



**LIBRARY BOARD OF TRUSTEES
AGENDA - REGULAR MEETING
ST. HELENA LIBRARY – 1492 LIBRARY LANE
CALIFORNIA ROOM
October 14, 2015 – 5:00 P.M.**

1) ROLL CALL:

Chairperson: Skip Lane
Vice Chair: Lin Weber
Trustees: Bob Dye, Malcolm McClain, David Phinney, Susan Swan, and Terry Wood
City staff present at the meeting will be noted in the minutes.

2) PUBLIC FORUM: An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.

CONSENT ITEMS: Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

3) APPROVAL OF MINUTES:

A) Minutes of August 12, 2015

NEW BUSINESS:

- 4) Library's Monthly Operating Expense Report for September (Chris Kreiden, Acting Library Director)
- 5) Tweed Fund Balance Sheets for September (Chris Kreiden)
- 6) 2015 Tweed Property Appraisal and Method used to Determine the Tweed Trust Contribution to the Library's Budget for Fiscal Year 2015-16. (April Mitts, Finance Director)
- 7) Review of Library Budget Cuts During Fiscal Year 2015-16 Budgeting Process (April Mitts and Chris Kreiden)
- 8) Library Statistics for August (Chris Kreiden)
- 9) Library Events in October (Chris Kreiden)
- 10) Director's Report to the Library Board of Trustees: September 2015 (Chris Kreiden)
 - (a) Update on Resolution 2015-61 Recital H
 - (b) Special Sunday Hours: September 13th
 - (c) Thursday Library Hours
 - (d) Recent Staffing Changes
 - (e) St. Helena Star Digitization Update

(f) Defibrillator at the Library

(g) Forthcoming Library Programming

(h) Friends & Foundation Annual Report

11) Discussion of the Date and Time of Library Board Meetings (Skip Lane, Chairperson)

12) Discussion of the Responsibilities of the Library Director and the Library Board as Pertains to Municipal Code Chapters 2.32 and 2.52 (Lin Weber, Vice Chair)

13) REPORTS AND ANNOUNCEMENTS BY MEMBERS AND STAFF: Reports by staff and/or Committee members on items of general interest. Brief questions for clarification may be posed and answered, and Committee members may request that items be placed on a future agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Committee.

14) ADJOURNMENT: Next meeting will be December 9, 2015.

This agenda was posted at City Hall, 1480 Main Street, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on October 9, 2015.



Chris Kreiden, Acting Library Director

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