

St. Helena Parks and Recreation Commission Meeting
October 21, 2015
City Hall – Conference Room

Meeting Called to Order at 5:03pm

Roll Call:

Present: Commissioner Smith
Commissioner Oswald
Commissioner Phinney
Commissioner Cutler
Commissioner Demchuk
Steve Palmer, Director of Public Works
Haidi Arias, Recreation Director
Amalia Kucklyski, Recreation Supervisor

Public Comment:

Mayor Allen Galbraith – Complimented Haidi on splendid day and how organized it was. Seventh year of pet dispatch and it was exceptionally smooth. Pre-registration helped the process. The parade participants themselves had a great time. What was most impressive were the crowds on Oak Avenue, the most I have ever seen in seven years. Thank you all from the bottom of my heart.

Approval of Agenda:

Commissioner Smith approved the agenda. Commissioner Oswald seconded the motion. The agenda was approved as presented.

Approval of Minutes:

Commissioner Oswald approved the September 16, 2015 minutes with changes made. Commissioner Demchuk seconded the motion. The minutes were approved with changes.

Reports by Staff and Commission:

Scheduled Items:

a) Harvest Festival Reivew (Fun Run/Pet Parade/Festival)

April in Finance:

- Thank you for your patience the day of dealing with money. We have very strict accounting policies we had to follow as a city.
- Total cash collected \$24,611 for wristbands and tickets.
- Total tickets redeemed by non-profits was \$19,232.40

-Napa United \$4,460 in wristbands, does not include costs of bouncy house
-\$1,160 pre-registration for Pet Parade and \$550 in day of registration for Pet Parade.

-\$6,300 in vendor fees collected

-\$2,000 in seed money for next year is left over after port-a-potty, sign over Main Street

Steve from Public Works for feedback:

-Helpful for next year would be earlier blockage of streets, please include Pine Street in that for Fun Run and Pet Parade.

-Oak Avenue should stay closed later so vendors can close up shop without cars. Keep barriers longer.

-Excellent clean up and set up as far as city was concerned.

Fun Run

-Results needed or a site for the results racers can go to

-Better instruction for drop off or check-in

-Route posting needed ahead of time and maybe at check in

-Lots of participants

-Clarification of kids running 5k and dogs, since age was posted for 1 mile, but not for the 5k.

Pet Parade

-**Commissioner Smith Pros:** Pre-Registration was a huge plus, time and numbers was a huge benefit. More pets than in the past. Thought it lasted longer which was great. The turn onto Adams was awesome and made it less congested. Overall very positive.

-**Commissioner Smith Cons:** Stay at registration until the end of the PARADE, not just end of registration of last entry. (Two horses snuck in at the very last minute, no registration. Mayor said yes, come on in as he didn't want to turn anyone away.) Safety concern.

-have fun run and pet parade winners announced. Suggest a noon winner announcement for Pet Parade and Fun Run. Center Stage placement.

-moving to five categories, not three, so we can have more winners and a bigger collection of prizes to number of people registered. Even to the honorable mentions.

-mix up judges for the pet parade next year. Not only community people said this, but board.

-Adoption Center people would like to come back, BUT need a better location. It was too quiet, too fast on Adams.

-Trash cans needed by registration

-**Mayor Galbraith:** The parade took about fifty minutes, same amount of participants from previous years. It was popular, so be prepared for more next year. If it gets to be too big, perhaps we don't want MC to interview everyone. Just a thought.

-Manager Arias : More volunteers for pet parade to clear corner of Adams and Oak as well as crowd control definitely needed for next year. Perhaps a line on each side of Oak Ave. so people cannot cross the line to help crowd control.

Harvest Festival

Food Area – Everyone ran out of food about 2:00pm. Great location. Awesome flow. Great space for each booth and depth was appreciated.

- kid food friendly options – healthy food option?! **C.Cutler**
- more tables needed or seating **C.Cutler**
- more signs for non-profits and food lines
- Pizza truck by non-profit?
- Great of Boy Scouts to expand food to veggie, pork, meat
- Garbage cans needed in food area

Game Area – Silent DJ, more signage, perhaps better location.

- Nimbus Golf was great
- Corn Hole busy the whole time
- More bouncy options for tiny kids
- Photo booth successful
- FFA pumpkins didn't make a lot of money, but appreciated the exposure
- No soccer games scheduled that day

b) Park Reassignment –

Meily and Hunt – Demchuk
Baldwin, Mennen and Fryer - Oswald
McCullough and East Crane – Cutler
West Crane and Wappo – Phinney
Lyman and Lewis Station – Smith

-In regards to Park updates and information provided at meetings, the information coming in is from Commissioners is great and information coming out of Public Works is not so great. Need to work on this detachment.

Future Agenda Items:

- Last Meeting is November 18th
- Haidi talking to Jennifer about our meetings moving back to Monday
- Shade structure at Wappo Park – ideas
- Turf conversation at Wappo and cost associated with that
- Mason donation and park pads
- goals for 2016

Meeting Adjourned at 6:14pm