Item No: 11

Report to the City Council
Council Meeting of September 13, 2016

Agenda Section: **Consent**

Subject: **Consideration and proposed approval of a resolution approving a Budget adjustment transferring the remaining $444.52 in Fund 380-4600-2244 for Elsie the Library Cat from Fiscal Year 2015/16 to Fiscal Year 2016/17**

CEQA Status: **Not a CEQA project**

Prepared By: **Chris Kreiden, Library Director**
Tracey Perkosky, Grants and Finance Manager

Approved By: **Jennifer Phillips, City Manager**

BACKGROUND

In 2012, Elsie the Library Cat became a feature of the St. Helena Public Library. Since that time, her expenses have been covered by grants from the Friends & Foundation, St. Helena Public Library and through donations of food, toys, and veterinary care from members of the community. Before Fiscal Year 2015/16 any Elsie related expenses were paid for directly by Friends & Foundation. Last fiscal year the City of St. Helena took over administration of these funds.

DISCUSSION

For Fiscal Year 2015/16, Friends & Foundation granted, and therefore the City of St. Helena budgeted, $600 for Elsie's care. During the year only $155.48 of these funds was spent, thanks to the many kind donations by Elsie's followers. $600 was again granted and budgeted for Elsie in Fiscal Year 2016/17.

Elsie, who is about 12 years old, is a healthy cat. At this time, her yearly checkup is generously donated by a local veterinarian. She is, however, getting older and in the future will need more care and have additional expenses that could include medications and a special diet. Friends & Foundation has asked that the City of St. Helena roll these remaining funds from FY2015/16 to 2016/17 in preparation for these future expenses. As such the City will have $600 available for routine expenses, with the remaining held over special veterinary or other care. If the City Council decides not to roll over last year's remaining funds, per the City's agreement with the Friends, these unused funds will be returned to them.

FISCAL IMPACT

If City Council approves this transfer there will be an increase of $444.52 for a total of $1044.52 for Elsie's care in Fiscal Year 2016/17. If this resolution is not approved the $444.52 will be returned to Friends & Foundation and the amount budgeted for Elsie will stay at $600.

RECOMMENDED ACTION

Staff, along with Friends & Foundation, recommends that the City Council approve Resolution No. 2016-____, which approves a budget adjustment transferring $444.52 in Fund 380-4600-2244 from Fiscal Year 2015/16 to FY 2016/17.

ATTACHMENTS

1. Resolution 2016-

CITY OF ST. HELENA

RESOLUTION NO. 2016-

APPROVING A BUDGET ADJUSTMENT TRANSFERRING $444.52 IN FUND 380-4600-2244 FROM FISCAL YEAR 2015/16 TO FISCAL YEAR 2016/17 IN SUPPORT OF ELSIE THE LIBRARY CAT

RECITALS

A. The City of St. Helena approved $600 in the Fiscal Year 2015/16 budget for the care of Elsie the Library Cat (Fund 380-4600-2244); and

B. During Fiscal Year 2015/16, because of donations for her care and upkeep, expenditures to this fund amounted to only $155.48; and

C. In anticipation of future expenses as Elsie matures, with the permission of the Friends and Foundation, the remaining $444.52 in Fund 380-4600-2244 would be transferred from Fiscal Year 2015/16 to Fiscal Year 2016/17.

RESOLUTION

The City Council of the City of St. Helena hereby resolves as follows:

1. Approves the transfer of $444.52 in Fund 380-4600-2244 from Fiscal Year 2015/16 to Fiscal Year 2016/17.

Approved at a Regular Meeting of the St. Helena City Council on September 13, 2016, by the following vote:

Mayor Galbraith: _____

Vice Mayor White: _____

Councilmember Crull: _____

Councilmember Dohring: _____

Councilmember Pitts: _____

APPROVED:

_____
Alan Galbraith, Mayor

ATTEST:

_____
Cindy Black, City Clerk

THIS PAGE IS

INTENTIONALLY

BLANK