



**LIBRARY BOARD OF TRUSTEES
AGENDA - REGULAR MEETING
ST. HELENA LIBRARY – 1492 LIBRARY LANE
COMMUNITY MEETING ROOM
September 14, 2016 – 5:00 P.M.**

1) ROLL CALL:

Chairperson: Skip Lane

Vice Chair: Lin Weber

Trustees: Bob Dye, David Phinney, Susan Swan, and Terry Wood

City staff present at the meeting will be noted in the minutes.

- 2) PUBLIC FORUM:** An opportunity for the public to directly address the Committee on items of interest to the public that are not listed on the agenda. Any person addressing the Committee should provide his or her name and address, and limit comments to five minutes. Because of restrictions imposed by the Brown Act, the Committee may not engage in substantive discussion, nor take action on matters not described on the agenda.

CONSENT ITEMS: Members of the Board or the public may ask that any items be considered individually for purposes of considering alternative action, for extended discussion, or for public comment. Unless this is done, one motion may be used to adopt all recommended actions. (Roll Call Vote)

3) APPROVAL OF MINUTES:

(a) Minutes of August 10, 2016

NEW BUSINESS:

- 4) Friends & Foundation Events Update (Maria Stel, Friends & Foundation Executive Director)
- 5) Fiscal Year 2015/16 Friends and Foundation Grant Award Quarterly Report (Chris Kreiden, Library Director)
- 6) Library Monthly Operating Expense Report for Fiscal Year 2015/16 (Chris Kreiden)
- 7) Library Monthly Operating Expense Report for August (Chris Kreiden)
- 8) Library Statistics for August (Chris Kreiden)
- 9) Library Events in September (Chris Kreiden)
- 10) Youth Volunteer Program Progress Report (Mari Martinez, Volunteer Coordinator)
- 11) BMI Imaging Systems Contract for Digitization of the St. Helena Star (Chris Kreiden)

12) REPORTS AND ANNOUNCEMENTS BY MEMBERS AND STAFF: Reports by staff and/or Committee members on items of general interest. Brief questions for clarification may be posed and answered, and Committee members may request that items be placed on a future

agenda. Except under certain circumstances, the Brown Act prohibits any other discussion or action by the Committee.

13)ADJOURNMENT: Next meeting will be October 12, 2016.

This agenda was posted at City Hall, 1480 Main Street, and at the St. Helena Public Library, 1492 Library Lane, St. Helena on September 9, 2016.

A handwritten signature in blue ink, appearing to read "C. Kreiden", is written over a horizontal line.

Chris Kreiden, Library Director

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact City Hall at (707) 967-2792. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting (28 CFR35.102-35.104 ADA Title II). However, City staff will attempt to assist at any time with accessibility.