



Grants Quarterly Report

ending June 30, 2016

By: Tracey Perkosky, Grants & Finance Manager



Q4 & Annual Report

- Report includes 4th Quarter of FY 2015-16 and Annual Summary
- New revisions to report information suggested during meetings with forensic accountants
- Annual report with Resolution to permanently store key grants information in perpetuity



New Grants in FY 15/16 - \$705,742

Agency	Project	Amount	Status
Metropolitan Transportation Commission/TDA Article 3 Program	Railroad Avenue Curb Ramp Project	\$51,500	Awarded – Awaiting Contract
CA Housing & Community Development/HOME	Housing Rehabilitation	\$500,000	Awarded – Awaiting Contract
Bay Area Air Quality Management District/Bike Rack Voucher	Bike Parking Adjacent to City Hall	\$600	Project in Process
CA Integrated Waste Management Board/Cal Recycle	Used Oil Recycling	\$5,000	Partnership with Napa County
CA Integrated Waste Management Board /Beverage Container Recycling	Beverage Container Recycling	\$5,000	Partnership with Upper Valley Waste Management Agency
Friends & Foundation	Enhancements for Library (PT Staff, Spanish/Youth/Adult Programs, Materials, Elsie the Cat, Supplies)	\$143,642	Completed/Annual Report Pending



Current Grants (as of 6/30) - \$4,450,729

Grant	Project	Award Amount	Cash Match	% Grant Funds Expended	Notes
Environmental Protection Agency (EPA)	Upper York Creek Ecosystem Restoration	\$ 987,876	\$ 987,876	0.2%	
SF Bay Area Integrated Regional Water Management Grant (IRWM)	Upper York Creek Ecosystem Restoration	\$ 800,000	\$ 1,174,119	0.0%	
Transportation Fund for Clean Air	Design & Install Pope St Bike Lanes	\$ 40,000	\$ -	23.8%	Design Completed, Construction Remains
Transportation Development Act - 3 (TDA-3)	Mitchell Sidewalks	\$ 107,278	\$ 18,722	100.0%	Project Completed, Audit & Close Out Remains
Department of Water Resources (DWR)	Comprehensive Flood Control Project	\$ 2,371,333	\$ 20,000,000	100.0%	Holding \$237,000 in retention until CE met & close out
Bay Area Air Quality Management District (BAAQMD)	Bike Racks near City Hall	\$ 600	\$ 100	0.0%	Order Placed; Delivery Pending
Friends & Foundation	Library Enhancements (Staff, Programs, Elsie, Materials)	\$ 143,642	\$ -	97.4%	Grant will be 100% expended; invoices pending at end of FY



Comprehensive Flood Control Project

- Full review of project in progress
- Assisting Forensic Accountants with analysis of project
- Project organization
- Establishing good working relationships with all Agencies
- Finishing Contract Compliance:
 - Conservation Easement
 - Deed Restriction
 - Deed of Trust
- Preparing for audit of Measure A expenses & contract amendments
- Presentation to Measure A Financial Oversight Committee



Non-Profit Grant Program - \$35,050

Program Management

- Application Process
- Awards
- Agreements
- Questions from Participants

Awardees for FY 16/17

- Boys & Girls Club - \$3000
- Friends of Cameo - \$2500
- St Helena Historical Society - \$3050
- St Helena Little League - \$5000
- Nimbus Arts - \$5000
- St Helena Preschool for All - \$5000
- Reading is Fun - \$1500
- Rianda House - \$5000
- UpValley Family Centers - \$5000



Key Grant Milestones

Agency	Key Information
State Water Resources Control Board/State Revolving Loan Fund (SRF)	Retain all documents for 36 years following Project Completion or through 2047. Deed of Trust forthcoming on Levee parcel.
Department of Water Resources/Flood Control Project	Maintain Project in Perpetuity. Conservation Easement and Deed Restriction forthcoming on Levee Project.
Bay Area Air Quality Management District/ Bike Rack Voucher Grant	To be installed adjacent to City Hall. Cannot be removed for 3 years from date of installation without permission from Bay Area Air Quality Management District (BAAQMD).



Recommendation

Adopt Resolution to accept the Grants Quarterly Report Ending June 30, 2016 as part of the City's permanent record to ensure transparency and accountability for the grant agreements.