

St. Helena Parks & Recreation Commission Meeting
Monday, May 16, 2016
City Hall Conference Room

1. Meeting Called to Order: 4:30 p.m.

2. Roll Call:

Present Commissioner Cutler
Commissioner Oswald
Commissioner Demchuk
Haidi Arias, Recreation Director

Absent Commissioners Phinney and Smith

Guest Tracey Perkosky

3. Public Comment

No Public Comment

4. Approval of Agenda

Commissioner Demchuk approved the agenda. Commissioner Smith seconded the motion. The Agenda was approved as presented.

5. Approval of Minutes

Approval tabled until next meeting. Note, Tracy last name misspelled.

6. Reports by Staff

Recreation Director Haidi Arias:

- Cutler and Phinney need to re-apply as term is up in June
- Shared other open positions for volunteers on various committees, boards and commissions.

7. Scheduled Items:

- Mary Fryer Park:** Watering happens around 4pm, lawn around picnic tables brown (probably not getting water), drinking faucet inoperative
- Star Baldwin Park:** Light over bench flickers, then goes out.
- Hunt Grove Park:** Tracey No formal request filed with what can be done at Hunt's Grove. She met w Lena who was receptive to discuss ideas for park to satisfy conservation easement. Minimal ground disturbance very important to protect oaks. More interested in picnic tables and trails, over restroom. Next step would be to present formal plan for them to review. Demchuk asked for what process would look like. We would have town meeting, send letter to property owners. One neighbor had sent Tracey letter to express concerns over vermin and other issues that could come from a developed park. Land Trust has been clear that we (the city, and community) present idea to them, they will approve or not. Good fallout of town hall meeting would be to form committee that can put together a site plan and proposal. Lesson learned at Wappo is that park access has to be ADA-compliant, making DG or concrete the only real options for paths in park. Jennifer Lamb is concerned with future maintenance. Is this something that just falls on the city? What would the impact be? Demchuk suggests starting Adopt-a-park program to clean and maintain parks. There is another round of second-generation oak trees we need to be aware of. Demchuk will visit park and put together proposal for June meeting, where we will decide if we want to pursue further plans with the park.
- Review Budget:** Parks were at the bottom of list (7 of 7) from survey of city budget priorities. Finances, roads, development, and affordable housing all were higher priority. Rec Dept generates \$120k of a \$600k budget. Staffing is highest cost to budget. Most programs are self-sustaining.

- E. **Goals and Priorities:** Defer until future meeting when we know who is on commission and all are present.
- F. **Fourth of July:** \$13k leftover from Cheers, \$6500 from donations leftover. Kim is leading fundraising efforts for \$20k more to cover other expenses like bathrooms, security and clean-up. Bocce courts sold out, two tennis courts available. Need banner. Flyer will go in next (June) water bill.

8. Future Agenda Items

- 1. Hunt Grove Update
- 2. Park Maintenance – Adopt-a-Park program discussion
- 3. Goals and Priorities
- 4. Fourth of July update

9. Meeting Adjourned at 5:30pm.