinds provided second, Approved (5-0).

F. Discussion and Review of Draft Bicycle Safety and Courtesy Rules, and Managing Bicycle Tourism Documents

Public Comment:None

Action: Committee member Hinds will discuss bicycle rules of the road with NVTA ATC. Chair Chisek will discuss with Calistoga, Yountville, Napa, and Vine Trail. Committee members to review proposed rules, other national rules, and discuss at the next meeting. Item continued to October.

6. **ADJOURNMENT:** The meeting was adjourned by the Chair at 612 PM.

The next regular Active Transportation Committee and Sustainability meeting is schedule for October 5, 2016 at 5:00 pm at City Hall, 1480 Main Street.

APPROVED:

Michael Chisek, Chair

ATTEST:

Tobias Barr, Staff Liaison