

**Minutes
St. Helena City Council
September 27, 2016**

**6:00 P.M. REGULAR MEETING
465 MAIN STREET, ST. HELENA
VINTAGE HALL BOARD ROOM – SECOND FLOOR**

A complete video recording of this meeting, except for closed session, can be found at www.cityofsthelema.org or by calling the City Clerk at (707) 967-2792. The City Council video is the official record of the Council meeting.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Councilmembers Crull, Dohring, Pitts, White, Mayor Galbraith
Absent: None

4. PUBLIC FORUM:

Susan Kenward, Anthony McKelly, citizen and Debbie Alter-Starr addressed the City Council.

5. REPORTS BY STAFF AND CITY COUNCIL, FUTURE AGENDA ITEMS, and AB 1234 REPORTS:

City Manager Jennifer Phillips announced the dates for the upcoming Measure D Workshops. The November 8th, November 22nd and December 27th City Council meetings are cancelled and a special City Council meeting will be called on November 29th.

Public Works Director Steve Palmer announced the upcoming lane closure on Spring Mountain Road for seismic testing. New Assistant Director of Public Works Erica Ahmann-Smithies was introduced.

PRESENTATIONS AND PUBLIC RECOGNITIONS

6. Proclamation – Latino Heritage Month was presented to Volunteer Coordinator & Librarian Mari Martinez Serrano and Development & Communications Associate/Youth Specialist of the UpValley Family Centers Ricky Hurtado
7. Proclamation – Fire Prevention Week October 9 – 15, 2016 was presented to St. Helena Fire Department Fire Chief John Sorenson

STAFF BRIEFING

8. Monthly water wise update presented by Jennifer Tuell, Water Conservation Coordinator

Public Works Director Steve Palmer announced this item is continued to a future date uncertain.

CONSENT ITEMS: Members of the Council or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless that is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

9. Consideration and proposed approval of Regular Meeting Minutes of September 13, 2016

CEQA Status: Not a CEQA Project
Prepared By: Cindy Black, City Clerk
Recommendation: Adopt

10. Consideration and proposed approval of a Resolution 2016-126 approving a sole source purchase for one (1) Gear Box from Philadelphia Mixing Solutions for the Wastewater Treatment and Reclamation Plant in an amount not to exceed \$35,000

CEQA Status: Not a CEQA Project
Prepared By: Steven Palmer, PE, Director of Public Works/City Engineer
Recommendation: Adopt

11. Consideration and proposed approval of a resolution 2016-127 authorizing amendment to the Memorandum of Understanding between the St. Helena Police Officer Association and the City of St. Helena amending an administrative error correcting Non-sworn Personnel 7/1/16 increase to base pay to be 4.5%, which had incorrectly stated that the Non-sworn Personnel 7/1/16 increase to base pay was 3.5%; and duly adopt and approve compensation schedule to reflect the updated pay schedules

CEQA Status: Not a CEQA Project
Prepared By: Kathy Robinson, Human Resources and IT Director
Recommendation: Adopt

12. Consideration and proposed approval of a resolution 2016-128 authorizing a budget increase of \$2,000 to 101-4000-2999, a \$2,000 transfer from 101-4000-2999 to Tree City USA 283-5026-2136, and a \$2,000 budget adjustment to increase revenue account 101-3470-0000 for mitigation received from Pacific Gas and Electric Company (PG&E) for gas safety work being conducted as part of PG&E's Community Pipeline Safety Initiative in the City of St. Helena

CEQA Status: Project is deemed to qualify for a Statutory Exemption under CEQA Section 15282 (K) and a Class 1 Categorical Exemption under Section 15301 and is therefore exempt from the requirements of CEQA
Prepared By: April Mitts, Finance Director
 Steven Palmer, PE, Public Works Director/City Engineer
Recommendation: Adopt

13. Consideration and Proposed Adoption of Resolution 2016-129 Authorizing a Site Agreement with EVgo and approving the installation of DC Fast Charging Stations at the Oak Street/Money Way Public Parking Lot in downtown St. Helena at no cost to the City

CEQA Status: Categorically Exempt, Section 15301 minor alterations to existing facilities

Prepared By: Tobias Barr, Public Works Project Manager
Steven Palmer, PE, Public Works Director/City Engineer

Recommendation: Adopt

14. Consideration and proposed adoption of a resolution 2016-130 accepting the work and directing the filing of the Notice of Completion for the Bell Canyon Reservoir – Install New Frame and Sluice Gate on Water Intake Tower, Capital Improvement Project W-84

CEQA Status: Categorically Exempt, Section 15301, Existing Facilities Class I

Prepared By: Tobias Barr, Public Works Project Manager
Steven Palmer, PE, Public Works Director/City Engineer

Recommendation: Adopt

Councilmember Dohring moved to approve Consent as presented. The motion was seconded by Vice Mayor White and on roll call carried by the following vote:

AYES: Councilmembers Dohring, White, Crull, Pitts and Mayor Galbraith

NOES: None

ABSENT: None

NEW BUSINESS:

15. Second reading and proposed adoption of an ordinance 2016-11 authorizing an amendment to the Contract between the City Council of the City of St. Helena and the Board of Administration of the California Public Employee's Retirement System

CEQA Status: Not a CEQA Project

Prepared By: Mandy Kellogg, Administrative Services Manager

Recommendation: Adopt

HR and IT Director Kathy Robinson reported on this item.

No public comment was received.

Vice Mayor White moved to adopt ordinance 2016-11 authorizing an amendment to the Contract between the City Council of the City of St. Helena and the Board of Administration of the California Public Employee's Retirement System. The motion was seconded by Councilmember Crull and on roll call carried by the following vote:

AYES: Councilmembers White, Crull, Dohring, Pitts and Mayor Galbraith

NOES: None

ABSENT: None

- 16.** Consideration and proposed approval of a resolution 2016-131 appointing an applicant to fill the vacant Library Board of Trustees position expiring on June 30, 2018; and provide additional direction regarding the unfilled Tree Committee position

CEQA Status: Not a CEQA Project

Prepared By: Cindy Black, City Clerk

Recommendation: Appoint and provide additional direction to staff

City Clerk Cindy Black reported on this item.

Emily Armstead and Bill Ryan addressed the City Council.

Mayor Galbraith moved to appoint Emily Armstead to fill the vacant Library Board of Trustees position expiring on June 30, 2018. The motion was seconded by Councilmember Dohring and on roll call carried by the following vote:

AYES: Mayor Galbraith and Councilmembers Dohring, White, Crull, Pitts and

NOES: None

ABSENT: None

- 17.** Consideration and proposed adoption of a resolution 2016-132 accepting the Water and Waste Water Rate Study and to proceed with the Proposition 218 requirements for a Water and Wastewater Rate Increase

CEQA Status: Not a CEQA Project

Prepared By: Jennifer Tuell, Water Conservation Coordinator

Steven Palmer, PE, Director of Public Works/City Engineer

Recommendation: Adopt

Water Conservation Coordinator Jennifer Tuell and Hansford Economic Consultant Catherine Hansford reported on this item.

Anthony McKelly, Jack Stuart, Geoff Ellsworth and Pat Dell addressed the City Council.

Councilmember Dohring moved to adopt resolution 2016-132 accepting the Water and Waste Water Rate Study and to proceed with the Proposition 218 requirements for a Water and Wastewater Rate Increase. The motion was seconded by Vice Mayor White and on roll call carried by the following vote:

AYES: Councilmembers Dohring, White, Crull, Pitts and Mayor Galbraith

NOES: None

ABSENT: None

- 18.** Overview of project teams and presentation seeking general input on the conceptual designs submitted in response to the City's Request for Proposals on the Adams Street and City Hall properties

CEQA Status: Any chosen respondent's project will be subject to a complete review and analysis under CEQA

Prepared By: Jennifer Phillips, City Manager
Noah Housh, Planning and Community Improvement Director

Recommendation: Provide general comments

Councilmember Pitts recused himself from this item due to a conflict and left the meeting room.

Planning and Community Improvement Director Noah Housh reported in this item.

Geoff Ellsworth, Bobbie Monnette, Pat Dell, Glenn Smith, Susanne Salvestrin and Oliver Coldwell addressed the City Council.

A round table discussion ensued regarding the conceptual presentation between staff and the City Council. No action or direction was taken at this time.

ADJOURNMENT

Mayor Galbraith adjourned the meeting at 10:00 p.m.

APPROVED:

ATTEST:

Alan Galbraith, Mayor

Cindy Black, City Clerk

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