



PLANNED DEVELOPMENT APPLICATION

Planning Department
1480 Main Street
St. Helena, CA 94574
(707) 968-2749

For additional information, zoning, forms & documents please visit us on the web at: www.cityofstheleena.org

Office Use Only - Do Not Write in this Area

File Number _____

General Plan _____ Zoning _____

Background Files _____

Related Applications _____

Application Fee \$ _____ City Makes Labels \$ _____

Total Fee Received \$ _____ Received By _____

Applicant Information**Owner Information**

Name _____ (Applicant First & Last Name)	Name _____ (Owner First & Last Name)
Mailing Address _____	Mailing Address _____
City _____ State _____ Zip _____	City _____ State _____ Zip _____
Phone _____	Phone _____
Email _____	Email _____

Please Type or Print

Project Name _____

Site Address _____

APN _____ - _____ - _____

Additional APN _____ - _____ - _____

Site Area _____ Sq. Ft. (or) _____ Acres

of Lots Existing _____

of Lots Proposed _____

Units

Construction

Existing units	_____	Existing square footage	_____
Existing units to be demolished	_____	Existing s.f. to be demolished	_____
Proposed units	_____	Proposed square footage	_____
<u>Total residential units:</u>	_____	<u>Total square footage</u>	_____

New Units

Single-family attached	_____	Multi-family (2-4 units)	_____	Mobile homes	_____
Single-family detached	_____	Multi-family (5+ units)	_____	Accessory dwellings	_____

NOTE: Additional property owners and/or applicants (name, address, phone number, and signature) shall be attached to the application. In the case of a partnership, all general and limited partners shall be identified. In the case of a corporation, all shareholders owning 10% or more of the stock and all officers and directors shall be identified.

I, _____, hereby file this application for a development project and agree to pay any and all processing fees imposed by the St. Helena Municipal Code and City Council Resolutions (as they may be amended from time to time).

In the event the property owner is different from the applicant, the property owner must sign to indicate her/his/its consent to the filing and agreement to be liable with the applicant for payment of the processing fees.

In the event the City is required to take legal action to enforce any of the terms and conditions of this application, Applicant and Property Owner agree to pay to City reasonable attorney fees and costs incurred in such action.

We, the owner and the applicant, will defend, indemnify and hold the City, its agents, officers, and employees harmless from any claim, action or proceeding to attack, set aside, void or annul an approval of the City concerning the project, as long as the City promptly notifies the applicant of any such claim, action or proceedings and the City cooperates fully in the defense. We have also reviewed the requirement to disclose the complete list of partners and/or shareholders.

Date: _____ Applicant's Signature: _____

Date: _____ Property Owner's Signature: _____

Date: _____ Property Owner's Signature: _____

**INFORMATION FOR FILING A COMPLETE
PLANNED DEVELOPMENT OVERLAY APPLICATION**

Application for the establishment of a PD, Planned Development Overlay District shall include an application and approval of a Rezoning and Use Permit for all development within the district prior to establishment of the combining district.

Each application must contain the following information. Some specialized applications require additional information. Consult with a planning staff member to determine whether additional materials are required. Incomplete applications will not be scheduled for Planning Commission action.

- Completed **APPLICATION FORM**, with all property owner's signatures, including all parties holding a title interest

- WRITTEN STATEMENT**, signed and dated, explaining the reasons for and details of each Parcel Map requested.

- Processing fee: **\$8,200 deposit, time and material billed**

- Public Hearing Notice: **\$ 400**

- Request Preparation of Mailing Labels: **\$ 200 *(Additional Fee)**