



Mayor: Alan Galbraith
Vice Mayor: Peter White
City Council: Sharon Crull
Paul Dohring
Greg Pitts

ST. HELENA CITY COUNCIL
REGULAR AND SPECIAL JOINT MEETING
MAY 26, 2015

4:00 P.M. BROWN ACT TRAINING WORKSHOP
JOINT MEETING:

ST. HELENA CITY COUNCIL
ST. HELENA PLANNING COMMISSION
ST. HELENA BOARD OF LIBRARY TRUSTEES
ST. HELENA PARKS AND RECREATION COMMISSION
ST. HELENA TREE COMMITTEE
ST. HELENA SUSTAINABILITY COMMITTEE
ST. HELENA ACTIVE TRANSPORTATION COMMITTEE
ST. HELENA MULTI-CULTURAL COMMITTEE
VINTAGE HALL BOARD ROOM – SECOND FLOOR
465 MAIN STREET, ST. HELENA

6:00 PM REGULAR CITY COUNCIL MEETING
VINTAGE HALL BOARD ROOM – SECOND FLOOR
465 MAIN STREET, ST. HELENA

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the “Oral Communication” portion of the agenda may voluntarily complete a “Speaker Card” and submit it to the City Clerk BEFORE that portion of the agenda is called. Speaker cards are available on the table in back of the room. **Please observe the time limit of three minutes.**

1. 4:00 P.M. SPECIAL JOINT MEETING
2. CALL TO ORDER
3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

a. St. Helena City Council:

Mayor Alan Galbraith, Vice-Mayor Peter White, Councilmembers Sharon Crull, Paul Dohring and Greg Pitts

b. St. Helena Planning Commission:

Chair Sarah Parker, Vice-Chair Grace Kistner, Commissioners Matthew Heil, Bobbi Monnette, Tracy Sweeney

c. St. Helena Board of Library Trustees:

Chair Bonnie Long, Vice-Chair Susan Swan, Trustees Skip Lane, Bob Dye, Malcolm McClain, Lin Weber and Terry Wood

d. St. Helena Parks and Recreation Commission:

Chair Chris Cutler, Vice-Chair Roberta Oswald and Commissioners William Summers, Kim Phinney and Tracy Smith

e. St. Helena Tree Committee:

Chair Susann Ortega, Vice-Chair Kellie Carlin and Committee members, Edie Kausch, Carol Troy, Kacey Stotesbery and Susan Smith-Allen

f. St. Helena Sustainability Committee:

Chair Steve Patterson and Committee members Glenn Smith, Carol Troy and Tom Vence

g. St. Helena Active Transportation Committee:

Chair Aaron Pott, Committee members, Norma Ferriz, Ric Henry, Jake Scheideman, Patricia Clarey and Christopher Cole

h. St. Helena Multi-Cultural Committee:

Chair Grace Kistner and Committee members Josphine Hurtado, Father John Brenkle, Patty Guijosa and Milagros Castro

5. PUBLIC COMMENTS PERTAINING TO THE BROWN ACT TRAINING WORKSHOP

6. **BROWN ACT TRAINING WORKSHOP:** The St. Helena City Attorney, Thomas B. Brown, will conduct an open and public training and interactive workshop for the City Council and St. Helena Boards, Committees and Commissions. No action will be taken by the City Council or by any of the City's commissions or committees.

The training objectives include:

- a. Understanding the history, purpose and requirements of the Ralph M. Brown Act, California's open meeting law.
- b. Providing an opportunity for Council and committee members to discuss these requirements and responsibilities and ask questions.

7. CALL REGULAR MEETING TO ORDER (6:00 P.M.)

8. ROLL CALL

9. **PUBLIC FORUM:** Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person's comments shall be limited to 3 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Councilmembers for clarifications may be posed and answered, and Councilmembers may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda.

10. **REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and AB 1234 REPORTS:** Reports by staff and/or Councilmembers on items of general interest. Brief questions for clarification may be posed and answered, and Councilmembers may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.

PRESENTATIONS AND PUBLIC RECOGNITIONS

11. Presentation – Napa County Open Space Study by John Woodbury, General Manager, Napa County Regional Park and Open Space District and Roberta Oswald, City of St. Helena representative to the Napa County Parks and Open Space District Advisory Committee

CONSENT ITEMS: Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

12. Consideration and proposed approval of a resolution approving the First Amendment to an Agreement for Consulting Services with RGH Consultants in the amount of \$1,149.54 for Construction Management and Inspection Services for the St. Helena Wastewater Treatment and Reclamation Plant – Pond 1A Repair Project

CEQA Status: Categorically Exempt, Section 15301, Existing Facilities Class I
Lead Staff: Steven Palmer, PE, Director of Public Works/City Engineer
Recommendation: Adopt

13. Consideration and proposed approval of a resolution accepting the work and directing the filing of the Notice of Completion for the St. Helena water storage tank 1A, CIP Project W-83

CEQA Status: Categorically Exempt, Section 15301, Existing Facilities
Lead Staff: Steven Palmer, PE, Director of Public Works/City Engineer
Recommendation: Adopt

14. Consideration and proposed approval of a resolution accepting the work and directing the filing of the Notice of Completion for the St. Helena Sewer Main Cleaning and TV Inspection Project, Capital Project S-38

CEQA Status: Categorically Exempt, Section 15301, Existing Facilities
Lead Staff: Steven Palmer, PE, Director of Public Works/City Engineer
Recommendation: Adopt

15. Consideration and proposed approval of a resolution approving the Second Amendment to Agreement for Consulting Services with Bennett Engineering Services Inc. in the amount of \$26,000 for On-Call Consulting Services for the Wastewater Treatment and Reclamation Plant

CEQA Status: Categorically Exempt, Section 15301, Existing Facilities Class I

Lead Staff: Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Adopt

16. Consideration and proposed approval of a resolution approving a Professional Services Agreement with Geosphere Consultants Inc. in the amount of \$17,911.28 for Geotechnical Services related to the St. Helena Water Storage Tank 1A, CIP Project W-83

CEQA Status: Categorically Exempt, Section 15301, Existing Facilities Class I

Lead Staff: Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Adopt

NEW BUSINESS

17. Direction to City Manager regarding St. Helena School District Pool

CEQA Status: Not a project

Lead Staff: Jennifer Phillips, City Manager

Recommendation: Give direction

18. Consideration and proposed approval of a resolution authorizing a transfer of \$526,000 from the City of St. Helena's General Fund Unassigned Reserve to the Measure A Fund to cover the FY 14/15 State Revolving Fund loan payment

CEQA Status: Not a project

Lead Staff: Jennifer Phillips, City Manager

Recommendation: Authorize

19. Consideration of a Letter of Support for Grant Application in the Amount of \$399,000 to the California Alternative Transportation Program for New Sidewalk and Crosswalk Construction

CEQA Status: Categorically Exempt, Section 15301, Existing Facilities Class I

Lead Staff: April Mitts, Finance Director

Tracey Perkosky, Grant Manager

Recommendation: Approve

PUBLIC HEARING

20. Consideration and proposed adoption of the City's Housing Element Update 2015-2023, including the Needs Assessment and Goals and Policies Document. The adequacy of a Negative Declaration will also be considered.

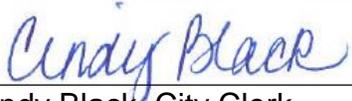
CEQA Status: Negative Declaration

Lead Staff: Victor Carniglia, Planning Consultant

Recommendation: Adopt

ADJOURNMENT The next Regular City Council meeting is scheduled for June 9, 2015, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street.

This agenda was posted at City Hall, 1480 Main Street, and at Vintage Hall, 465 Main Street, St. Helena, California on May 21, 2015.



Cindy Black, City Clerk

CHALLENGING DECISIONS OF CITY ENTITIES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1480 Main Street, St. Helena, California, during normal business hours. In addition, such writings or documents will be made available on the City's web site at <http://cityofstheleena.org> and will be available for public review at the respective meeting.