



Mayor: Alan Galbraith
Vice Mayor: Peter White
City Council: Sharon Crull
Paul Dohring
Greg Pitts

ST. HELENA CITY COUNCIL
REGULAR MEETING
SEPTEMBER 8, 2015

3:30 PM SPECIAL MEETING - CLOSED SESSION
CITY HALL CONFERENCE ROOM,
1480 MAIN STREET, ST. HELENA

5:00 PM SPECIAL MEETING - GENERAL PLAN WORKSHOP
VINTAGE HALL BOARD ROOM – SECOND FLOOR
465 MAIN STREET, ST. HELENA

6:00 PM REGULAR MEETING
VINTAGE HALL BOARD ROOM – SECOND FLOOR
465 MAIN STREET, ST. HELENA

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the “Oral Communication” portion of the agenda may voluntarily complete a “Speaker Card” and submit it to the City Clerk **BEFORE** that portion of the agenda is called. Speaker cards are available on the table in back of the room. **Please observe the time limit of three minutes.**

1. PUBLIC COMMENTS PERTAINING TO THE CLOSED SESSION

2. CLOSED SESSION

- a. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
City Negotiator: City Manager
Negotiations with St. Helena Employees Association (SHEA)
- b. Conference with Legal Counsel—Anticipated Litigation;
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4): (One potential case)

- c. Conference with Legal Counsel—Anticipated Litigation; Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9 (a point has been reached where, on the advice of its legal counsel, based on existing facts and circumstances pursuant to Government Code Section 54956.9(e)(3) (receipt of written communication threatening litigation), there is a significant exposure to litigation against the local agency.)

3. OPEN SESSION – COUNCIL WILL RETURN TO OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IF ANY (5:00 P.M.)

4. PLEDGE OF ALLEGIANCE

5. ROLL CALL

6. GENERAL PLAN WORKSHOP - Discuss and provide direction concerning the St. Helena Draft General Plan update

CEQA Status: Review of environmental impacts associated with the approval of the General Plan is subject to CEQA. Impacts are being evaluated in an environmental impact report that the City Council will consider prior to approving the General Plan.

Lead Staff: Victor Carniglia, Planning Consultant

Recommendation: Staff is requesting City Council provide comments and direction, as well as receive comments from the public, concerning the Draft General Plan

- 7. PUBLIC FORUM:** Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person's comments shall be limited to 3 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Councilmembers for clarifications may be posed and answered, and Councilmembers may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda.

- 8. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and AB 1234 REPORTS:** Reports by staff and/or Councilmembers on items of general interest. Brief questions for clarification may be posed and answered, and Councilmembers may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.

STAFF BRIEFING:

- 9.** Monthly water/drought update presented by Jennifer Tuell, Water Conservation Coordinator

PRESENTATIONS AND PUBLIC RECOGNITIONS

10. Proclamation – 4th Annual Napa County Latino Heritage Month, Sept. 15-Oct. 15, 2015 presented to Ricky Hurtado, Communications & Development Associate/Youth Program Specialist for UpValley Family Centers and Debbie Alter-Starr, Co-Chair Napa Valley Latino Heritage Committee

CONSENT ITEMS: Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

11. Consideration and proposed approval of Closed Session, Regular and Special Meeting Minutes of:

- a. Closed Session Meeting Minutes of March 24, 2015
- b. Regular Meeting Minutes of March 24, 2015
- c. Regular Meeting Minutes of April 14, 2015
- d. Special General Plan Public Workshop Minutes of April 15, 2015
- e. Regular Meeting Minutes of April 28, 2015

CEQA Status: Not a CEQA project

Lead Staff: Cindy Black, City Clerk

Recommendation: Approve

12. Consideration and proposed approval of a resolution rescinding resolution 2002-72 and adopting a new Records & Information Management Policy and updated Retention Schedule

CEQA Status: Not a CEQA Project

Lead Staff: Cindy Black, City Clerk

Recommendation: Adopt

13. Consideration and proposed approval of a resolution authorizing the St. Helena High School annual homecoming parade on Main Street

CEQA Status: Categorically Exempt, Section 15323

Lead Staff: Cindy Black, City Clerk

Recommendation: Adopt

14. Consideration and proposed approval of a resolution approving a MOU between the St. Helena School District and the St. Helena Recreation Department to provide services for an After-School Enrichment Program for the St. Helena Primary and St. Helena Elementary Schools

CEQA Status: Not a CEQA Project

Lead Staff: Haidi Arias, Recreation Director

Recommendation: Adopt

15. Consideration and proposed approval of a resolution approving temporary closure of Oak Avenue and Adams Street for the October 17, 2015 Hometown Harvest Festival festivities and authorizing possession of open alcoholic beverages on those public streets

CEQA Status: Categorically Exempt, Section 15323

Lead Staff: Haidi Arias, Recreation Director

Recommendation: Adopt

16. Consideration and proposed resolution Establishing a Tax Rate for Servicing Debt Obligations Incurred by the Issuance of 1996 General Obligation Fire Bonds, to be Effective for the 2015-16 Fiscal Year
CEQA Status: Not a CEQA Project
Lead Staff: April Mitts, Finance Director
Recommendation: Adopt
17. Consideration and proposed approval of a resolution expanding the duties of the budgeted part-time Office Assistant in the City Clerk's office to a shared full-time Administrative Assistant with the Planning Department for an additional cost of \$61,735
CEQA Status: Not a CEQA Project
Lead Staff: Dawn Marshall, Administrative Services Manager
Recommendation: Adopt
18. Consideration and proposed approval of a resolution Finding an Exemption from CEQA; Approving and Adopting the Project Manual; and Authorizing the Bid Request for Stonebridge Wells Water Treatment Plant Filter Improvements W-102
CEQA Status: Categorically Exempt Section 15301
Lead Staff: Steven Palmer, PE – Director of Public Works/City Engineer
Recommendation: Adopt
19. Consideration and proposed approval of a resolution approving the Cooperative Joint Powers Agreement in the amount of \$32,385 to Fund and Administer the Napa Countywide Stormwater Management Program known as the Napa Countywide Stormwater Pollution Prevention Program (NCSPPP) through 2018
CEQA Status: Not A CEQA Project
Lead Staff: Tobias Barr, Project Manager
Steven Palmer, PE – Director of Public Works/City Engineer
Recommendation: Adopt
20. Consideration and proposed approval of a resolution rejecting all bids for the 2015 Pavement Rehabilitation Project, CIP R-74
CEQA Status: Not a CEQA Project
Lead Staff: Steven Palmer, PE – Director of Public Works/City Engineer
Recommendation: Adopt
21. Consideration and proposed approval of a resolution approving a Professional Services Agreement with Springbrook for a one-time cost of \$3,850 to create a Purchase Order Workflow Module and approval of ongoing annual maintenance cost of \$847 associated with the module
CEQA Status: Not a CEQA Project
Lead Staff: April Mitts, Finance Director
Recommendation: Adopt

22. Consideration and proposed approval of a resolution approving the Super Community Agreement with San Francisco Super Bowl 50 Host Committee
CEQA Status: Not a CEQA Project
Lead Staff: Jennifer Phillips, City Manager
Recommendation: Adopt
23. Consideration and proposed approval of a resolution authorizing purchase of a new Live Scan digital fingerprinting machine from Morphotrust USA, for the Police Department, for an amount not to exceed \$34,982.16
CEQA Status: Not a CEQA Project
Lead Staff: William Imboden, Chief of Police
Recommendation: Adopt
24. Consideration and proposed approval of a resolution approving an agreement with Municipal Resources Group to provide professional human resources services for a total not to exceed amount of \$40,500
CEQA Status: Not a CEQA Project
Lead Staff: Jennifer Phillips, City Manager
Recommendation: Adopt

PUBLIC HEARING:

25. Consideration and proposed approval of a resolution to approve the Annexation of Territory into the St. Helena Municipal Sewer District No. 1, MSD Annexation No. 118 (609 McCorkle Ave. St Helena, CA. APN. 009-010-014)
CEQA Status: Categorically Exempt, CEQA Guidelines Section 15319, Annexations of Existing Facilities and Lots for Exempt Facilities, and Section 15061(b)(3), No Possibility of Significant Effect on the Environment
Lead Staff: Steven Palmer, PE – Director of Public Works/City Engineer
Recommendation: Open/close Public Hearing and adopt resolution

NEW BUSINESS:

26. Consideration and proposed approval of a resolution appointing applicants to various boards, commissions and committees:
- a. Appointing and filling one expired term and one alternate term to the Active Transportation Committee
 - b. Appointing and filling one expired term to the Multi-Cultural Committee
 - c. Appointing and filling two alternate expired terms to the Sustainability Committee
- CEQA Status: Not a CEQA Project
Lead Staff: Cindy Black, City Clerk
Recommendation: Make appointments

27. Consideration and Proposed Approval of a Resolution Approving:

- a. Budget Adjustment within Fund 380,
- b. Repayment to Friends & Foundation of \$325.00 from the General Fund, and
- c. Budget Adjustment for Friends & Foundation, St. Helena Public Library Grant of \$16,811.51 to Fund 380

CEQA Status: Not a CEQA Project
Lead Staff: Chris Kreiden, Acting Library Director
April Mitts, Finance Director
Recommendation: Adopt

28. Council to review proposed resolutions to be considered at the 2015 Annual League of California Cities Conference and provide voting direction to Mayor Galbraith as the City of St. Helena's voting delegate

- a. Resolution relating to League Bylaws amendments regarding succession of League Officers to fill vacancies
- b. A resolution of the League of California Cities calling for legislation to preserve therapeutic environments for group homes and avoid impacts of overconcentration of alcohol and drug abuse recovery and treatment facilities in residential neighborhoods
- c. A resolution of the League of California Cities supporting SB 593 (McGuire) and continued local flexibility for cities as they address neighborhood and fiscal impacts of temporary rentals of residential units
- d. Resolution calling upon the Governor and Legislature to work with the League of California Cities to enact legislation or to otherwise compel Southern California Edison to create a program to automatically provide direct compensation to its customers affected by prolonged electrical power outages under specified circumstances

CEQA Status: Not a CEQA Project
Lead Staff: Cindy Black, City Clerk
Recommendation: Give Direction to voting delegate

29. Consideration and proposed approval of a resolution to form an Ad Hoc Revenue Source Task Force to evaluate possible additional revenue sources for the City

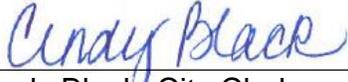
CEQA Status: Not a CEQA Project
Lead Staff: Jennifer Phillips, City Manager
Recommendation: Adopt

30. Exploration of City Charter and Real Property Transfer Tax

CEQA Status: Not a CEQA Project
Lead Staff: Jennifer Phillips, City Manager
Recommendation: Provide Staff Direction

ADJOURNMENT The next Regular City Council meeting is scheduled for September 22, 2015, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street.

This agenda was posted at City Hall, 1480 Main Street, and at Vintage Hall, 465 Main Street, St. Helena, California on September 4, 2015.



Cindy Black, City Clerk

CHALLENGING DECISIONS OF CITY ENTITIES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1480 Main Street, St. Helena, California, during normal business hours. In addition, such writings or documents will be made available on the City's web site at <http://cityofsthenelena.org> and will be available for public review at the respective meeting.

Public Hearing to Approve the Annexation of Territory into the St. Helena Municipal Sewer District No. 1, MSD Annexation No. 118 (609 McCorkle Avenue, St Helena, CA. APN. 009-010-014-000).

CEQA Status: Categorically Exempt, CEQA Guidelines Section 15319, Annexations of Existing Facilities and Lots for Exempt Facilities, and Section 15061(b)(3), No Possibility of Significant Effect on the Environment

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