



Mayor: Alan Galbraith
Vice Mayor: Peter White
City Council: Sharon Crull
Paul Dohring
Greg Pitts

ST. HELENA CITY COUNCIL
REGULAR MEETING
APRIL 14, 2015

4:00 PM CLOSED SESSION
CITY HALL CONFERENCE ROOM,
1480 MAIN STREET, ST. HELENA

6:00 PM REGULAR MEETING
VINTAGE HALL BOARD ROOM – SECOND FLOOR
465 MAIN STREET, ST. HELENA

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the “Oral Communication” portion of the agenda may voluntarily complete a “Speaker Card” and submit it to the City Clerk BEFORE that portion of the agenda is called. Speaker cards are available on the table in back of the room. Please observe the time limit of three minutes.

1. PUBLIC COMMENTS PERTAINING TO THE CLOSED SESSION

2. CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION;
Government Code Section 54956.9(d)(1); City of St. Helena v. Upper Valley Disposal Service, Napa County Superior Court No. 26-64875
- b. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION
Initiation of litigation pursuant to Government Code Section 54956.9(d)(4):
(Two potential case)
- c. CONFERENCE WITH LEGAL COUNSEL--ANTICIPATED LITIGATION;
Government Code Section 54956.9, subdiv. (d)(2): Significant exposure to litigation (one potential case)
- d. CONFERENCE WITH LABOR NEGOTIATORS—Government Code section 54957.6:
City designated representative: Mayor Alan Galbraith
Unrepresented employee: City Manager

3. **OPEN SESSION – COUNCIL WILL RETURN TO OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IF ANY (6:00 P.M.)**
4. **PLEDGE OF ALLEGIANCE**
5. **ROLL CALL**
6. **PUBLIC FORUM:** Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person's comments shall be limited to 3 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Councilmembers for clarifications may be posed and answered, and Councilmembers may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda.
7. **REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and AB 1234 REPORTS:** Reports by staff and/or Councilmembers on items of general interest. Brief questions for clarification may be posed and answered, and Councilmembers may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.

PRESENTATIONS AND PUBLIC RECOGNITIONS

8. Proclamation – National Library Week, April 12-18, 2015, presented to St. Helena Library
9. Proclamation – GIVE BIG ST. HELENA!, presented to GIVE BIG St. HELENA! Steering Committee
10. Proclamation – National Crime Victims' Rights Week – April 19 to 25, 2015, presented to Napa County District Attorney's Office, Victim Services Division
11. Proclamation – Sexual Assault Awareness Month April 2015, presented to Sexual Assault Victim Services (SAVS), CEDV Napa Police Department, Napa Emergency Women's Services

CONSENT ITEMS: Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

12. Consideration and proposed approval of resolution approving a professional services agreement with Interwest Consulting Group, Inc. in the amount of \$11,540 for Specifications and Estimate for the 2015 Pavement Rehabilitation Project, and transferring \$276,601 from Capital Improvement Project R-71 to R-48

CEQA Status: Categorically Exempt, Section 15301, Existing Facilities Class I

Lead Staff: Steven Palmer, PE – Director of Public Works/City Engineer

Recommendation: Adopt

13. Consideration and proposed approval of resolution adopting a revised conflict of interest code for the City of St. Helena and rescinding Resolution 2012-76

CEQA Status: Not a CEQA Project
Lead Staff: Cindy Black, City Clerk
Recommendation: Adopt

14. Consideration and proposed approval of resolution for a Professional Services Agreement with Glenmount Global Solutions in the amount of \$21,500 for City of St. Helena Remote Terminal Unit Upgrades (Meadowood Tank and Pump Station)

CEQA Status: Categorically Exempt, Section 15301, Existing Facilities Class I
Lead Staff: Steven Palmer, PE – Director of Public Works/City Engineer
Recommendation: Adopt

NEW BUSINESS

15. Consideration and proposed approval of a resolution approving an employment agreement with Noah Housh to serve as the City's Planning and Community Improvement Director

CEQA Status: Not a CEQA Project
Lead Staff: Jennifer Phillips, City Manager
Recommendation: Adopt

16. Consideration and proposed approval of resolution approving a Senior Management Analyst/Water Conservation Coordinator position for a total cost of \$18,800 for FY 2014-15

CEQA Status: Not a CEQA Project
Lead Staff: Jennifer Phillips, City Manager
Recommendation: Adopt

17. Independent Auditor's Report on Internal Control over Financial Reporting

CEQA Status: Not a CEQA Project
Lead Staff: April Mitts, Finance Director
Recommendation: Receive and Accept

18. FEMA/OES Refund Update

CEQA Status: Not a CEQA Project
Lead Staff: April Mitts, Finance Director
Recommendation: No Action

19. Consideration and proposed approval of resolution for development of a Grant Manager Position and Appropriation of Funds for Remainder of FY 2014-15 in the amount of \$19,000

CEQA Status: Not a CEQA Project
Lead Staff: April Mitts, Finance Director
Recommendation: Adopt

PUBLIC HEARING

20. Appeal of the February 3, 2015 Planning Commission decision to deny a Demolition Permit, Parcel Map, Use Permit and Design Review in order to demolish an existing single-family residence, subdivide the existing parcel into two parcels (creating a flag lot) and develop a new two-story single-family residence on each of the new parcels at 1837 Pine Street in the MR: Medium Density Residential district

CEQA Status: Categorically Exempt

Lead Staff: Victor Carniglia, Planning Consultant

Recommendation: Adopt resolution denying appeal

ADJOURNMENT The next Regular City Council meeting is scheduled for April 28, 2015, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street.

This agenda was posted at City Hall, 1480 Main Street, and at Vintage Hall, 465 Main Street, St. Helena, California on April 10, 2015.



Cindy Black, City Clerk

CHALLENGING DECISIONS OF CITY ENTITIES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1480 Main Street, St. Helena, California, during normal business hours. In addition, such writings or documents will be made available on the City's web site at <http://cityofsthelena.org> and will be available for public review at the respective meeting.