

**Tree Committee Members:**  
Susann Ortega-Chair  
Kellie Carlin- Vice Chair  
Edie Kausch  
Kacey Stotesbery  
Carol Troy  
Susan Allen-Alternate

**AGENDA**  
**ST. HELENA TREE COMMITTEE**  
**ST. HELENA CITY HALL, CONFERENCE ROOM**  
**1480 MAIN STREET, ST. HELENA**  
**Regular Meeting – Thursday, November 13, 2014**  
**3:30 pm – 5:00 pm**

1. **ROLL CALL**
2. **APPROVAL OF MINUTES**
  - A. October 9, 2014
3. **PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**
4. **REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*
5. **PERMITS TO BE DISCUSSED:**
  - A. 2557 Pinot Way – applicant requests to remove two liquid Amber trees and one Camphor tree as the trees are raising the sidewalk and threaten the water supply line.
  - B. 1752 Scott Street – applicant requests to remove and stump ground one 14.5” Chinese Pistache with a replacement tree to be planted once construction is complete.
6. **SCHEDULED MATTERS:**
  - A. Reviewing parcel map & use permit at 741 McCorkle.
  - B. Reviewing the Proposed Tree Ordinance Revision PowerPoint Presentation and quick facts brochure that the Tree Committee has prepared for presentation to City Council at a future council meeting
  - C. Reviewing St. Helena Flood project annual maintenance plan.
  - D. Reviewing proposed removal of trees and landscape plan for 1915 Main St. (Grandview property).
7. **TENTATIVE AGENDA ITEMS FOR NEXT MEETING:**
  - A. Committee to decide which items to place on agenda for next meeting.
8. **ADJOURNMENT:** A motion will be in order to adjourn to a regularly scheduled meeting of the Tree Committee on December 11, 2014.

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# Item 2.A.

**Tree Committee Members:**  
Susann Ortega-Chair  
Kellie Carlin- Vice Chair  
Edie Kausch  
Kacey Stotesbery  
Carol Troy  
Susan Allen-Alternate

**MINUTES**  
**ST. HELENA TREE COMMITTEE**  
ST. HELENA CITY HALL, CONFERENCE ROOM  
1480 MAIN STREET, ST. HELENA  
**Special Meeting - Thursday, September 11, 2014**  
**2:30 pm**

## 1. ROLL CALL

Present: Susann Ortega, Kacey Stotesbery, Kellie Carlin, and Susan Allen.

Absent: Edie Kausch

Staff: City Arborist Jim Haller and Senior Management Analyst Kathy Robinson

## 2. APPROVAL OF MINUTES

### A. April 10, 2014

**Committee Action: Upon motion of Committee Chair Ortega seconded by Committee Member Carlin and unanimously carried.**

### B. June 26, 2014 – Special

**Committee Action: Upon motion of Committee Chair Ortega seconded by Committee Member Carlin and unanimously carried.**

### C. July 10, 2014

**Committee Action: Upon motion of Committee Chair Ortega seconded by Committee Member Carlin and unanimously carried.**

### D. August 14, 2014

**Committee Action: Upon motion of Committee Chair Ortega seconded by Committee Member Carlin and unanimously carried.**

### E. September 11, 2014 – Special

**Committee Action: Upon motion of Committee Chair Ortega seconded by Committee Member Carlin and unanimously carried.**

### F. September 11, 2014

**Committee Action: Upon motion of Committee Chair Ortega seconded by Committee Member Carlin and unanimously carried.**

- ## 3. PUBLIC FORUM:
- An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. **Because of restrictions imposed by the Brown Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.**

**Committee Action: None.**

4. **REPORTS BY STAFF AND COMMITTEE:** Reports by staff and/or committee on items of general interest. *Brief questions for clarification may be posed and answered, and Committee may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Tree Committee.*

**Committee Action: None**

5. **PERMITS TO BE DISCUSSED:**

- A. 842 Hunt Avenue – the City needs to remove an Oak tree that is pushing up neighbor’s sidewalk and growing under the house foundation.

**Committee Action: Upon motion of Committee Member Carlin to approve removal of Oak tree seconded by Committee Member Kausch, and unanimously carried.**

- B. 290 Pope Street – the City needs to remove a Redwood tree that is too close to Flood Wall and threatens to damage the wall.

**Committee Action: Upon motion of Committee Member Kausch to approve removal of Redwood tree and treat the stump, seconded by Committee Member Carlin, and carried 2-1, 1 recused.**

6. **SCHEDULED MATTERS:**

- A. Discussion of proposed removal of City acacia trees on Bieber Road.

**Committee Action: Discussion occurred refer to October 9, 2014 audio minutes.**

- B. Reviewing proposed removal of trees and landscape plan for 1915 Main St. (Grandview property).

**Committee Action: Discussion occurred. Arborist Jim Haller to confirm if Grandview was given City authorization to move the fence.**

- C. Discussion on the recent tree removal at Magnolia Oaks subdivision and review of pruning and landscape plan for Phase 3.

**Committee Action: Discussion occurred refer to October 9, 2014 audio minutes.**

- D. Review the Proposed Tree Ordinance Revision PowerPoint Presentation and quick facts brochure that the Tree Committee has prepared for presentation to City Council at a future council meeting.

**Committee Action: No Discussion occurred.**

7. **TENTATIVE AGENDA ITEMS FOR NEXT MEETING:**

- A. Committee to decide which items to place on agenda for next meeting.

**Committee Action: Discussion occurred to place discussion on flood project annual maintenance plan, Grandview plan, and proposed ordinance presentation to City Council.**

8. **ADJOURNMENT:** A motion was moved to adjourn to a regularly scheduled meeting of the Tree Committee on November 13 2014 at 3:30 P.M. in the main conference room of City Hall located at 1480 Main Street, St. Helena, CA.

CITY OF ST. HELENA  
NAPA COUNTY, CALIFORNIA  
TREE PERMIT/CONTRACT  
APPLICATION FOR CITY TREES

*pw*  
PERMIT # 1409-029

RECEIVED

TO: DEPARTMENT OF PUBLIC WORKS  
1480 MAIN STREET  
ST. HELENA, CA 94574

SEP 25 2014

CITY OF ST. HELENA

APPLICANT: Don Richardson  
(Property Owner or Contractor)

ADDRESS: 2557 Pinot Way  
(Address, City, State & Zip)

PHONE: 707-339-1366

JOB LOCATION: Same as above.

I (or we) hereby request permission to carry out the following Tree work as required in Section 17.8 & 17.10 of the City of St. Helena Municipal Code:

TREE TRIMMING  TREE ROOT PRUNING  TREE REMOVAL  TREE REPLACEMENT

DESCRIPTION OF TRIMMING, ROOT PRUNING, REMOVAL AND/OR REPLACEMENT TREES:

Request is to remove 2 Liquid Amber trees and one Camphor tree. Liquid Ambers are raising the sidewalk and threaten my water supply line. The camphor tree is also raising the sidewalk.

Estimated Start Date Oct. 10, 2014 Estimated Completion Date Dec. 31, 2014

**DIAGRAM OF LOCATION OF PROPOSED WORK**

Attach diagram on separate sheet(s) if necessary

See Attached.

Applicant agrees to comply with all ordinances, regulations, specifications and conditions which may apply or be required as a condition of this Permit/Contract.

Applicant shall indemnify, defend and hold harmless The City of St. Helena and its agents, officers, officials employees and volunteers in interest from and against all claims, damages, losses and expenses including attorney fees arising out of or in connection with work performed under this Permit/Contract, except where caused by the sole negligence or willful misconduct of The City of St. Helena. This obligation of Applicant to indemnify, defend and hold harmless shall continue in effect after the completion of the project authorized under this Permit/Contract.

SIGNATURE OF APPLICANT Don Richardson

SIGNATURE OF OWNER Don Richardson

**CITY ARBORIST REPORT**

Type of Tree(s) ① Cedar ② Liquid Amber Diameter(s) ① 30" MT ② 20 DBH  
(Site Sketch Required for Multiple Trees)

Sidewalk Damage: Yes  No  Lift in Inches ① 1.5" ② 4" ③ 1.5" ④ 16.5 DBH

Other Damage: # 2 has been ground # 3 humped but not broken

Condition of Location: Good  Fair  Poor

Hazards Present: Yes  No  If Yes, Explain: Sidewalk

Distance of Utilities from Tree: Water 8' Sewer  Other

Overhead Obstructions: Yes  No  If Yes, Explain type and height:

Recommend Approval: Yes  No

Comments: These trees are too close to sidewalk  
and will continue to cause problems

Signature [Signature] City Arborist Date 9/29/14

\* \* \* \* \*

**SITE SKETCH FOR TREE OR TREES**  
*Attach diagram on separate sheet(s) if necessary*

See Attachment

**ACTION BY PUBLIC WORKS DIRECTOR**

Date Received by Public Works Director \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Modified as Follows \_\_\_\_\_ Referred to Tree Committee \_\_\_\_\_

Requirements/Conditions: \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Director of Public Works

\* \* \* \* \*

**ACTION TAKEN BY TREE COMMITTEE**

Date of Meeting \_\_\_\_\_ Refer to Minutes Dated \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Comments/Recommendation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Tree Committee Chair Person

\* \* \* \* \*

**APPEAL INFORMATION**  
**(For Tree Planting Only)**

The Tree Committee has been appointed by the City Council, pursuant to Section 17.5 of the Municipal Code of the City of St. Helena. If you are dissatisfied with the above action by the Tree Committee, you may, within ten (10) days of the receipt of this notice, file an appeal with the City Council as provided in Section 17.12 of the Municipal Code. The Tree Committee may comment and make a recommendation to the City Council.

\_\_\_\_\_ I wish to appeal this action to the City Council.

I certify that I am the owner of the property described above or the owner's representative and I understand the approved requirements and conditions.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

2557 PIVOT WAY

Garage

Work

Drive Way

~18" High  
number

~15" High  
number

~20" Campfire



SIDE WALK

STREET

Not to Scale



## City of St. Helena

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using an open and creative process."*

1480 Main Street  
St. Helena, CA 94574  
Phone: (707) 968-2658  
Fax: (707) 967-2806

[www.cityofstheleena.org](http://www.cityofstheleena.org)

### OFFICE OF THE DIRECTOR OF PUBLIC WORKS

October 27, 2014

RE: PUBLIC NOTICE  
PERMIT TO CONSIDER TREE REMOVAL FOR 2557 PINOT WAY ST. HELENA, CA

Pursuant to the City's adopted Tree Removal Policy this office is providing notice that a permit for the removal of a tree in the vicinity of your property is scheduled to be heard by the City of St. Helena Tree Committee.

**The public hearing for the consideration of tree pruning and planting will be held at the regularly scheduled St. Helena Tree Committee meeting on November 13, at 3:30pm, located in the Conference Room at City Hall, 1480 Main Street.**

The Public Works Department has placed a public meeting notice conspicuously on the tree's at least fifteen (15) days prior to the public meeting of the Tree Committee to consider the Tree Removal and Replacement Permit. This posting shall be monitored to ensure posting remains visible until hearing.

Please direct any inquiries to the Department of Public Works at (707) 968-2658 or email [kathyr@cityofstheleena.org](mailto:kathyr@cityofstheleena.org).

Sincerely,  
City of St. Helena

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Kathy Robinson  
Senior Management Analyst

cc: City Council  
Tree Committee

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CITY OF ST. HELENA  
NAPA COUNTY, CALIFORNIA  
TREE PERMIT/CONTRACT  
APPLICATION FOR CITY TREES

PERMIT # 1410-007

TO: DEPARTMENT OF PUBLIC WORKS  
1480 MAIN STREET  
ST. HELENA, CA 94574

APPLICANT: Pacific Tree Care  
(Property Owner or Contractor)

ADDRESS: P.O. Box 34 Calistoga, CA 94515  
(Address, City, State & Zip)

PHONE: 707-942-0261

JOB LOCATION: 1752 Scott Street

I (or we) hereby request permission to carry out the following Tree work as required in Section 17.8 & 17.10 of the City of St. Helena Municipal Code:

TREE TRIMMING  TREE ROOT PRUNING  TREE REMOVAL  TREE REPLACEMENT

DESCRIPTION OF TRIMMING, ROOT PRUNING, REMOVAL AND/OR REPLACEMENT TREES:  
One 14.5" DBH Chinese Pistache to be removed, Stump ground. Once construction is complete a replacement will be planted

Estimated Start Date 10/27/14 Estimated Completion Date 11/10/2014

**DIAGRAM OF LOCATION OF PROPOSED WORK**  
*Attach diagram on separate sheet(s) if necessary*



Applicant agrees to comply with all ordinances, regulations, specifications and conditions which may apply or be required as a condition of this Permit/Contract.

Applicant shall indemnify, defend and hold harmless The City of St. Helena and its agents, officers, officials employees and volunteers in interest from and against all claims, damages, losses and expenses including attorney fees arising out of or in connection with work performed under this Permit/Contract, except where caused by the sole negligence or willful misconduct of The City of St. Helena. This obligation of Applicant to indemnify, defend and hold harmless shall continue in effect after the completion of the project authorized under this Permit/Contract.

SIGNATURE OF APPLICANT *Miriam Keras*

SIGNATURE OF OWNER \_\_\_\_\_

**CITY ARBORIST REPORT**

Type of Tree(s) Chinese Pistache Diameter(s) ① 8" ② 14.5" ③ 12"  
(Site Sketch Required for Multiple Trees)

Sidewalk Damage: Yes  No  Lift in Inches: 3"

Other Damage: \_\_\_\_\_

Condition of Location: Good \_\_\_\_\_ Fair  Poor \_\_\_\_\_

Hazards Present: Yes  No  If Yes, Explain: Middle tree has cracked and raised the sidewalk

Distance of Utilities from Tree: Water 2' Sewer \_\_\_\_\_ Other \_\_\_\_\_

Overhead Obstructions: Yes  No  If Yes, Explain type and height: 24' Communication 30' Electrical 38' High Voltage

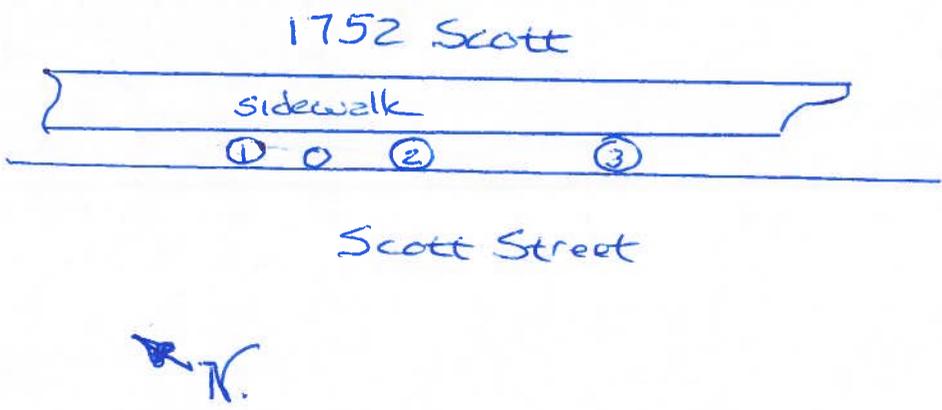
Recommend Approval: Yes \_\_\_\_\_ No

Comments: The tree is in good health, no visible wounds, and good structure

Signature [Signature] Date 10/13/14  
City Arborist

\* \* \* \* \*

**SITE SKETCH FOR TREE OR TREES**  
*Attach diagram on separate sheet(s) if necessary*



PART 3 of 6

**ACTION BY PUBLIC WORKS DIRECTOR**

Date Received by Public Works Director \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Modified as Follows \_\_\_\_\_ Referred to Tree Committee \_\_\_\_\_

Requirements/Conditions: \_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Director of Public Works

\* \* \* \* \*

PART 4 of 6

**ACTION TAKEN BY TREE COMMITTEE**

Date of Meeting \_\_\_\_\_ Refer to Minutes Dated \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Comments/Recommendation \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Tree Committee Chair Person

\* \* \* \* \*

PART 5 of 6

**APPEAL INFORMATION**  
**(For Tree Planting Only)**

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\_\_\_\_\_ I wish to appeal this action to the City Council.

I certify that I am the owner of the property described above or the owner's representative and I understand the approved requirements and conditions.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_





## City of St. Helena

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### OFFICE OF THE DIRECTOR OF PUBLIC WORKS

October 27, 2014

RE: PUBLIC NOTICE  
PERMIT TO CONSIDER TREE REMOVAL FOR 1752 SCOTT ST, ST. HELENA, CA

Pursuant to the City's adopted Tree Removal Policy this office is providing notice that a permit for the removal of a tree in the vicinity of your property is scheduled to be heard by the City of St. Helena Tree Committee.

**The public hearing for the consideration of tree pruning and planting will be held at the regularly scheduled St. Helena Tree Committee meeting on August 14<sup>th</sup>, at 3:30pm, located in the Conference Room at City Hall, 1480 Main Street.**

The Public Works Department has placed a public meeting notice conspicuously on the tree's at least fifteen (15) days prior to the public meeting of the Tree Committee to consider the Tree Removal and Replacement Permit. This posting shall be monitored to ensure posting remains visible until hearing.

Please direct any inquiries to the Department of Public Works at (707) 968-2658 or email [kathyr@cityofsthelena.org](mailto:kathyr@cityofsthelena.org).

Sincerely,  
City of St. Helena

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Kathy Robinson  
Senior Management Analyst

cc: City Council  
Tree Committee



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[www.cityofstheleena.org](http://www.cityofstheleena.org)

### OFFICE OF THE DIRECTOR OF PUBLIC WORKS

October 30, 2014

RE: Update to letter dated October 27, 2014, incorrect date of meeting  
PUBLIC NOTICE  
PERMIT TO CONSIDER TREE REMOVAL FOR 1752 SCOTT ST, ST. HELENA, CA

Pursuant to the City's adopted Tree Removal Policy this office is providing notice that a permit for the removal of a tree in the vicinity of your property is scheduled to be heard by the City of St. Helena Tree Committee.

**The public hearing for the consideration of tree pruning and planting will be held at the regularly scheduled St. Helena Tree Committee meeting on November 13th, at 3:30pm, located in the Conference Room at City Hall, 1480 Main Street.**

The Public Works Department has placed a public meeting notice conspicuously on the tree's at least fifteen (15) days prior to the public meeting of the Tree Committee to consider the Tree Removal and Replacement Permit. This posting shall be monitored to ensure posting remains visible until hearing.

Please direct any inquiries to the Department of Public Works at (707) 968-2658 or email [kathyr@cityofstheleena.org](mailto:kathyr@cityofstheleena.org).

Sorry for the inconvenience.

Sincerely,  
City of St. Helena

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Kathy Robinson  
Senior Management Analyst

cc: City Council  
Tree Committee

# Item 5. A.

## **Kathy Robinson**

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**From:** Sandy Ericson <sfericson@me.com>  
**Sent:** Thursday, November 06, 2014 12:35 PM  
**To:** Kathy Robinson  
**Cc:** Carol Troy; susannortega@comcast.net Ortega  
**Subject:** Tree Committee Issue coming up

Hi Kathy,

This is about the street tree requested removal on in the 1700 block of Scott St. next door to our house.

During the whole project we have supported all the unusual building plans and not formally objected to anything the new owners have planned. In the course of the project several large trees have been removed from the property -- 2 big Walnuts, some smaller Birch trees and a large Maple near the front. At present there is not a single tree on the property.

The Pistachio tree slated for removal is a large tree -- one of the largest, if not the largest, on the block which is transitioning from the old Plum trees. Therefore the presence of the Pistachio is important to the overall atmosphere and beauty of of the entire block with its brilliant color and red berries -- it also supports the local bird population. It is at least 25 years old, healthy and should not be removed if at all possible.

In addition, looking at the front of the new house, there does not seem to be a good reason to take it down. There is plenty of room to drive into the driveway between that Pistachio and the smaller one to the right -- equal to the size of our own driveway -- and it is not near the new house. So I wonder why?

I ask that the City not remove the tree.

Thank you,  
Sandra Ericson

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**NEW ALBION SURVEYS**

CONSULTING LAND SURVEYORS

1113 Hunt Avenue, St. Helena, CA 94574  
(707) 963-1217 ♦ FAX (707) 963-1829  
E-Mail: jwebb@albionsurveys.com

**WRITTEN STATEMENT**

**Menegon Family Parcel Map**

**741 McCorkle Avenue**

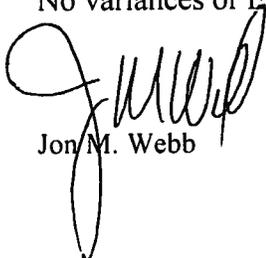
**NCAPN 009-100-031**

The Menegon Family Parcel Map Application and Use Permit is being filed to subdivide the existing 0.91 acre parcel (39,681 square feet) zoned Medium Density Residential into 4 parcels ranging in size between 8,225 square feet and 11,505 square feet in size. The property currently consists of a residence and several outbuildings. The property is currently served by City water and sewer.

The 2 smaller proposed parcels, 8,225 square feet and 8,498 square feet, are standard lots and will have frontage on McCorkle Avenue. The 2 larger proposed parcels, 11,453 and 11,505 square feet, are flag lots and they will share the flag (access) portion of the property (10 feet on each parcel) as allowed under the current Zoning Ordinance.

No new improvements or construction are proposed at this time under this application other than the removal/relocation of 2 existing outbuildings which are crossing proposed boundary lines and/or the access to the flag parcels. The proposed parcels will be utilizing City of St Helena Water and Sewer in the future when the parcels are built upon in the future.

No variances or Exceptions are being requested under this application.



Jon M. Webb

Principal  
PLS 6709

# MEMORANDUM



**DATE:** September 5, 2014

**To:** Aaron Hecock - Planning

**FROM:** Steven Palmer - Public Works

**CC:**

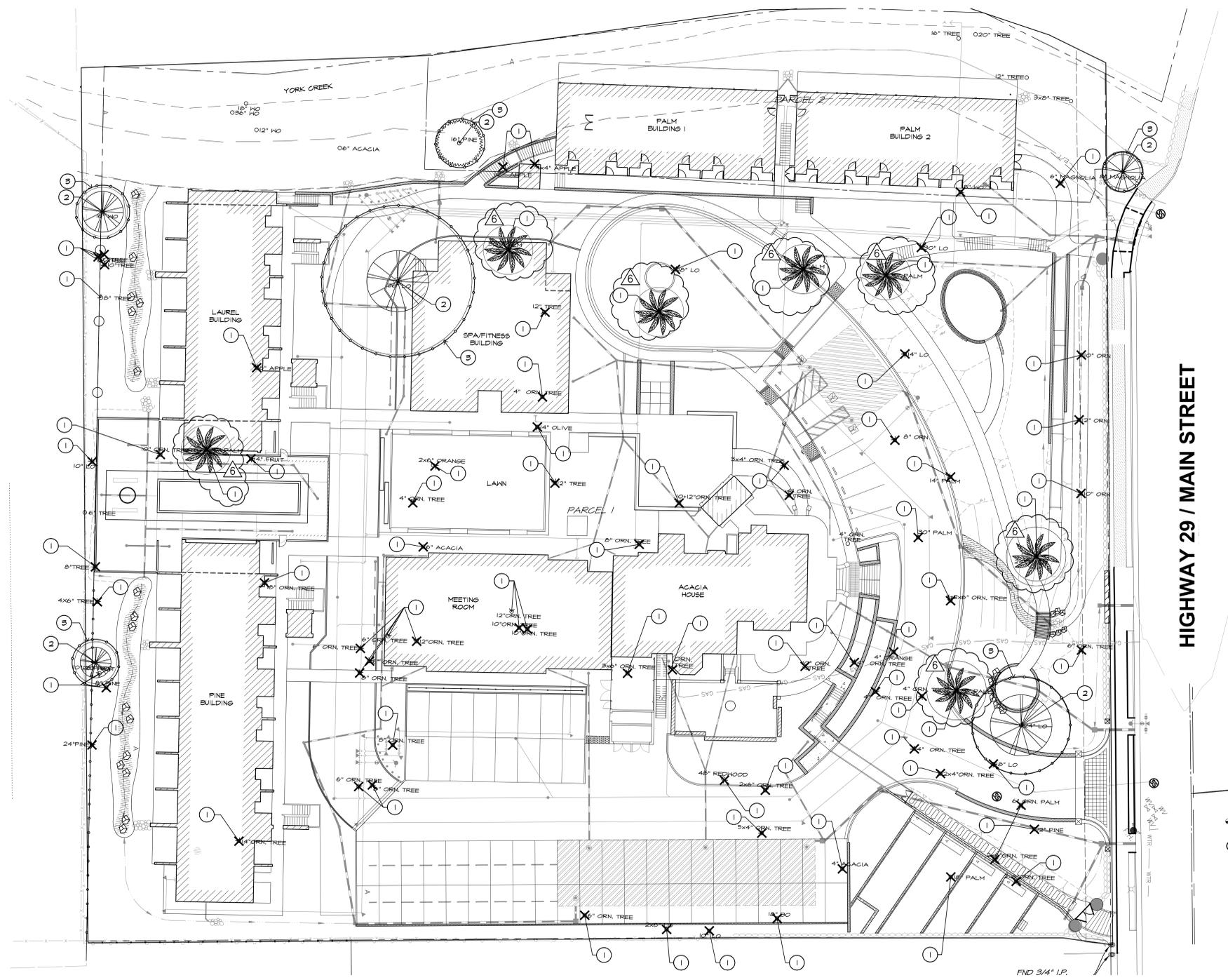
**RE:** PL14-041 – 741 McCorkle Tentative Parcel Map

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The Public Works Department provides the following comments regarding the subject Tentative Parcel Map approval.

The following additional information is required prior to providing conditions of approval:

1. The location of the flag lot is too close to the existing flag lot APN 009-100-023, and the intersection of Mariposa Avenue. Revise design to provide one access drive that is shared by all four lots.
2. Show location of driveways on adjacent parcels.
3. Label grade/slope on McCorkle Avenue.
4. Show existing topography for 100 feet beyond property line.
5. Provide a conceptual erosion control and fencing plan.
6. Show approximate finish grading of each lot, including pad elevations.
7. Provide a written commitment from subdivider regarding indemnification as required by 16.16.020.C.15.
8. Provide water neutrality analysis in accordance with City's water neutral policy.
9. Show proposed sewer, water, and drainage improvements.
10. Provide preliminary hydrology and stormwater quality calculations to justify drainage improvements and demonstrate that no additional runoff will leave the site.
11. Provide a copy of document 2008-0031002 of Official Records, as referenced in Exception 7 of the title report.
12. Provide a copy of document 1992-014846 of Official Records, as referenced in the legal description in the title report.



**LANDSCAPE SHEET INDEX**

- L1.0 TREE REMOVAL AND PRESERVATION PLAN
- L2.0 LANDSCAPE SITE LAYOUT PLAN
- L3.0 IRRIGATION PLAN
- L4.0 PLANTING LEGENDS AND NOTES
- L4.1 PLANTING PLAN - VIEW 1
- L4.2 PLANTING PLAN - VIEW 2
- L4.3 PLANTING PLAN - VIEW 3
- L4.4 PLANTING PLAN - VIEW 4
- L5.0 LANDSCAPE CONSTRUCTION DETAILS
- L5.1 LANDSCAPE CONSTRUCTION DETAILS
- L5.2 LANDSCAPE CONSTRUCTION DETAILS
- L5.3 IRRIGATION DETAILS, CONTROLLER SCHEDULE AND WATER USE CALCULATIONS
- L5.4 IRRIGATION DETAILS, CONTROLLER SCHEDULE AND WATER USE CALCULATIONS
- L5.5 PLANTING DETAILS AND SOIL ANALYSIS



OWNER  
 CONTRACTOR  
 This drawing is not final or to be used for construction until it is signed by the architect and the owner.

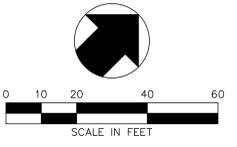
**Plan Check Submittal**  
**Presidio Companies**  
**Las Alcobas - Site Work**  
 1915 Main Street  
 St. Helena, California 94574

**TREE PRESERVATION CONSTRUCTION NOTES**

1. PRIOR TO BEGINNING ANY CONSTRUCTION ACTIVITY, A 6 FOOT HIGH CHAIN LINK FENCE SHALL BE INSTALLED AT LEAST ONE FOOT OUTSIDE THE TREE PROTECTION ZONE (TPZ) OF EACH TREE OR AS SHOWN ON PLANS. THE FENCING SHALL REMAIN IN PLACE FOR THE DURATION OF THE PROJECT. FENCES ARE TO BE MOUNTED ON TWO INCH DIAMETER GALVANIZED IRON POST, DRIVEN INTO THE GROUND TO A DEPTH OF AT LEAST 2- FEET AT NO MORE THAN 10-FOOT SPACINGS.
2. WITHIN THE FENCED AREA THERE SHALL BE NO GRADE CHANGES, SOIL DISTURBANCE, STORAGE OF MATERIALS, TRENCHING, OR PARKING OF VEHICLES.
3. FENCING SHALL REMAIN IN PLACE THROUGHOUT THE ENTIRE CONSTRUCTION PERIOD AND SHALL NOT BE REMOVED WITHOUT OBTAINING WRITTEN AUTHORIZATION FROM THE CITY.
4. A WARNING SIGN SHALL BE PROMINENTLY DISPLAYED ON EACH FENCE. THE SIGN SHALL BE A MINIMUM OF 9.5X11-INCHES AND CLEARLY STATE: WARNING - TREE PROTECTION ZONE - THIS FENCE SHALL NOT BE REMOVED AND IS SUBJECT TO A PENALTY ACCORDING TO SHMC SECTION 12.24.200.
5. WORK CONDUCTED TO REMOVE TREES, WHEN ADJACENT TO OTHER TREES THAT WILL REMAIN, SHALL BE CONDUCTED BY, OR UNDER THE DIRECT SUPERVISION, OF A CERTIFIED ARBORIST.
6. PRIOR TO THE REMOVAL OF ANY TREES, AN ON-SITE PRE-CONSTRUCTION MEETING SHALL TAKE PLACE WITH THE DEVELOPER, GENERAL CONTRACTOR, EXCAVATION CONTRACTOR, PROJECT ARBORIST, AND CITY REPRESENTATIVES TO DISCUSS DEVELOPMENT ACTIVITIES AND TREE PRESERVATION REQUIREMENTS.
7. HAND DIG TRENCHES PASSING THROUGH TREE ROOT ZONES. ALL TREE ROOTS OVER 1" TO BE SAVED. ROOTS 1" OR SMALLER TO BE CLEAN CUT WITH SHARP, DISINFECTED PRUNING SHEARS. IF DURING EXCAVATION FOR THE PROJECT ANY TREE ROOTS GREATER THAN TWO INCHES IN DIAMETER ARE ENCOUNTERED WORK SHALL STOP IMMEDIATELY UNTIL PROJECT ARBORIST CAN PERFORM AN ON-SITE INSPECTION. ALL ROOTS SHALL BE CUT CLEAN AND THE TREE AFFECTED MAY REQUIRE SUPPLEMENTAL IRRIGATION, FERTILIZATION, AND PRUNING AS A RESULT OF TREE PRUNING.
8. THE CONTRACTOR SHALL BE HELD LIABLE FOR ANY DAMAGE TO EXISTING STREET TREES OR EXISTING TREES ON ADJACENT PROPERTIES I.E. TRUNK WOUNDS, BROKEN LIMB, POURING OF ANY DELETERIOUS MATERIALS, OR WASHING OUT CONCRETE UNDER THE DRIP LINE OF THE TREE. DAMAGES WILL BE ASSESSED USING THE "GUIDE TO PLANT APPRAISAL" NINTH EDITION PUBLISHED BY THE ISA & PER SPEC 1530. THE PROJECT ARBORIST WILL DO THE APPRAISAL AND SUBMIT A REPORT FOR REVIEW BY THE CITY ARBORIST.
9. PLANTING LIVE MATERIAL UNDER NATIVE OAK IS NOT PERMITTED WITHIN SIX (6) FEET OF THE TRUNK OF A NATIVE OAK TREE WITH A DIAMETER AT BREAST HEIGHT (DBH) OF EIGHTEEN (18) INCHES OR LESS, OR WITHIN TEN (10) FEET OF THE TRUNK OF A NATIVE OAK TREE WITH A DBH OF MORE THAN EIGHTEEN (18) INCHES. ONLY DROUGHT TOLERANT PLANTS WILL BE PERMITTED WITHIN THE TREE PROTECTION ZONE OF NATIVE OAK TREES.
10. HAND GRUB UNDER EXISTING TREES PRIOR TO PLACING NEW MATERIAL. KEEP MULCH 12" AWAY FROM THE TRUNKS.
11. CONTRACTOR SHALL NOTIFY LANDSCAPE ARCHITECT IF GRADE CHANGES EXCEED 6" WITHIN 5' OF ANY EXISTING TREE TRUNK.
12. FOR ADDITIONAL INFORMATION REFER TO THE CITY OF ST. HELENA TREE TECHNICAL MANUAL SECTION 3: PROTECTION OF TREES DURING CONSTRUCTION.

**TREE PRESERVATION KEY NOTES**

SYMBOL	DESCRIPTION
(1)	EXISTING TREE TO BE REMOVED
(2)	EXISTING TREE TO REMAIN - PROTECT PER TREE PRESERVATION NOTES.
(3)	TREE PROTECTION FENCING



FOR PERMIT

07/10/2014	BASE CHANGE REVISIONS
04/17/2014	PLAN CHECK RESPONSE #3
03/17/2014	PLAN CHECK RESPONSE #2
12/23/2013	PLAN CHECK CORRECTIONS
10/04/2013	First Plan Check Submittal

**TREE REMOVAL & PRESERVATION PLAN**

Project Number: 11005  
 Drawn By: JBL/G  
 Checked By: CHS

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