



DEMOLITION APPLICATION

Planning Department
1480 Main Street
St. Helena, CA 94574
(707) 967-2792

FILE NUMBER _____

For additional information, zoning, forms & documents please visit us on the web at: <http://www.cityofstheleena.org/content/planning>

PLEASE TYPE OR PRINT

Project Name _____

Project Site Address _____

APN _____ Additional APN _____

APPLICANT INFORMATION

Name _____

Address _____

City _____

State _____ Zip _____

Phone _____

Email _____

OWNER INFORMATION

Name _____

Address _____

City _____

State _____ Zip _____

Phone _____

Email _____

NOTE: Additional property owner(s) and/or applicant(s) information (name, address, phone number, email, and signature) shall be attached to the application. In the case of partnership, all general and limited partners shall be identified. In the case of a corporation, all shareholders owning 10% or more of the stock and all officers and directors shall be identified.

OFFICE USE ONLY

Related files _____

General Plan _____ Zoning _____

Application Fee \$ _____ Public Hearing Mailing \$600 _____

Total Fees Received \$ _____ Received by _____

Staff Notes:

I, _____, hereby file this application for a development project and agree to pay any and all processing fees imposed by the St. Helena Municipal Code and City Council Resolution (s) (as they may be amended from time to time.)

In the event the property owner is different from the applicant, the property owner must sign to indicate her/his/its consent to the filing and agreement to be liable with the applicant for the payment of processing fees.

In the event the City is required to take legal action to enforce any of the terms and conditions of this application, applicant and property owners agree to pay to City reasonable attorney fees and costs incurred in such action.

We, the owner and the applicant, will defend, indemnify, and hold the City, its agents, officers, and employees harmless from any claim, action or proceeding to attack, set aside, void or annul an approval of the City concerning the project, as long as the City promptly notifies the applicant of any such claim, action, or proceedings and the City cooperates fully in the defense. We have also reviewed the requirement to disclose the complete list of partners and/or shareholders.

Date: _____ Applicant's Signature: _____

Date: _____ Owner's Signature: _____

Date: _____ Owner's Signature: _____

PROCESSING FEES:

- | | |
|--|--------|
| <input type="checkbox"/> Demolition | \$1700 |
| <input type="checkbox"/> Public Hearing Notice | \$600 |
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REQUIREMENTS FOR A COMPLETE DEMOLITION APPLICATION:

The following list is not exhaustive, some application may require additional information. Consult with a planning staff member to determine whether additional materials are required for your project.

Incomplete applications will not be accepted.

*Note: 4 sets of full size plans (24" x 36"), 4 sets of reduced size plans (11" x 17"), digital copy (CD or USB) of the plan set, and digital copies (CD or USB) of each of the items listed below are required.

- APPLICATION FORM**, with all property owner's signatures, including all parties holding a title interest.
- WRITTEN STATEMENT**, signed and dated, explaining the details of the project and the reasons for the demolition as proposed. The statement should include a detailed description of the square footage to be demolished broken out by the use i.e. habitable, accessory, commercial etc. The written statement should note that the structure is not on the City of St. Helena Historic Resources List. If the structure is on the City of St. Helena Historic Resource list please contact a Planner prior to submission.
- PRELIMINARY TITLE REPORT** not more than 6 months old including all background documents. Titles, deeds, and property profiles **cannot** be used in lieu of the Preliminary Title Report.
- SITE PLAN** - fully dimensioned and scaled drawings showing, at a minimum, structure(s) to be demolished (with square footage and use noted), structure(s) that will remain, parcel boundaries, location of structure(s), setbacks, sidewalk, driveway, existing and proposed topography, significant site features including a sketch of the project site in relation to the surrounding area, the location and names of adjacent and abutting streets. **Existing sewer and water laterals must be shown on the site plan.**
- SITE PHOTOS** - of all building elevations of structures for demolition, topography, vegetation, existing/adjacent structures, views of the project site, and views from the project site.
- OTHER** _____

~ A design review or other submittals may be required at the time of a demolition submission ~