

Tree Committee Members:
Susann Ortega-Chair
Kellie Carlin- Vice Chair
Edie Kausch
Kacey Stotesbery
Carol Troy
Susan Allen-Alternate

MINUTES
ST. HELENA TREE COMMITTEE
ST. HELENA CITY HALL, CONFERENCE ROOM
1480 MAIN STREET, ST. HELENA
Regular Meeting - Thursday, November 13, 2014
3:30 – 5:00 pm

1. ROLL CALL

Present: Susann Ortega, Kacey Stotesbery, Kellie Carlin, Edie Kausch and Carol Troy.
Absent: Susan Allen.
Staff: City Arborist Jim Haller and City Manager Jennifer Phillips.

2. APPROVAL OF MINUTES

A. October 9, 2014

Committee Action: Upon motion of Committee Member Carlin seconded by Committee Member Stotesbery and unanimously carried.

- 3. PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

Committee Action: No public comment. No committee action.

- 4. REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

Committee Action: City Arborist provided map for Wappo Park solar project and update on Arbor Day activities. Committee Chair asked for Arborist for an update on Tunnel of Elms and Magnolia Oaks, mitigated trees that property owners are to replant. City Manager provided information about Conflict of Interest.

5. PERMITS TO BE DISCUSSED:

- A. 2557 Pinot Way – applicant requests to remove two liquid Amber trees and one Camphor tree as the trees are raising the sidewalk and threaten the water supply line.

Committee Action: Committee Members Kausch motioned to approve removal of three trees with application to come back at a later meeting when City Arborist has determined mitigated replacements, seconded by Committee Member Carlin, and carried 5-0.

- B. 1752 Scott Street – applicant requests to remove and stump ground one 14.5” Chinese Pistache with a replacement tree to be planted once construction is complete.

Committee Action: Committee Members Carlin and Ortega recused from proceedings. Upon motion of Committee Member Stotesbery to defer action until next meeting to allow staff review of the application for alternative solutions of options to save the tree, seconded by Committee Member Kausch, and carried 3-0, 2 recused.

6. SCHEDULED MATTERS:

- A. Reviewing parcel map & use permit at 741 McCorkle.

Committee Action: Committee Member Kausch suggested that committee recommendation should not be made until the committee members visited the project and view the property.

- B. Reviewing the Proposed Tree Ordinance Revision PowerPoint Presentation and quick facts brochure that the Tree Committee has prepared for presentation to City Council at a future council meeting.

Committee Action: Discussion occurred, finalize the presentation at December 11, 2014.

- C. Reviewing St. Helena Flood project annual maintenance plan.

Committee Action: Did not review.

- D. Reviewing proposed removal of trees and landscape plan for 1915 Main St. (Grandview property).

Committee Action: Did not review.

7. TENTATIVE AGENDA ITEMS FOR NEXT MEETING:

- A. Committee to decide which items to place on agenda for next meeting.

Committee Agenda requests: 1752 Scott Street, 741 McCorkle, 1915 Main Street (Las Alcobas, formerly Grandview), Flood Project Maintenance Plan, Wappo Park Solar Panel Project.

8. **ADJOURNMENT:** A motion was moved to adjourn to a regularly scheduled meeting of the Tree Committee on December 11, 2014 at 3:30 P.M. in the main conference room of City Hall located at 1480 Main Street, St. Helena, CA.

Kathy Robinson – Operations Manager