

**Tree Committee Members:**

Kacey Stotesbery – Chair

Edie Kausch – Vice Chair

Carol Troy

Connie Kay

Scott Freeland

Susan Allen – Alternate

Joan Westgate – Alternate

**AGENDA**

**ST. HELENA TREE COMMITTEE**

**ST. HELENA CITY HALL, CONFERENCE ROOM**

**1480 MAIN STREET, ST. HELENA**

**Regular Meeting – Thursday, September 10, 2015**

**3:30 pm – 5:00 pm**

**1. ROLL CALL**

2. **PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

3. **REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

4. **CONSENT CALENDAR:** Members of the Tree Committee or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, on motion may be used to adopt all recommendation actions.

A. Tree Committee Regular Meeting Minutes of August 13, 2015.

Estimated time: 5 minutes.

**5. PERMITS TO BE REVIEWED:**

A. None.

**6. SCHEDULED MATTERS:**

A. Appointment: Tree Committee to appointment another member to join Susan Allen on the Mennen Re-Oaking of St. Helena sub-committee. – Chair Stotesbery

Estimated time: 5 minutes.

- B. Discussion: Tree Committee to review Tree Management Guidelines (a guideline that provides directions to staff, tree committee members and the public about City trees) – Chair Stotesbery  
Estimated time: 15 minutes.
- C. Discussion: Tree Committee review protocols proposed by Chair Stotesbery and to establish affirm a protocol to follow when reviewing, approving and denying tree permits. – Chair Stotesbery  
Estimated time: 15 minutes.
- D. Discussion: Tree Committee to review and update outstanding mitigated tree list from approved tree permit removals. – City Arborist Uribe  
Estimated time: 15 minutes.
- E. Discussion: Provide an opportunity for new Tree Committee members to review in an open discussion what proposed revisions to the Tree Ordinance were made by previous tree committee members, and to review drafting comments received from Mayor Galbraith to Chair Stotesbery. – Chair Stotesbery
- Proposed Draft Ordinance
  - Drafting comments from Galbraith
- Estimated time: 30 minutes.

**7. TENTATIVE AGENDA ITEMS FOR NEXT MEETING:**

- A. Committee to decide which items to place on agenda for next meeting.  
Estimated time: 5 minutes.

8. **ADJOURNMENT:** Adjourn to a regularly scheduled meeting of the Tree Committee on October 8, 2015.

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*This agenda was posted at City Hall, 1480 Main Street, St. Helena, California on September 4, 2015. -  
Kathy Robinson, Operations Manager*