



Mayor: Ann Nevero
Vice Mayor Sharon Crull
City Council: Greg Pitts
Mario Sculatti
Peter White

**ST. HELENA CITY COUNCIL REGULAR MEETING
OCTOBER 14, 2014**

**5:00 PM CLOSED SESSION
CITY HALL CONFERENCE ROOM,
1480 MAIN STREET, ST. HELENA**

**6:00 PM REGULAR MEETING
VINTAGE HALL BOARD ROOM – SECOND FLOOR
465 MAIN STREET, ST. HELENA**

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the “Oral Communication” portion of the agenda may voluntarily complete a “Speaker Card” and submit it to the City Clerk BEFORE that portion of the agenda is called. Speaker cards are available on the table in back of the room. Please observe the time limit of three minutes.

- 1. PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**
- 3. PUBLIC COMMENTS PERTAINING TO THE CLOSED SESSION**
- 4. CLOSED SESSION**
 - a. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION--SIGNIFICANT EXPOSURE TO LITIGATION; Government Code Section 54956.9(d)(2) (Written threat of litigation; one case).
- 5. OPEN SESSION – COUNCIL WILL RETURN TO OPEN SESSION AND ANNOUNCE ACTIONS TAKEN IF ANY (6:00 P.M.)**
- 6. PUBLIC FORUM:** Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person’s comments shall be limited to 3 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Councilmembers for clarifications may be posed and answered,

and Councilmembers may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda.

- 7. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and AB 1234 REPORTS:** Reports by staff and/or Councilmembers on items of general interest. Brief questions for clarification may be posed and answered, and Councilmembers may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.
- a. Cancellation of the November 11, 2014 and the December 23, 2014 City Council meetings, Jennifer Phillips, City Manager
 - b. Briefing – Bike Lane on Crane Ave, Interim Public Works Director Steve Palmer
 - c. Discussion and Consideration for the Tree Committee and Sustainability Committee structure and roles

PRESENTATIONS AND PUBLIC RECOGNITIONS

- 8.** Presentation - Sustainability Committee update by Chairperson Steve Patterson

CONSENT ITEMS: Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

- 9.** Consideration of Resolution approving an agreement with Municipal Resources Group to provide professional planning services for a total not to exceed amount of \$64,000
Lead Staff: Jennifer Phillips, City Manager
Recommended Action: Approve
- 10.** Consideration of Resolution Approving an Employment Agreement with Steven Palmer to serve as the City's Public Works Director and City Engineer
Lead Staff: Jennifer Phillips, City Manager
Recommended Action: Approve
- 11.** Consideration of a resolution awarding and approving construction contract for \$225,844.50 with Gregory Equipment, Inc. for the St. Helena Wastewater Treatment and Reclamation – CIP No. S60 - Pond 1A Repair Project
Lead Staff: Steve Palmer, Interim Public Works Director
Recommended Action: Approve
- 12.** Consideration of a resolution approving construction management and inspection services for \$26,660 with RHG Consultants for the St. Helena Wastewater Treatment and Reclamation – Pond 1A Repair Project
Lead Staff: Steve Palmer, Interim Public Works Director
Recommended Action: Approve

13. Consideration to approve resolutions requesting allocation of Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding with a project cost of \$126,000 for the Mitchell Drive Sidewalk Improvements Project and amending the Fiscal Year 2013/2014 Budget Capital Improvement Program;

- a. Resolution requesting allocation of Transportation Development Act Article 3 Pedestrian/Bicycle Project Funding for the Mitchell Drive Sidewalk Improvements Project
- b. Resolution amending the Fiscal Year 2013/2014 budget and Capital Improvement Program (CIP) to reflect the Transportation Development Act Article 3 Pedestrian/Bicycle Project grant funding totaling \$126,000 for the Mitchell Drive Sidewalk Improvements Project

Lead Staff: Steve Palmer, Interim Public Works Director

Recommended Action: Approve

14. Consideration of Resolution approving the Extension of Subdivision Improvement Agreement for the Magnolia Oaks Subdivision

Lead Staff: Steve Palmer, Interim Public Works Director

Recommended Action: Approve

15. Consideration of Resolution approving use of Tweed Trust funds in the amount of \$25,620 for Library Strategic Planning Project and making associated budget adjustments and contract arrangements.

Lead Staff: Jennifer Baker, Library Director

Recommended Action: Approve

16. Consideration of Resolution approving temporary closure of Oak Avenue and Adams Street and authorizing possession of open alcoholic beverages on those public streets for the October 18, 2014 Home Town Harvest Festival

Lead Staff: Steve Palmer, Interim Public Works Director

Recommended Action: Approve

17. Consideration of Resolution approving temporary street closures for the November 5, 2014 RLS Middle School Run for Funds Event

Lead Staff: Steve Palmer, Interim Public Works Director

Recommended Action: Approve

18. Consideration of Resolution Approving Amendment No.1 to the Consultant Services Agreement with Jerry Haag to provide additional Planning and CEQA Analysis Services for a total not to exceed amount of \$125,000

Lead Staff: Jennifer Phillips, City Manager

Recommended Action: Adopt

19. Recommendation to the Napa County Transportation and Planning Agency Board that St. Helena resident Donna Hinds be appointed to the Napa County Active Transportation Advisory Committee

Lead Staff: Cindy Black, City Clerk

Recommended Action: Recommend

SCHEDULED MATTERS

20. Consideration for introduction of ordinance enacting St. Helena municipal code chapter 2.5 to provide for the adoption by City Council resolution of protocols for the establishment, membership, terms, procedures and operations of City Boards, Commissions and Committees
Lead Staff: Cindy Black, City Clerk

21. Consideration of Resolutions expanding membership, appointing and filling terms to the Library Board of Trustees

a. Consideration of a resolution approving the membership increase from five to seven members for the City of St. Helena Library Trustee Board

b. Consideration of a resolution appointing members to the Library Board of Trustees

Lead Staff: Cindy Black, City Clerk

22. Consideration of resolution approving the allocation of \$500,000 from the Affordable Housing Impact Fund for 8-units of affordable housing at 1105 Pope Street (Turley Apartments) and direct the City Manager to negotiate a funding agreement.

Lead Staff: Jennifer Phillips, City Manager

ADJOURNMENT The next Regular City Council meeting is scheduled for October 28, 2014, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street. This agenda was posted at City Hall, 1480 Main Street, and at Vintage Hall, 465 Main Street, St. Helena, California on October 10, 2014.


Cindy Black, City Clerk

CHALLENGING DECISIONS OF CITY ENTITIES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA

Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1480 Main Street, St. Helena, California, during normal business hours. In addition, such writings or documents will be made available on the City's web site at <http://cityofstheleena.org> and will be available for public review at the respective meeting.

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