



Mayor: Alan Galbraith
Vice Mayor: Peter White
City Council: Sharon Crull
Paul Dohring
Greg Pitts

St. Helena City Council
Meeting
September 27, 2016
6:00 PM Regular Meeting
Vintage Hall Board Room – Second Floor
465 Main Street, St. Helena

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the “Oral Communication” portion of the agenda may do so, but please observe the time limit of three minutes.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC FORUM:** Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person’s comments shall be limited to 3 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Councilmembers for clarifications may be posed and answered, and Councilmembers may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda.
- 5. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and AB 1234 REPORTS:** Reports by staff and/or Councilmembers on items of general interest. Brief questions for clarification may be posed and answered, and Councilmembers may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.

PRESENTATIONS AND PUBLIC RECOGNITIONS

6. Proclamation – Latino Heritage Month presented to Volunteer Coordinator & Librarian Mari Martinez Serrano and Development & Communications Associate/Youth Specialist of the UpValley Family Centers Ricky Hurtado
7. Proclamation – Fire Prevention Week October 9 – 15, 2016 presented to St. Helena Fire Department

STAFF BRIEFING

8. Monthly water wise update presented by Jennifer Tuell, Water Conservation Coordinator

CONSENT ITEMS: Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

9. Consideration and proposed approval of Regular Meeting Minutes of September 13, 2016

CEQA Status: Not a CEQA Project
Prepared By: Cindy Black, City Clerk
Recommendation: Adopt

10. Consideration and proposed approval of a Resolution approving a sole source purchase for one (1) Gear Box from Philadelphia Mixing Solutions for the Wastewater Treatment and Reclamation Plant in an amount not to exceed \$35,000

CEQA Status: Not a CEQA Project
Prepared By: Steven Palmer, PE, Director of Public Works/City Engineer
Recommendation: Adopt

11. Consideration and proposed approval of a resolution authorizing amendment to the Memorandum of Understanding between the St. Helena Police Officer Association and the City of St. Helena amending an administrative error correcting Non-sworn Personnel 7/1/16 increase to base pay to be 4.5%, which had incorrectly stated that the Non-sworn Personnel 7/1/16 increase to base pay was 3.5%; and duly adopt and approve compensation schedule to reflect the updated pay schedules

CEQA Status: Not a CEQA Project
Prepared By: Kathy Robinson, Human Resources and IT Director
Recommendation: Adopt

12. Consideration and proposed approval of a resolution authorizing a budget increase of \$2,000 to 101-4000-2999, a \$2,000 transfer from 101-4000-2999 to Tree City USA 283-5026-2136, and a \$2,000 budget adjustment to increase revenue account 101-3470-0000 for mitigation received from Pacific Gas and Electric Company (PG&E) for gas safety work being conducted as part of PG&E's Community Pipeline Safety Initiative in the City of St. Helena

CEQA Status: Project is deemed to qualify for a Statutory Exemption under CEQA Section 15282 (K) and a Class 1 Categorical Exemption under Section 15301 and is therefore exempt from the requirements of CEQA

Prepared By: April Mitts, Finance Director
Steven Palmer, PE, Public Works Director/City Engineer

Recommendation: Adopt

13. Consideration and Proposed Adoption of Resolution Authorizing a Site Agreement with EVgo and approving the installation of DC Fast Charging Stations at the Oak Street/Money Way Public Parking Lot in downtown St. Helena at no cost to the City

CEQA Status: Categorically Exempt, Section 15301 minor alterations to existing facilities

Prepared By: Tobias Barr, Public Works Project Manager
Steven Palmer, PE, Public Works Director/City Engineer

Recommendation: Adopt

14. Consideration and proposed adoption of a resolution accepting the work and directing the filing of the Notice of Completion for the Bell Canyon Reservoir – Install New Frame and Sluice Gate on Water Intake Tower, Capital Improvement Project W-84

CEQA Status: Categorically Exempt, Section 15301, Existing Facilities Class I

Prepared By: Tobias Barr, Public Works Project Manager
Steven Palmer, PE, Public Works Director/City Engineer

Recommendation: Adopt

NEW BUSINESS:

15. Second reading and proposed adoption of an ordinance authorizing an amendment to the Contract between the City Council of the City of St. Helena and the Board of Administration of the California Public Employee's Retirement System

CEQA Status: Not a CEQA Project

Prepared By: Mandy Kellogg, Administrative Services Manager

Recommendation: Adopt

16. Consideration and proposed approval of a resolution appointing an applicant to fill the vacant Library Board of Trustees position expiring on June 30, 2018; and provide additional direction regarding the unfilled Tree Committee position

CEQA Status: Not a CEQA Project

Prepared By: Cindy Black, City Clerk

Recommendation: Appoint and provide additional direction to staff

17. Consideration and proposed adoption of a resolution accepting the Water and Waste Water Rate Study and to proceed with the Proposition 218 requirements for a Water and Wastewater Rate Increase

CEQA Status: Not a CEQA Project

Prepared By: Jennifer Tuell, Water Conservation Coordinator
Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Adopt

18. Overview of project teams and presentation seeking general input on the conceptual designs submitted in response to the City's Request for Proposals on the Adams Street and City Hall properties

CEQA Status: Any chosen respondent's project will be subject to a complete review and analysis under CEQA

Prepared By: Jennifer Phillips, City Manager
Noah Housh, Planning and Community Improvement Director

Recommendation: Provide general comments

ADJOURNMENT The next Regular City Council meeting is scheduled for October 11, 2016, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street.

This agenda was posted at City Hall, 1480 Main Street, and at Vintage Hall, 465 Main Street, St. Helena, California on September 21, 2016.



Cindy Black, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

CHALLENGING DECISIONS OF CITY ENTITIES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1480 Main Street, St. Helena, California, during normal business hours. In addition, such writings or documents will be made

available on the City's web site at <http://cityofsthelena.org> and will be available for public review at the respective meeting.

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