



City of St. Helena Regular City Council Meeting

Tuesday, October 11, 2016 @ 6:00 PM
Vintage Hall Board Room - Second Floor
465 Main Street, St. Helena

PLEASE NOTE: Any person who wishes to speak regarding an item on the agenda or make a comment under the "Oral Communication" portion of the agenda may do so, but please observe the time limit of three minutes.

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. PUBLIC FORUM:
Members of the public are entitled to speak on matters of municipal concern not on the agenda during Public Forum. Each person's comments shall be limited to 3 minutes. Each person is entitled to speak on any non-agendized item only once at any meeting. Brief questions by Councilmembers for clarifications may be posed and answered, and Councilmembers may make requests that items be placed on future agendas, but in accordance with state law, no substantive discussion or action may take place unless and until the matter properly appears on the agenda.
5. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, AND AB 1234 REPORTS:
Reports by staff and/or Councilmembers on items of general interest. Brief questions for clarification may be posed and answered, and Councilmembers may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the City Council.
6. PRESENTATIONS AND PUBLIC RECOGNITIONS
 - 6.1. Proclamation National Friends of Libraries Week October 16-22, 2016 presented to Executive Director of the Friends & Foundation Maria Stel, Library Director Chris Kreiden and Volunteer Coordinator & Librarian Mari Martinez Serrano and
7. STAFF BRIEFING
 - 7.1. None
8. CONSENT ITEMS
Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)
 - 8.1. Consideration and proposed approval of Regular Meeting Minutes of September 27, 2016

CEQA Determination: Not a CEQA project

Prepared By: Cindy Black, City Clerk

Recommendation: Approve

- 8.2. Consideration and proposed adoption of a resolution approving a Professional Services Agreement with Coastland Civil Engineering, Inc. for Development Review and Plan Check Services in an amount not to exceed \$141,100 for services through June 30, 2018

CEQA Determination: Not a CEQA project

Prepared By: Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Adopt

- 8.3. Consideration and proposed approval of a resolution authorizing the City of St. Helena Fire Department use a portion of the Wastewater Treatment Facilities (WWTP) property for use as a training facility for a fair market fee of \$800 per month totaling \$9,600 per year. Fee is to be transferred annually from the Fire Department budget to the Wastewater Enterprise Revenue Fund #571-3470-0000 "Other Revenues."

CEQA Determination: This action is exempt from the requirements of CEQA as it qualifies for a Class 1 Categorical Exemption under Section 15301

Prepared By: April Mitts, Finance Director

Steve Palmer, Public Works Director

John Sorenson, Fire Chief

Recommendation: Adopt

- 8.4. Consideration and proposed approval of a resolution authorizing a budget increase of \$1,232 to #289-4728-2245 for FY 2016/17 for the Afterschool Enrichment Program. The \$1,232 represents funds which were not spent in FY 2015/16 for the Afterschool Enrichment Program and will increase the FY 16/17 Afterschool Enrichment Program budget from \$12,000 to \$13,232

CEQA Determination: Not a CEQA project

Prepared By: Haidi Arias, Recreation Director

April Mitts, Finance Director

Recommendation: Adopt

- 8.5. Consideration and proposed approval of a Resolution Approving Amendment No. 2 to the Employment Agreement with John Sorensen to re-established a specified hourly rate of \$74.51 for the Chief's overhead assignments outside of the City of St. Helena jurisdiction billed to the State of California or the Department of Emergency Services (OES)

CEQA Determination: Not a CEQA project
Prepared By: Kathy Robinson, Human Resources & IT Director
Recommendation: Approve

- 8.6. Consideration and proposed approval of resolutions supporting the League of California Cities (LOCC) Board of Directors decision at its meeting on June 24-25 that carefully reviewed ballot measures affecting California cities expected to be on the November 2016 statewide ballot:
- a. Opposing Proposition 53 Revenue Bonds: Statewide Voter Approval – Constitutional Amendment
 - b. Supporting Proposition 54 California Legislature Transparency Act of 2016

CEQA Determination: Not a CEQA project
Prepared By: Cindy Black, City Clerk
Recommendation: Adopt

- 8.7. Consideration and proposed approval of a resolution authorizing the City Manager to Execute Amendment Number 1 to the Memorandum of Understanding (MOU) Between the Napa Valley Transportation Authority (NVTA) and the City of St. Helena for Fixed Route and On-Demand Shuttle Service through the St. Helena VINE Shuttle

CEQA Determination: Not a CEQA project
Prepared By: Tracey Perkosky, Grants and Finance Manager
Recommendation: Approve

- 8.8. Consideration and proposed approval of a resolution to approve Fiscal Year 2015-2016 budget expense increase in the amount of \$107,278 to fund 743 and a budget expense decrease to fund 741 in the amount of \$107,278 for funds received from the Capital Projects for Transportation Development Act, Article 3 (TDA-3) Grant Funded Items for the Mitchell Drive Sidewalk Project

CEQA Determination: Not a CEQA project
Prepared By: Tracey Perkosky, Grants & Finance Manager
Recommendation: Adopt

9. PUBLIC HEARINGS

- 9.1. Appeal of the Planning Commission Decision to Deny a Short-term Rental Permit Renewal to Steve and Brenda Podesta of 1243 Stockton Street

CEQA Determination: Exempt pursuant to Section 15061(B)3
Prepared By: Aaron Hecock, Senior Planner

Reviewed by: Noah Housh, Planning and Community Improvement Director

Recommendation: Grant or deny the applicant's appeal

- 9.2. Introduce by title only, and waive First Reading of an Ordinance to Amend Chapter 13.32 Stormwater and Runoff Pollution Control of the St Helena Municipal Code to fulfill provisions E.6.A of the State Water Resources Control Board Water Quality Order No. 2013-0001-DWQ, NPDES General permit No. CAS000004

CEQA Determination: This action is exempt from the requirements of CEQA as it qualifies for a Class 7 Categorical Exemption under Section 15307 as an action taken for protection of natural resources. In addition, this action is exempt from the requirements of CEQA under the "General Rule", Section 15061 (b) (3), in that it can be seen with certainty that no environmental impacts will result from this action; and Section 15308 as it is an action taken to protect the environment.

Prepared By: Tobias Barr, Public Works Project Manager
Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Introduce by title only and waive further reading

10. NEW BUSINESS

- 10.1. Request for Design Review and Building Permit Fee Waiver from Sun and Stars Montessori School totaling approximately \$3,162.32 and an Expedited Development Review Process

CEQA Determination: This action is exempt from the requirements of CEQA under the "General Rule", Section 15061 (b) (3), in that it can be seen with certainty that no environmental impacts will result from the action.

Prepared By: Noah Housh, Planning and Community Improvement Director

Recommendation: Provide direction

- 10.2. Consideration and Proposed Adoption of a Resolution Authorizing the City Manager to opt into Pacific Gas & Electric's LED Street Lighting Program, Replacing Pacific Gas & Electric Owned High Pressure Sodium Vapor Streetlights with LED Streetlights

CEQA Determination: Categorically Except, Section 15301, Existing Facilities

Prepared By: Tobias Barr, Public Works Project Manager
Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Adopt

- 10.3. Council consideration of the status of the Multi Cultural Committee

CEQA Determination: Not a CEQA project
Prepared By: Cindy Black, City Clerk
Recommendation: Provide direction

10.4. Report to City Council on Sales Tax Trends

CEQA Determination: Not a CEQA project
Prepared By: April Mitts, Finance Director
Recommendation: Receive and file

11. ADJOURNMENT

The next Regular City Council meeting is scheduled for October 25, 2016, at 6:00 p.m. in the Vintage Hall Board Room located at 465 Main Street.

This agenda was posted at City Hall, 1480 Main Street, and at Vintage Hall, 465 Main Street, St. Helena, California on October 7, 2016.



Cindy Black, City Clerk

In Compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please call the City Clerk's Office (707) 967-2792. Notification 72 hours prior to the meeting as required by Section 202 of the Americans with Disabilities Act will enable the City to make reasonable arrangements to ensure accessibility to this meeting

12. CHALLENGING DECISIONS OF CITY ENTITIES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City of St. Helena is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision, including without limitation Government Code section 65009 applicable to many land use and zoning decisions, Government Code section 66499.37 applicable to the Subdivision Map Act, and Public Resources Code section 21167 applicable to the California Environmental Quality Act (CEQA). Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. Government Code section 65009 and 66499.37, and Public Resources Code section 21167, impose shorter limitations periods and requirements, including timely service in addition to filing.

If a person wishes to challenge the above actions in court, they may be limited to raising only those issues they or someone else raised at the meeting

described in this notice, or in written correspondence delivered to the City of St. Helena, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

13. **SUPPLEMENTAL MATERIAL RECEIVED AFTER THE POSTING OF THE AGENDA**
Any supplemental writings or documents distributed to a majority of the City Council regarding any item on this Agenda, after the posting of the Agenda, will be available for public review in the City Clerk's Office located at 1480 Main Street, St. Helena, California, during normal business hours. In addition, such writings or documents will be made available on the City's web site at <https://sthelena.civicweb.net> and will be available for public review at the respective meeting.