



Report to the City Council
Council Meeting of August 23, 2016

Agenda Section: Consent

Subject: Consideration and proposed approval of a resolution accepting the Work and Directing the Filing of the Notice of Completion for the 2015 Pavement Rehabilitation Project, Capital Improvement Project R-74

CEQA Status: Categorically Exempt, Section 15301, Existing Facilities Class I

Prepared By: Steven Palmer, PE, Director of Public Works/City Engineer

Approved By: Jennifer Phillips, City Manager

BACKGROUND

On February 23, 2016 the City Council approved the Project Manual, authorized the bid request, and made findings that the 2015 Pavement Rehabilitation Project-Capital Improvement Project R-74 is categorically exempt from the California Environmental Quality Act.

The following streets received slurry seal as part of this Project:

- Vineyard Avenue - Hillview Place to north end of street
- Doris Avenue
- Doris Court
- Hillview Place/Oak Avenue - Madrona Avenue to Spring Mountain Road
- Elmhurst Avenue - Main Street to Spring Mountain Road
- Quail Court
- North Crane Avenue - Southern end to Spring Street

A Project Map is included as Attachment 1.

On April 12, 2016 the City Council awarded a construction contract for the work in the amount of \$124,920 to American Asphalt Repair and Resurfacing Company, and authorized the Director of Public Works to approve change orders not to exceed 10% of the contract amount. The Director of Public Works issued a Notice to Proceed with the work on June 13, 2016.

American Asphalt Repair and Resurfacing Company has completed all work required by the contract, and the Project is ready for acceptance and filing of the Notice of Completion (NOC).

DISCUSSION

During construction there were three change orders issued by the Director of Public Works, totaling \$9,938.98. Change Order No. 1 included additional pavement repairs that were required at the intersection of Vineyard Avenue and Hillview Place. The bid quantity for asphalt repairs in this intersection did not match the actual field measured area.

Change Order No. 2 includes slurry seal and striping of the on-street parking area and school bus drop off/pickup area at Robert Louis Stevenson Middle School on Elmhurst Avenue. This area is directly connected to Elmhurst Avenue, however it is on the school district property and the school has agreed to reimburse the City for the additional cost to slurry seal and stripe this area.

The third change order was for additional pavement markings that were requested by the City to create striping “chokers” at the location of mid-block crosswalks near Robert Louis Stevenson Middle School located on Elmhurst Avenue and Hillview Place. These traffic calming devices are intended to slow traffic and increase safety for pedestrians and bicyclists by reducing lane widths and causing vehicles to reduce speeds. These areas were targeted because of high pedestrian volumes, especially school children. The change orders are listed below.

| Number | Description | Amount |
|---------------|--|--------------------|
| 1 | Additional repairs at Vineyard Avenue and Hillview Place | \$ 7,113.88 |
| 2 | Slurry seal on-street parking area next to RLS Middle School | \$ 2,321.10 |
| 3 | Traffic calming | \$ 504.00 |
| Total | | \$ 9,938.98 |

FISCAL IMPACT

The total project cost is detailed below.

| Description | Approved Budget | Projected |
|-------------------------------------|------------------------|----------------------|
| Preliminary Engineering | \$ 18,000.00 | \$ 15,955.00 |
| Construction Management/ Inspection | \$ 25,860.00 | \$ 20,135.00 |
| Construction Contract | \$ 124,920.00 | \$ 124,920.00 |
| Construction Contingency (10%) | \$ 12,492.00 | |
| Change Order No. 1 | | \$ 7,113.88 |
| Change Order No. 2 | | \$ 2,321.10 |
| Change Order No. 3 | | \$ 504.00 |
| Total | \$ 181,272.00 | \$ 170,948.98 |

The projected expenditures are estimated to be less than the currently approved budget and a budget adjustment is not required.

RECOMMENDED ACTION

Adopt the attached Resolution to accept the work and direct the filing of the Notice of Completion for the 2015 Pavement Rehabilitation Project, Capital Improvement Project R-74.

ATTACHMENTS

1. Project Map
2. Resolution
3. Notice of Completion

CITY OF ST. HELENA

RESOLUTION NO. 2016-_____

ACCEPTING THE WORK AND DIRECTING THE FILING OF THE NOTICE OF COMPLETION FOR THE 2015 PAVEMENT REHABILITATION PROJECT, CIP R-74

RECITALS

- A. On April 12, 2016, the City Council awarded a construction contract to American Asphalt Repair and Resurfacing Company in the amount of \$124,920.00; and
- B. The Public Works Director/City Engineer authorized three Change Orders totaling in the amount of \$9,938.98, bringing the full contract amount to \$134,858.98; and
- C. American Asphalt Repair and Resurfacing Company has completed the work in accordance with the contract documents for the project; and
- D. If no liens or claims have been filed within 35 days of filing the Notice of Completion, the retained payment funds and any amount due will be released to American Asphalt Repair and Resurfacing Company.

RESOLUTION

The City Council of the City of St. Helena hereby resolves as follows:

- 1. The work performed by American Asphalt Repair and Resurfacing Company under the subject contract is accepted as complete.
- 2. The Public Works Director/City Engineer is authorized to prepare a Notice of Completion and the City Clerk is directed to file a Notice of Completion with the Napa County Recorder.

Approved at a Regular Meeting of the St. Helena City Council on August 23, 2016, by the following vote:

Mayor Galbraith: _____

Vice Mayor White: _____

Councilmember Crull: _____

Councilmember Dohring: _____

Councilmember Pitts: _____

APPROVED:

ATTEST:

 Alan Galbraith
 Mayor

 Cindy Black
 City Clerk

Recording Requested By:

City of St Helena
1480 Main Street
St Helena, CA 94574

**Exempt From Recording Fees Per
Government Code Sec. 27383**

When Recorded Mail To:

City Clerk
City of St Helena
1480 Main Street
St Helena, CA 94574

SPACE ABOVE THIS LINE FOR RECORDERS USE ONLY

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN THAT:

- 1 The undersigned is an owner of an interest of estate in the hereinafter described real property, the nature of which interest or estate is: fee simple.
- 2 The full name and address of the undersigned owner and of any and all co-owners are:

| Name | Street and No. | City | State |
|-------------------|------------------|-----------|-------|
| City of St Helena | 1480 Main Street | St Helena | CA |

- 3 On the 23rd day of August, 2016, there was completed upon the hereinafter described real property a work of improvement as a whole and described as follows: 2015 Pavement Rehabilitation Project, CIP R74
- 4 The name of the original contractor for the work of improvement as a whole was: American Asphalt Repair and Resurfacing Company.
- 5 The real property herein referred to is situated in the City of St Helena, County of Napa, State of California, and described as follows: Various Streets Citywide
- 6 The street address of the property is: Various Streets Citywide.

By: _____
 Owner's Authorized Agent's Signature – Sign Before Notary
 Steven Palmer, Public Works Director/City Engineer

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of _____)

On _____ before me, _____
(insert name and title of the officer)

personally appeared _____,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (Seal)

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