

**Tree Committee Members:**

Susann Ortega-Acting Chair  
Susan Allen  
Kellie Carlin  
Edie Kausch  
Carol Troy

**MINUTES**  
**ST. HELENA TREE COMMITTEE**  
ST. HELENA CITY HALL, CONFERENCE ROOM  
1480 MAIN STREET, ST. HELENA  
**Thursday, April 11, 2013**  
**3:30 pm**

**1. ROLL CALL**

Present: Susann Ortega, Kellie Carlin, Edie Kausch, Carol Troy;  
Absent: Susan Allen  
Staff: John Ferons, Jim Haller;

**2. APPROVAL OF MINUTES**

A. March 14, 2013; Approved with revisions;

**3. PUBLIC FORUM: None**

**4. REPORTS BY STAFF AND COMMITTEE:**

Jim Haller; Working on tree inventory, Large dead branch removed from Raywood Ash over Main Street, annual tree pruning under budget, using balance for dead wooding in Crane Park; Scott Street tree, not a city tree, owner will have cabling done; WestAmerica bank tree to be planted.

Kellie Carlin; Tree ordinances review; Spreadsheet comparison of tree ordinances; homeowner quick facts; place this as a future agenda item for special meeting April 24th at 3:00pm.

**5. PERMITS TO BE DISCUSSED:**

- A. 1429 Main Street (French Blue); Replace existing Raywood Ash with Chinese Pistache; Failed tree and empty tree well were approved to be planted by city staff. The Raywood Tree tree is before the Committee for approval to be removed and replaced. Continued to next meeting for compliance with tree removal policy.
- B. 1655 Sylvaner Ave; Remove Redwood tree; Jim described the redwood, top die back, spars usually grow on trees of this type which would be dangerous. Tree is not in good vigor. Homeowner is contemplating a river birch as the replacement. Also planting a Japanese Maple elsewhere on the yard. Continued to next meeting for compliance with tree removal policy.

**6. SCHEDULED MATTERS:**

- A. Update on Magnolia Oaks Subdivision; Tree Committee Inspections & Recommendations; Tree Committee monitoring per project mitigation monitoring and reporting program; April 3rd site meeting, Susann and Edie did a site visit with Mike Reyes and Shelley Lau. Most SFR landscaping is in; Park and apartments have not been planted yet; Park tree has yet to get the work in and around the tree. Apartments were not done, ADA access required landscape revisions. Dry stream beds with 4 to 6 inch cobbles; Two tree committee members were concerned about the cobbles not being in compliance with the Magnolia Oaks development plan as mitigated by council
- B. City Main Street Tree Plan; Discussion of tree inventory, replacement guidelines, specifications and replacement schedule (planned and un-planned); Request by Tree Committee;

Jim's downtown street survey is nearly complete and should be available for the next meeting.

- C. Master Street Tree List; Additions and Subtractions, including Heritage Tree List; Request by Chairperson Ortega; Continued to future meeting;
- D Mitigation Tree Replacement List; Locations for planting in the City; Request by Chairperson Ortega; Continued to future meeting;

**7. TENTATIVE AGENDA ITEMS FOR NEXT REGULAR MEETING:**

- A.. Special Meeting April 24, 3:00pm ; Discussion of proposed revisions to amend Chapter 12.24 "Trees and other Vegetation" of the St. Helena Municipal Code to further protect trees within the community;

**8. ADJOURNMENT:**

A motion carried to adjourn to a special meeting of the Tree Committee in the main conference room of City Hall located at 1480 Main Street, St. Helena, CA., April 24, 2013 at 3:00 pm.

Approve        Kellie  
Second        Edie  
All approve