

Tree Committee Members:
Susann Ortega-Chair
Kellie Carlin- Vice Chair
Edie Kausch
Kacey Stotesbery
Carol Troy
Susan Allen-Alternate

MINUTES
ST. HELENA TREE COMMITTEE
ST. HELENA CITY HALL, CONFERENCE ROOM
1480 MAIN STREET, ST. HELENA
Special Meeting - Thursday, September 11, 2014
2:30 pm

1. ROLL CALL

Present: Susann Ortega, Kacey Stotesbery, Kellie Carlin, and Susan Allen.

Absent: Edie Kausch

Staff: City Arborist Jim Haller and Senior Management Analyst Kathy Robinson

2. APPROVAL OF MINUTES

A. April 10, 2014

Committee Action: Upon motion of Committee Chair Ortega seconded by Committee Member Carlin and unanimously carried.

B. June 26, 2014 – Special

Committee Action: Upon motion of Committee Chair Ortega seconded by Committee Member Carlin and unanimously carried.

C. July 10, 2014

Committee Action: Upon motion of Committee Chair Ortega seconded by Committee Member Carlin and unanimously carried.

D. August 14, 2014

Committee Action: Upon motion of Committee Chair Ortega seconded by Committee Member Carlin and unanimously carried.

E. September 11, 2014 – Special

Committee Action: Upon motion of Committee Chair Ortega seconded by Committee Member Carlin and unanimously carried.

F. September 11, 2014

Committee Action: Upon motion of Committee Chair Ortega seconded by Committee Member Carlin and unanimously carried.

- 3. PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

Committee Action: None.

4. **REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

Committee Action: None

5. **PERMITS TO BE DISCUSSED:**

- A. 842 Hunt Avenue – the City needs to remove an Oak tree that is pushing up neighbor’s sidewalk and growing under the house foundation.

Committee Action: Upon motion of Committee Member Carlin to approve removal of Oak tree seconded by Committee Member Kausch, and unanimously carried.

- B. 290 Pope Street – the City needs to remove a Redwood tree that is too close to Flood Wall and threatens to damage the wall.

Committee Action: Upon motion of Committee Member Kausch to approve removal of Redwood tree and treat the stump, seconded by Committee Member Carlin, and carried 2-1, 1 recused.

6. **SCHEDULED MATTERS:**

- A. Discussion of proposed removal of City acacia trees on Bieber Road.

Committee Action: Discussion occurred refer to October 9, 2014 audio minutes.

- B. Reviewing proposed removal of trees and landscape plan for 1915 Main St. (Grandview property).

Committee Action: Discussion occurred. Arborist Jim Haller to confirm if Grandview was given City authorization to move the fence.

- C. Discussion on the recent tree removal at Magnolia Oaks subdivision and review of pruning and landscape plan for Phase 3.

Committee Action: Discussion occurred refer to October 9, 2014 audio minutes.

- D. Review the Proposed Tree Ordinance Revision PowerPoint Presentation and quick facts brochure that the Tree Committee has prepared for presentation to City Council at a future council meeting.

Committee Action: No Discussion occurred.

7. **TENTATIVE AGENDA ITEMS FOR NEXT MEETING:**

- A. Committee to decide which items to place on agenda for next meeting.

Committee Action: Discussion occurred to place discussion on flood project annual maintenance plan, Grandview plan, and proposed ordinance presentation to City Council.

8. **ADJOURNMENT:** A motion was moved to adjourn to a regularly scheduled meeting of the Tree Committee on November 13 2014 at 3:30 P.M. in the main conference room of City Hall located at 1480 Main Street, St. Helena, CA.