



**Mayor: Alan Galbraith**  
**Vice Mayor: Peter White**  
**City Council: Sharon Crull**  
**Paul Dohring**  
**Greg Pitts**

**ST. HELENA CITY COUNCIL**  
**REGULAR MEETING**  
**JULY 28, 2015**

**5:00 PM CLOSED SESSION**  
**CITY HALL CONFERENCE ROOM,**  
**1480 MAIN STREET, ST. HELENA**

**6:00 PM REGULAR MEETING**  
**VINTAGE HALL BOARD ROOM – SECOND FLOOR**  
**465 MAIN STREET, ST. HELENA**

**PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the “Oral Communication” portion of the agenda may voluntarily complete a “Speaker Card” and submit it to the City Clerk BEFORE that portion of the agenda is called. Speaker cards are available on the table in back of the room. Please observe the time limit of three minutes.**

**1. PUBLIC COMMENTS PERTAINING TO THE CLOSED SESSION**

**2. CLOSED SESSION**

- a. Conference with Legal Counsel—Existing Litigation;  
Government Code § 54956.9, subdiv. (d)(1):  
Name of Case: City of St. Helena v. Pao Lien Hung,  
Trustee of the Pao Lien Hung Revocable Trust, Pao Lien  
Hung, an individual, and John Mourraille, an individual,  
Napa County Superior Court Case No. 26-65665
- b. Conference with Legal Counsel—Existing Litigation;  
Gov. Code § 54956.9(d)(1)  
Name of Case: City of St. Helena v. Saldana  
Napa County Superior Court Case No: 26-66562

3. **OPEN SESSION – COUNCIL WILL RETURN TO OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IF ANY (6:00 P.M.)**
4. **PLEDGE OF ALLEGIANCE**
5. **ROLL CALL**
6. **PUBLIC FORUM:** Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person's comments shall be limited to 3 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Councilmembers for clarifications may be posed and answered, and Councilmembers may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda.
7. **REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and AB 1234 REPORTS:** Reports by staff and/or Councilmembers on items of general interest. Brief questions for clarification may be posed and answered, and Councilmembers may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.

**STAFF BRIEFING:**

8. Monthly water/drought update presented by Jennifer Tuell, Water Conservation Coordinator

**PRESENTATIONS AND PUBLIC RECOGNITIONS**

9. Presentation – Informational overview of Marin Clean Energy (MCE) Energy Program presented by MCE Community Development Manager Allison Hang. Consideration for City Council to give direction to staff to send a non-binding letter of interest to MCE.

**CONSENT ITEMS:** Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

10. Consideration and proposed approval of Regular and Special Meeting Minutes of:
  - a. Regular Meeting Minutes of November 25, 2014
  - b. Regular Meeting Minutes of December 9, 2014
  - c. Regular Meeting Minutes of January 13, 2015
  - d. Regular Meeting Minutes of January 27, 2015
  - e. Regular Meeting Minutes of February 10, 2015
  - f. Regular Meeting Minutes of February 24, 2015

CEQA Status: Not a CEQA project

Lead Staff: Cindy Black, City Clerk

Recommendation: Approve

11. Consideration and proposed approving First Amendment to the Professional Services Agreement with Coastland Civil Engineering Inc. in the amount of \$10,000.00 for plan review Engineering Services for a total amount not to exceed \$20,000.00  
CEQA Status: Not a CEQA Project  
Lead Staff: Steven Palmer, PE – Director of Public Works/City Engineer  
Recommendation: Adopt
  
12. Consideration and proposed approval of a resolution finding an exemption from CEQA; approving and adopting the project manual; and authorizing the bid request for Charter Oak Avenue and Highway 29 sewer repair project from Capital Improvement Project S-16 Miscellaneous Maintenance Projects  
CEQA Status: Categorically Exempt Section 15301  
Lead Staff: Steven Palmer, PE – Director of Public Works/City Engineer  
Recommendation: Adopt
  
13. Consideration and proposed approval of a resolution setting a hearing to approve annexation of territory into the St. Helena Municipal Sewer District No. 1, MSD Annexation No. 118 (609 McCorkle Avenue, St Helena, CA APN. 009-010-014-000)  
CEQA Status: Categorically Exempt, CEQA Guidelines Section 15319, Annexations of Existing Facilities and Lots for Exempt Facilities, and Section 15061, No Possibility of Significant Effect on the Environment  
Lead Staff: Steven Palmer, PE – Director of Public Works/City Engineer  
Recommendation: Adopt
  
14. Consideration and proposed approving Second Amendment to Agreement for Consultant Services with Consolidated CM for Construction Management and Inspection Services in the amount of \$6,775.45 for a total contract amount of \$360,331.70 for Water Tank 1A Construction Project W-83  
CEQA Status: Categorically Exempt, Section 15301, Existing Facilities  
Lead Staff: Steven Palmer, PE – Director of Public Works/City Engineer  
Recommendation: Adopt
  
15. Consideration and proposed resolution approving extension of License Agreement #14WBR0004N between the National Oceanic and Atmospheric Administration (NOAA) Office of Atmospheric Research and the City of St. Helena for the Placement of a Precipitation Radar and Gauge at the Louis Stralla Water Treatment Plant  
CEQA Status: Categorically Exempt, Section 15301, Existing Facilities  
Lead Staff: Kathy Robinson, Operations Manager  
Steven Palmer, PE – Director of Public Works/City Engineer  
Recommendation: Adopt

16. Consideration and proposed approval of a resolution authorizing “piggy-back” purchase from Wondries Fleet Group through State of California Department of General Service Procurement Division Contract Statewide Commodity Contract Number 1-14-23-20 A-G for purchase of two 2015 Ford F250 Extended Cab replacement trucks for the Public Works Department for a total amount not to exceed \$49,119.66  
CEQA Status: Not a CEQA project  
Lead Staff: Kathy Robinson, Operations Manager  
Steven Palmer, PE – Director of Public Works/City Engineer  
Recommendation: Adopt
17. Consideration and proposed resolution authorizing “piggy-back” purchase from RDO Equipment Co. through National Joint Powers Alliance (NJPA) for purchase of a new 12” brush chipper for the Public Works Department for an amount not to exceed \$42,333.46  
CEQA Status: Not a CEQA Project  
Lead Staff: Kathy Robinson, Operations Manager  
Steven Palmer, PE – Director of Public Works/City Engineer  
Recommendation: Adopt
18. Consideration and proposed approval of a Professional Services Agreement with Piña Vineyard Management in the amount of \$13,200.00 for the discing of the Wastewater Treatment and Reclamation Plant’s effluent disposal irrigation spray fields  
CEQA Status: Categorically Exempt, Section 15301, Existing Facilities Class I  
Lead Staff: Kathy Robinson, Operations Manager  
Steven Palmer, PE – Director of Public Works/City Engineer  
Recommendation: Adopt
19. Consideration and proposed resolution authorizing a 60 month lease agreement between the City of St. Helena and Xerox for a new copy machine at the Fire Department for a total cost of \$12,355.20  
CEQA Status: Not a CEQA project  
Lead Staff: John Sorensen, Fire Chief  
Recommendation: Adopt
20. Consideration to designate Mayor Alan Galbraith as the 2015 League of California Cities Annual Conference Voting Delegate  
CEQA Status: Not a CEQA project  
Lead Staff: Cindy Black, City Clerk  
Recommendation: Recommend

21. Consideration and proposed resolution for a contract amendment increasing the current contract amount with Urban Planning Partners by \$52,320 to a new total of \$140,910 to update the Environmental Impact Report previously prepared for the proposed Hunter Project, which consists of a Subdivision application for 51 single family residential lots and a 3.4 acre parcel for multiple family site. The entire cost of this work is the responsibility of the Hunter project proponent, not the City.

CEQA Status: Not a CEQA project

Lead Staff: Victor Carniglia, Planning Consultant

Recommendation: Adopt

22. Consideration and proposed resolution finding an exemption from CEQA for the 2015 Pavement Rehabilitation Project; approving and adopting the Project Manual; and authorizing the bid request for 2015 Pavement Rehabilitation Project for designated streets

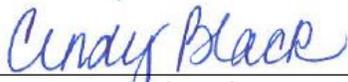
CEQA Status: Categorically Exempt, Section 15301, Existing Facilities Class I

Lead Staff: Steven Palmer, PE – Director of Public Works/City Engineer

Recommendation: Adopt

**ADJOURNMENT** The next Regular City Council meeting is scheduled for August 11, 2015, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street.

This agenda was posted at City Hall, 1480 Main Street, and at Vintage Hall, 465 Main Street, St. Helena, California on July 24, 2015.



Cindy Black, City Clerk

#### **CHALLENGING DECISIONS OF CITY ENTITIES**

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

#### **SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1480 Main Street, St. Helena, California, during normal business hours. In addition, such writings or documents will be made available on the City's web site at <http://cityofsthenela.org> and will be available for public review at the respective meeting.

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