



Mayor: Alan Galbraith
Vice Mayor: Peter White
City Council: Sharon Crull
Paul Dohring
*Greg Pitts

**Councilmember Pitts will be participating via phone from:
Sestiere di Dorsoduro 1295
Venice, Italy*

St. Helena City Council

Meeting

June 28, 2016

6:00 PM Regular Meeting

Vintage Hall Board Room – Second Floor

465 Main Street, St. Helena

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the “Oral Communication” portion of the agenda may do so, but please observe the time limit of three minutes.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM:** Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person’s comments shall be limited to 3 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Councilmembers for clarifications may be posed and answered, and Councilmembers may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda.
- 5. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and AB 1234 REPORTS:** Reports by staff and/or Councilmembers on items of general interest. Brief questions for clarification may be posed and answered, and Councilmembers may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.

CONSENT ITEMS: Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

6. Consideration and proposed approval of Regular Meeting Minutes of June 14, 2016
CEQA Status: Not a CEQA Project
Prepared By: Cindy Black, City Clerk
Recommendation: Adopt

7. Consideration and proposed approval of a resolution cancelling the St. Helena Public Library's Strategic Planning Project and Redirection of \$22,388 Tweed Trust Funding to Supplement Library Materials Budget in Fiscal Year 2016/17
CEQA Status: Not a CEQA Project
Prepared By: Chris Kreiden, Library Director
Recommendation: Adopt

8. Consideration and proposed approval of a resolution approving a one-year agreement with MarinIT to provide information technology services for a total not to exceed amount of \$68,500 for FY 2016/17
CEQA Status: Not a CEQA Project
Prepared By: April Mitts, Finance Director
Kathy Robinson, Human Resources & IT Director
Recommendation: Adopt

9. Consideration and proposed approval of a resolution accepting the work and directing the filing of the Notice of Completion for the Mitchell Drive Sidewalk, Capital Improvement Project R-76
CEQA Status: Categorically Exempt, Section 15304, Minor Alteration to Land and Section 15061, "Common Sense" Exemption
Prepared By: Tobias Barr, Public Works Project Manager
Steven Palmer, PE, Director of Public Works/City Engineer
Recommendation: Adopt

10. Consideration and proposed approval of a resolution approving a Professional Services Agreement in the amount of \$33,715 with URSA Engineering for the Louis Stralla Water Treatment Plant Backup Generator Diesel Fuel Tank Replacement
CEQA Status: Categorically Exempt, Section 15301 Existing Facilities
Prepared By: Tobias Barr, Public Works Project Manager
Steven Palmer, PE, Director of Public Works/City Engineer
Recommendation: Adopt

11. Consideration and proposed approval of a resolution increasing the cumulative total amount of all Master Professional Service Agreements Project Work Orders from \$250,000 to \$500,000, annual total not exceeding \$250,000
CEQA Status: Not a CEQA Project
Prepared By: Tobias Barr, Public Works Project Manager
Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Adopt

12. Consideration and proposed approval of a resolution for implementation of Government Accounting Standards Board (GASB 54) fund balance reporting and governmental fund type definitions and delegate authority to assign fund balance to the City Manager

CEQA Status: Not a CEQA Project

Prepared By: Mandy Kellogg, Administrative Services Manager

Recommendation: Adopt

13. Consideration and proposed approval of a resolution approving the extension of the contract for library automation services with the County of Solano and the authorizing the St. Helena City Manager to extend the agreement

CEQA Status: Not a CEQA Project

Prepared By: Chris Kreiden, Library Director

Recommendation: Adopt

PUBLIC HEARING:

14. Consideration and proposed approval of a resolution establishing the Annual GANN Appropriation Limits for Fiscal Years 2015-2016 and the Selection of Current Year Adjustment Factors; and consideration and proposed approval of a resolution establishing the Annual GANN Appropriation Limits for Fiscal Years 2016-2017 and the Selection of Current Year Adjustment Factors

CEQA Status: Not a CEQA Project

Prepared By: April Mitts, Finance Director

Recommendation: Open/close public hearing and adopt resolution

15. Introduction and first reading of an Ordinance imposing ½ percent (0.5%) transactions and use taxes and adding a new Chapter 3.25 entitled "Transactions and Use Taxes" of Title 3 entitled "Revenue and Finance" of the St. Helena Municipal Code, subject to voter approval

CEQA Status: Not a CEQA Project

Prepared By: Cindy Black, City Clerk

Recommendation: Open/close public hearing and introduce by title only and waive further reading

NEW BUSINESS:

16. Consideration and proposed approval of a resolution appointing applicants to various boards, commissions and committees:

a. Appointing and filling two terms expiring June 30, 2020 to the Planning Commission

b. Appointing and filling three regular terms and one alternate term expiring June 30, 2018 and a vacancy expiring June 30, 2017 to the Active Transportation Committee

c. Appointing and filling four terms expiring June 30, 2018 to the Library Board of Trustees

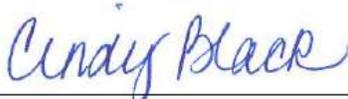
- d. Appointing and filling three terms expiring June 30, 2018 to the Multi-Cultural Committee
- e. Appointing and filling four terms expiring June 30, 2018 to the Parks and Recreation Commission
- f. Appointing and filling three regular terms and one alternate term expiring June 30, 2018 to the Sustainability Committee
- g. Appointing and filling two regular terms and one alternate term expiring June 30, 2018 and a vacancy expiring June 30, 2017 to the Tree Committee

Provide additional direction regarding unfilled vacancies

CEQA Status: Not a CEQA Project
Prepared By: Cindy Black, City Clerk
Recommendation: Appoint and provide additional direction to staff

ADJOURNMENT The next Regular City Council meeting is scheduled for July 12, 2016, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street.

This agenda was posted at City Hall, 1480 Main Street, and at Vintage Hall, 465 Main Street, St. Helena, California on June 24, 2016.



Cindy Black, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CHALLENGING DECISIONS OF CITY ENTITIES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1480 Main Street, St. Helena, California, during normal business hours. In addition, such writings or documents will be made available on the City's web site at <http://cityofstheleena.org> and will be available for public review at the respective meeting.

THIS PAGE IS
INTENTIONALLY
BLANK